



**AGENDA**  
**BOARD of CLALLAM COUNTY COMMISSIONERS**  
 223 East 4<sup>th</sup> Street, Room 160  
 Port Angeles, Washington  
**February 17, 2026 – 10 a.m.**

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use \*9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or [Loni.Gores@clallamcountywa.gov](mailto:Loni.Gores@clallamcountywa.gov)

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

**REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA**

**PUBLIC COMMENT FOR AGENDA ITEMS – Please limit comments to three minutes (10 minutes total)**

**CONSENT AGENDA – Any Commissioner may remove items for discussion**

1a Approval of vouchers for the week of February 9

The Following warrants and electronic payments are approved for payment:

<b>Accounts Payable:</b>	Total
Warrant numbers: 9949359-9949694	<b>\$ 1,058,222.64</b>
Electronic payments dates: n/a	<b>\$0.00</b>
Total Accounts Payable:	<b>\$ 1,058,222.64</b>

1b Approval of payroll for a period ending January 31

The following voucher/warrants/electronic payments are approved for payment:

<b>Payroll</b>	Total
<b>Warrant Numbers</b>	
184007 – 184502, 9949330 – 9949358	\$1,509,180.52
<b>Electronic Payment Date</b>	
2/10/2026 – 2/13/2026	\$1,622,139.82
Total Payroll:	\$3,131,320.34

1c Approval of minutes for the week of February 9

1d Resolution appointing various members to the Homelessness Task Force

1e Letter of support for the Port of Port Angeles application Marine Trades Expansion Project

1f Call for hearing to be held on Tuesday, March 3, 2026 at 10:30 a.m. regarding an Opportunity Fund request for Clallam County Public Works – Clallam Bay / Sekiu Pipe Replacement Project

1g Verbal approval to use the Interlocal Purchasing System TIPS for the County Fair Rodeo Arena Grant Project

**AGENDA for the Meeting of February 17, 2026**  
**CLALLAM COUNTY BOARD OF COMMISSIONERS**  
**Page 2**

- 1h Resolution authorizing extension of expenditure from the Affordable Housing Sales and Use Tax Fund for an approved 2024 Affordable Housing Tax Funding application – Peninsula Housing Authority
- 1i Proclamation recognizing March as Development Disability Awareness Month

**REPORTS AND PRESENTATIONS**

**CONTRACTS AND AGREEMENTS**

- 2a Agreement with Department of Commerce for Violence Against Women STOP Grant Program
- 2b Agreement amendment for Salish Behavioral Health Administrative Services Organization
- 2c Agreement with Clallam County Corrections Deputies Guild for collective bargaining

**BIDS AND AWARDS**

- 3a Request for qualifications opening – 2026 Architecture/Courthouse Security/Pedestrian Bridge/Engineering Consulting Services

**ADMINISTRATION**

- 4a Call for public hearing to be held on Tuesday, March 10, 2026 to consider public comment on the request for a Justice Susan Owens Monument/Recognition at the Clallam County Courthouse and/or District Court II in Forks.

**HEARING(S) – Beginning at 10:30 a.m.**

- 5a Resolution authorizing the sale of surplus property – Firearms
- 5b Resolution authorizing the sale of surplus property – Real property

**PUBLIC COMMENT – Please limit comments to three minutes**

**EXECUTIVE SESSION**

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

**AGENDA for the Meeting of February 17, 2026**  
**CLALLAM COUNTY BOARD OF COMMISSIONERS**  
**Page 3**

**The following meetings are scheduled for the Board of Commissioners**  
**Meetings are held in the BOCC Board Room 160 unless indicated otherwise**

Monday, February 16:

Courthouse Closed – President’s Day

Tuesday, February 17:

9:00 a.m. Work Session

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) – See Agenda

1:30 p.m. Board of Health Meeting

Wednesday, February 18:

8:00 a.m. Coffee with Colleen (Virtually with EDC)

12:00 p.m. Clallam Transit Meeting (830 West Lauridsen Blvd., PA)

**INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS’ MEETING:**

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker’s rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

**Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.**



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FEB 17 2026

Date of report: February 11, 2026

<b>General Fund</b>	<b>\$320,487.75</b>
<b>Other Funds</b>	<b>\$653,150.93</b>
<b>VISA Charges</b>	<b>\$84,583.96</b>
<b>Total</b>	<b>\$1,058,222.64</b>

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2026.

\_\_\_\_\_  
SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS  
CLALLAM COUNTY, WASHINGTON

\_\_\_\_\_  
MIKE FRENCH, Chair

\_\_\_\_\_  
RANDY JOHNSON

\_\_\_\_\_  
MARK OZIAS

\_\_\_\_\_  
TODD MIELKE, County Administrator

## Accounts Payable Expenditures

February 9 -13, 2026

Fund #	Department	Expenditures		Use Tax		Totals by Dept. (less use tax)	
		General Fund (GF)	Other Non-GF Funds	GF	Non-GF		
00100.211	Assessor	3,171.96				Assessor	3,171.96
00100.221	Auditor	101.40				Auditor	101.40
00100.241/244/291/831	Commissioners (BOCC)	26,812.32				BOCC	228,347.19
19914.291	BOCC - Veterans Relief		4,801.43				
19925.291	BOCC - Hotel/Motel		70,833.33				
19991.291	BOCC - Emergency Communications		125,900.11				
00100.843	Coroner	91.71				Coroner	91.71
00100.331-334	Dept. of Community Develop't (DCD)	327.46				DCD	327.46
00100.871	District Court I (DC I)	15,062.18				DC I	15,062.18
00100.881	District Court II (DC II)	1,479.09				DC II	1,479.09
11301.511	Health & Human Services (HHS)		16,163.39			HHS	76,471.32
00100.511	HHS - Environmental Health	22,928.78					
11322.511	HHS - Homeless Task Force		9,919.81				
11323.511	HHS - Chem Dep/Mental Hlth		22,139.34				
11331.511	HHS - Developmental Disabilities		5,320.00				
00100.411	Information Technology (IT)	77,395.75				IT	77,395.75
00100.851	Juvenile Services	7,277.20				Juvenile Svcs.	7,277.20
13001.381	Noxious Weeds - Nox Weed Control		117.72			Nox. Weeds	117.72
00100.911/912	Parks Fair Facilities (PFF)	7,832.30				PFF	7,832.30
00100.841-842	Prosecuting Attorney	32,007.96				Prosecutor	32,007.96
	Public Works (PW)					PW	213,171.43
10101.611	PW - Roads		173,714.70				
41401.611	PW - Clallam/Sekiu Sewer		10,722.55				
42401.611	PW - Carlsborg Sewer		13,744.84				
43401.611	PW - Bullman Beach Water System		331.41				
50301.611	PW - ER&R (Equip't Rental & Revolving)		14,657.93				
00100.811-815,817	Sheriff	87,548.52		236.14		Sheriff	277,345.34
00100.818	Sheriff - Jail Medical/Clinical Svcs	5,621.45					
11008.811	Sheriff - OPNET Drug		1,090.88				
11061.811	Sheriff - 911 Enhanced		181,844.34				
11065.811	Sheriff - OPSCAN Operations		741.23				
11080.811	Sheriff - Inmale Commissary		498.92				
00100.861	Superior Court Jury	7,534.13				Superior Court	7,534.13
00100.891	Superior Court Clerk	578.03				Clerk	578.03
00100.231	Treasurer	24,481.37				Treasurer	25,090.37
12201.231	Treasurer - O&M (Operation & Maintenance)		609.00				
	<b>Total</b>	<b>320,251.61</b>	<b>653,150.93</b>	<b>236.14</b>	<b>-</b>	<b>Total</b>	<b>973,402.54</b>

<b>Expenditures</b>	<b>973,402.54</b>	<b>Use Tax</b>	<b>236.14</b>
	<b>Grand Total</b>		<b>973,638.68</b>

Report Reconciliation	
Total	973,402.54
Final Check Lists	973,402.54
Difference	-

VISA Statement Balance:	84,583.96
Statement date:	2/6/2026

TOTALS	
General Fund	320,487.75
Non-General Fund	653,150.93
VISA Charges	84,583.96
<b>GRAND TOTAL</b>	<b>1,058,222.64</b>

COPY

Prepared by: \_\_\_\_\_  
Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report  
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
2/17/2026	PUBLIC SAFETY SOFTWARE GROUP	020626	jminnoch1	1,650.00	146.85	1,650.00
2/17/2026	SQUAD ROOM EMBLEMS	0364	jminnoch1	1,003.20	89.29	1,003.20
			<b>Totals:</b>	<b>2,653.20</b>	<b>236.14</b>	<b>2,653.20</b>

0.\*

973,402.54+ warrants  
 236.14+ use tax  
 84,583.96+ VISA  
 1,058,222.64\*+ total

0.\*

Account Number : ██████████  
Unique ID: XXXX XXXX XXXX ██████  
Clallam County  
Statement Date : 02-06-2026



**Corporate Account Summary**

Previous Balance	\$43,664.16
Purchases and Other Charges	\$84,583.96
Cash Advances	\$0.00
Cash Advance Fees	\$0.00
Late Payment Charges	\$0.00
Credits	\$336.49 CR
Payments	\$50,237.26 PY
<b>New Balance</b>	<b>\$77,674.37</b>
Disputed Amount	\$0.00

**Payment Information**

Amount Due \$77,674.37  
**Payment due in accordance with your agreement with U.S. Bank.**  
**QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696**  
To overnight or courier a payment, please send to:  
Corporate Payment Systems  
3180 Rider Trail S, Department 790428  
Earth City, MO 63045-1518

Assessor

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0001641	VERIZON WIRELESS	6134387422	2/4/2026	DATA FOR IPAD MOBILE COLI	160.16	160.16
	2/17/2026	0002433	KUSS, LORRIE	TR-LK LEG	2/3/2026	TRAVEL REIMBURSEMENT LC	315.45	315.45
	2/17/2026	0004681	RUSHTON, PAMELA	TR-PR LEG	2/3/2026	TRAVEL REIMBURSEMENT FO	282.25	282.25
	2/17/2026	0020849	U S BANK	USB 2-3-2026	2/3/2026	HOTEL FOR PAM LEGISLATIV	1,566.66	1,566.66
	2/17/2026	0027313	CHILDRESS, DANIEL	TR-DC LEG	2/3/2026	TRAVEL REIMBURSEMENT D.	140.00	140.00
	2/17/2026	0037622	WSACA	26-005	2/3/2026	WSACA DUES FOR PAM	400.00	400.00
	2/17/2026	0051260	KREIDER, KARRY	KK CONT ED	2/3/2026	CONTINUING ED FOR KARRY	307.44	307.44

Sub total for U S BANK: 3,171.96

3,171.96+  
 101.40+  
 223,545.76+  
 91.71+  
 327.46+  
 15,062.18+  
 1,479.09+  
 76,471.32+  
 77,395.75+  
 7,277.20+  
 117.72+  
 7,832.30+  
 32,007.96+  
 14,657.93+  
 173,714.70+  
 955.70+  
 23,843.10+  
 271,723.89+  
 5,621.45+  
 578.03+  
 7,534.13+  
 25,090.37+  
 4,801.43+  
 973,402.54\*+  
 0\*\*

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Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
	2/17/2026	0001792	WILLIAMS, SANDY	Williams 1-21-26	1/21/2026	MILEAGE TO FORKS TO INSF	81.20	81.20
	2/17/2026	0019068	K&H INTEGRATED PRINT	069044	1/21/2026	SHIPPING FOR ELECTION EI	20.20	20.20
<b>Sub total for U S BANK:</b>								101.40

Bacc

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0001083	OLYMPIC PEN VISITOR BI 2508	2/3/2026	JANUARY 2026 SERVICES PE	70,833.33	70,833.33
	2/17/2026	0001252	PORT ANGELES, CITY OF E911 JANUARY	2/4/2026	EMERGENCY COMMUNICATI	125,900.11	125,900.11
	2/17/2026	0001420	SECURITY SERVICES NW 148051	2/3/2026	COURTHOUSE/JUV SVCS SE	5,635.58	5,635.58
	2/17/2026	0001641	VERIZON WIRELESS 6134387425	2/5/2026	R TURNER MOBILE JAN TO F	39.24	39.24
	2/17/2026	0002298	JOHN D BLACK, PLLC AUG2025 JB	2/5/2026	DISTRICT COURT II CONFLIC	525.00	525.00
	2/17/2026	0023383	PAYNE LAW, PS 01157	2/3/2026	SUPERIOR COURT - HAGANS	12,937.50	12,937.50
	2/17/2026	0045731	RODRIGUEZ, JAMES ART FEB 2026 JR AD	2/3/2026	JAN2026 CIVIL CONTEMPT/P/	250.00	250.00
	2/17/2026	0051937	NEWSOME, LOREIN J PH 0864	2/4/2026	24-1-00013-05 STATE V E A G/	7,425.00	7,425.00
<b>Sub total for U S BANK:</b>							<b>223,545.76</b>

apChkLst  
02/11/2026 8:30:52AM

Final Check List  
CLALLAM COUNTY

*Conner*

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Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
	2/17/2026	0001641	VERIZON WIRELESS	6134387423	2/5/2026	VERIZON JANUARY USAGE	91.71	91.71
<b>Sub total for U S BANK:</b>							91.71	

DCD

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0001149	OLYMPIC STATIONERS IN 97696	1/31/2026	STREAMKEEPERS OP SUPPL	215.30	215.30
	2/17/2026	0029617	BANE, JANIS CAROL REF 4-28-25	2/2/2026	REFUND BFIRE2025-00009	77.96	77.96
	2/17/2026	0051193	SHEETS, ROB SHEETS 2-5-26	2/5/2026	CE UNIFORM	34.20	34.20
<b>Sub total for U S BANK:</b>							327.46

apChkLst  
02/11/2026 8:56:49AM

Final Check List  
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
	2/17/2026	0023379	JUSTICE AUDIO VIDEO S	INV-531370	2/3/2026	DC1 - JAVS CLASSIC MAINT	15,062.18	15,062.18
<b>Sub total for U S BANK:</b>							15,062.18	

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0001179	PACIFIC OFFICE EQUIPM 1172171	2/17/2026	OFFICE CHAIR	509.33	509.33
	2/17/2026	0003410	LEMAY MOBILE SHREDDI 4914860s185	2/17/2026	SHRED BIN TIP	39.95	
			4918483s185	2/17/2026	LATE FEE	1.00	40.95
	2/17/2026	0019100	PLUMLEY, WILLIAM L 835545	2/17/2026	SPANISH INTERPRETER SER	130.00	130.00
	2/17/2026	0021386	STAPLES ADVANTAGE 6052644416	2/17/2026	COPY PAPER	251.41	
			6052644411	2/17/2026	OFFICE SUPPLIES	8.55	259.96
	2/17/2026	0032370	DOWNING, MARK 0588220	2/17/2026	UPS BATTERY FOR COURT C	63.73	63.73
	2/17/2026	0042284	LUNDBERG, JAMES 513611	2/17/2026	JANITORIAL SERVICES	65.12	65.12
	2/17/2026	0047777	LUCAS PEREZ, HUGO 098	2/17/2026	MAM INTERPRETER SERVICE	130.00	130.00
	2/17/2026	0049146	NEPENTHE LABORATOR\ 4212	2/17/2026	PROBATION UA TESTING	280.00	280.00
<b>Sub total for U S BANK:</b>							<b>1,479.09</b>

HHS

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0036231	FISHER SCIENTIFIC COM 5823215	12/31/2025	WATER LAB - LAB SUPPLIES	1,005.54	
			5986650	1/12/2026	WATER LAB - LAB SUPPLIES	674.12	1,679.66
	2/17/2026	0050491	GLOBAL SOLUTIONS & D, 1231	1/26/2026	ONSITE - PROFESSIONAL SE	18,000.00	18,000.00
	2/17/2026	0035803	PHENOVA INC 222921	1/20/2026	WATER LAB - LAB SUPPLIES	2,600.12	2,600.12
	2/17/2026	0051935	PLAKSA, TYLER TR TP 1-24-26	1/28/2026	ONSITE - TRAVEL REIMBURS	43.00	43.00
	2/17/2026	0033217	RADIO PACIFIC, INC 26010148	1/31/2026	ONSITE - KONP RADIO SPOT	520.00	520.00
	2/17/2026	0050683	REED, CHRIS TR CR 1-24-26	1/28/2026	ONSITE - TRAVEL REIMBURS	43.00	43.00
	2/17/2026	0049510	WHITE, SANDRA TR TP 1-24-26	1/28/2026	ONSITE - TRAVEL REIMBURS	43.00	43.00
	2/17/2026	0051932	APODACA, CHRISTINA CA BT 02-03-26	2/3/2026	HOPS - BUSINESS MILEAGE -	37.48	
			CA REIMB 01-29	1/29/2026	HOPS - FOOD WORKER CAR	10.00	47.48
	2/17/2026	0049058	BASUBAS, STEPHEN SB BT 02-02-26	2/2/2006	HOPS - BUSINESS MILEAGE -	163.85	163.85
	2/17/2026	0048729	CLEVENGER, WILLIAM HRHC 03-2026-1	1/13/2026	HOPS - HRHC 1/2 LEASE PAY	2,000.00	2,000.00
	2/17/2026	0000599	FORKS OUTFITTERS ACCT 19 01-27-	1/27/2026	HOPS - OFFICE KEYS	21.61	21.61
	2/17/2026	0044629	FORSMAN-SIMS, SIRI SFS BT 02-02-26	2/2/2026	HOPS - BUSINESS MILEAGE -	87.58	
			SFS REIMB 01-2	1/29/2026	HOPS - FOOD WORKERS CAI	10.00	97.58
	2/17/2026	0029280	GRAY, JOHN HRHC 03-2026-	1/13/2026	HOPS - HRHC 1/2 LEASE PAY	2,000.00	2,000.00
	2/17/2026	0049862	KARAN, LARISSA LK REIMB 01-29	1/29/2026	HOPS - FOOD WORKER CAR	10.00	10.00
	2/17/2026	0051933	KROUSE, CHELSEA CK REIMB 02-02	2/2/2026	HOPS - BUSINESS MILEAGE -	81.64	81.64
	2/17/2026	0048759	MAXWELL, ADRIENNE 31	1/29/2026	HOPS - WIC DIETICIAN - JANI	2,600.00	2,600.00
	2/17/2026	0049134	MCATEE, SEAN SM REIMB 01-30	1/30/2026	HOPS - FOOD WORKER CAR	10.00	10.00
	2/17/2026	0001012	MOODY, TINA TM BT 02-02-26	2/2/2026	HOPS - BUSINESS MILEAGE -	175.45	175.45
	2/17/2026	0001249	NORTH AMERICAN SYRIN 76215	1/6/2026	HOPS - TEST STRIPS, BOOST	4,582.43	4,582.43
	2/17/2026	0001300	PUBLIC UTILITY DISTRICT 20704 01-22-26	1/22/2026	HOPS - FORKS OFFICE UTILI	131.37	131.37
	2/17/2026	0001395	SANOFI PASTEUR, INC. 7144799264	1/28/2026	HOPS - TUBERSOL	249.50	249.50
	2/17/2026	0001508	STERICYCLE, INC 8013305189	1/30/2026	HOPS - SYRINGE DISPOSAL	65.75	65.75
	2/17/2026	0051934	TALLMAN, SALLY ST REIMB 01-27	1/27/2026	HOPS - REFUND FOR DEATH	30.00	30.00
	2/17/2026	0051723	WOLLAM, MONICA MW REIMB 01-2	1/29/2026	HOPS - FOOD WORKER CAR	10.00	
			MW BT 01-29-26	1/29/2026	HOPS - BUSINESS MILEAGE -	5.73	15.73
	2/17/2026	0001812	WSALPHO WSALPHO2026	1/1/2026	HOPS - 2026 MEMBERSHIP D	3,881.00	3,881.00
	2/17/2026	0026762	THE ANSWER FOR YOUT 1132225TAFYBT	2/2/2026	HTF - BRIDGING THE GAP 12	9,407.79	
			1132225TAFYSC	2/3/2026	HTF - STARFLEET OPERATIO	512.02	9,919.81
	2/17/2026	0000577	FIRST STEP FAMILY SUPP 11323-24-FSFS	2/3/2026	CD/MH - PARENTS AS TEACH	13,880.74	13,880.74
	2/17/2026	0015513	OLYMPIC PENINSULA CO 11323-26-OPCC	2/3/2026	CD/MH - REDISCOVERY	8,258.60	8,258.60
	2/17/2026	0000577	FIRST STEP FAMILY SUPP 11331-24-FS-SP	1/28/2026	DDD - SUPPORTED PARENTI	5,320.00	5,320.00

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Sub total for U S BANK: 76,471.32

IT

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0000532	ESRI INC	900181861	2/4/2026	GIS20260112 - ESRI AGREEM	65,666.70	65,666.70
	2/17/2026	0001706	WA TECH	90112026010240	2/4/2026	IGN PORTION	220.00	220.00
	2/17/2026	0004211	CENTURYLINK	333620080-0203	2/4/2026	ALARMS	4.38	4.38
	2/17/2026	0049353	CARAHSOFT TECHNOLO	IN2188495	2/4/2026	IT20260115 - LINKEDIN LICEN	6,603.42	6,603.42
	2/17/2026	0049723	NEW HORIZONS COMMU	C160575	2/4/2026	COURTHOUSE PHONES	4,901.25	4,901.25
<b>Sub total for U S BANK:</b>								77,395.75

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0000270	CAPTAIN TS	54221	1/23/2026	UNIFORMS & CLOTHING	297.12	297.12
	2/17/2026	0001212	PENINSULA DISPUTE RE	2143	2/4/2026	PRO SVCS	1,300.00	1,300.00
	2/17/2026	0001262	PORT OF PORT ANGELES	PS-INV110475	1/1/2026	OPERATING LEASES (GASB	3,134.02	3,134.02
	2/17/2026	0001509	CORDANT HEALTH SOLU	TC-1645001312	1/31/2026	PRO SVCS-DIV	150.27	150.27
	2/17/2026	0001547	SYSCO FOOD SERVICES	7550006139	2/4/2026	DET FOOD & DET SUPPLIES	1,150.31	1,150.31
	2/17/2026	0001734	WA ST PATROL	12603839	2/2/2026	PRO SVCS-FINGERPRINTS	155.00	155.00
	2/17/2026	0002271	JACOBSEN, JODY	2226JJ	1/26/2026	TRAVEL/TRAINING-REIMB	120.00	120.00
	2/17/2026	0017787	DAIRY FRESH FARMS INC	8122603417	2/3/2026	DET FOOD	127.67	
				8122602705	1/27/2026	DET FOOD	104.97	232.64
	2/17/2026	0042355	BRILEY, JUDITH	2426JB	2/4/2026	CAP VOL-MILEAGE	28.00	28.00
	2/17/2026	0046324	WALTER E NELSON CO, C	INVSEA1110087	1/31/2026	DET SUPPLIES	460.01	
				INVSEA1110066	1/31/2026	DET SUPPLIES	249.83	709.84
<b>Sub total for U S BANK:</b>								<b>7,277.20</b>

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Final Check List  
CLALLAM COUNTY

Nox Weeds

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Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
	2/17/2026	0001641	VERIZON WIRELESS	6134387419	1/24/2026	PHONE BILL	117.72	117.72
<b>Sub total for U S BANK:</b>							117.72	

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0001036	MURREYS OLYMPIC DISF	8972503s112	2/6/2026	SC JAN GARBAGE	1,318.26	
				8973110s112	2/6/2026	CH JAN RECYCLE	677.56	
				8973552s112	2/6/2026	SC JAN RECYCLE	292.25	
				8972491s112	2/6/2026	DRA JAN GARBAGE	246.34	
				8973182s112	2/6/2026	3RD ST RECYCLE	128.59	
				8973553s112	2/6/2026	DRA JAN RECYCLE	88.42	2,751.42
	2/17/2026	0001252	PORT ANGELES, CITY OF	60327-152976 1,	2/6/2026	CIB WSU JAN UTIL & GARBA	1,162.77	
				60387-154282 1,	2/6/2026	FG JAN UTIL	772.52	
				60387-153004 1,	2/6/2026	FG JAN UTIL	660.58	
				60387-152998 1,	2/6/2026	FG JAN UTIL	552.50	
				60387-15442 1/2	2/6/2026	FG JAN UTIL	519.67	
				60387-15268 1/2	2/6/2026	FG JAN UTIL & GARGAGE	391.08	
				60387-153008 1,	2/6/2026	FG JAN UTIL	298.85	
				60387-154714 1,	2/6/2026	FG JAN UTIL	278.83	
				60387-153006 1,	2/6/2026	FG JAN UTIL	214.05	
				60387-159546 1,	2/6/2026	FG JAN UTIL	101.64	
				60387-153000 1,	2/6/2026	FG JAN UTIL	43.37	
				60387-158232 1,	2/6/2026	FG JAN UTIL	42.51	
				60387-154634 1,	2/6/2026	FG JAN UTIL	42.51	5,080.88
						<b>Sub total for U S BANK:</b>	<b>7,832.30</b>	

*Prosecutor*

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0001556	AXON ENTERPRISE INC INUS419739	2/5/2026	AXON JUSTICE ANNUAL SUB	30,026.00	30,026.00
	2/17/2026	0000546	EXPRESS SERVICES, INC 33469642	2/5/2026	TROBERG 2/1/2026	453.32	
			33443039	2/5/2026	TROBERG 1/25/2026	420.94	874.26
	2/17/2026	0001252	PORT ANGELES, CITY OF 74359-155474Ja	2/5/2026	FS UTILITIES 12.3.25-1.9.26	261.09	261.09
	2/17/2026	0001641	VERIZON WIRELESS 6134387426	2/5/2026	#642195242-00016 JAN 2026	765.92	765.92
	2/17/2026	0046683	ODP BUSINESS SOLUTIO 456137412001	2/5/2026	OFFICE SUPPLIES	67.74	
			456137686001	2/5/2026	OFFICE SUPPLIES	12.95	80.69
<b>Sub total for U S BANK:</b>							<b>32,007.96</b>

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0000091	ANGELES MILLWORK & L 384404	2/2/2026	PROPANE ~ 830 830	23.62	23.62
	2/17/2026	0000172	BAXTER A/P OFFICE 95517	1/29/2026	PARTS FOR 60 60	50.07	50.07
	2/17/2026	0000848	PAPE KENWORTH NORTH 2114278	1/29/2026	PARTS FOR 200 200	4,933.06	
			15866039	1/28/2026	PARTS FOR 207 207	422.58	
			15911230	2/2/2026	PARTS FOR 242 242	236.76	5,592.40
	2/17/2026	0000918	LINCOLN STREET STATIC 286399	1/27/2026	PART SHIPPING FOR 243 243	52.05	52.05
	2/17/2026	0001179	PACIFIC OFFICE EQUIPM 1172785	1/30/2026	02/26 ~ CONTRACT 11459-07	534.79	534.79
	2/17/2026	0001187	PAPE MACHINERY INC 16636949	2/3/2026	PARTS FOR 446 446	472.96	472.96
	2/17/2026	0001251	PORT ANGELES AUTO GL 0075385	2/4/2026	WINDSHIELD REPAIR FOR 18	81.68	81.68
	2/17/2026	0001255	PRICE FORD LINCOLN MI 5062652	2/5/2026	PARTS FOR S345 S345	129.86	129.86
	2/17/2026	0001426	SEQUIM, CITY OF 10-042200-02/26	1/21/2026	1453 W WASHINGTON ST 11/	360.69	360.69
	2/17/2026	0001551	TACOMA SCREW PRODU 140164122-00	1/22/2026	PARTS FOR SQ SHOP	1,016.21	1,016.21
	2/17/2026	0001641	VERIZON WIRELESS 0605-50301 0121	1/23/2026	SIGN SHOP CELL SERVICES	80.02	80.02
	2/17/2026	0001767	WEST WASTE & RECYCL 0000380008	2/15/2026	SANICAN - CLALLAM BAY	120.00	
			0000377908	2/15/2026	GARBAGE - LAKE CREEK	99.91	
			0000377909	2/15/2026	GARBAGE - CLALLAM BAY	49.96	269.87
	2/17/2026	0001781	WHITEHEADS AUTO PAR 335853	1/30/2026	PARTS FOR 179 179	878.01	
			336108	2/3/2026	PARTS FOR 104 104	84.32	
			335793	1/29/2026	PARTS FOR S369 S369	75.32	
			335852	1/30/2026	PARTS FOR 179 179	13.34	1,050.99
	2/17/2026	0004211	CENTURYLINK 333623528-0226	1/24/2026	F94-180-8066	41.20	41.20
	2/17/2026	0022435	RACE STREET AUTO PAR 739432	1/29/2026	PARTS FOR 401 401	476.56	
			740000	2/4/2026	PARTS FOR PA STORES	197.87	
			739863	2/3/2026	PARTS FOR PA SHOP	190.40	
			739431	1/29/2026	PARTS FOR 401 401	173.70	
			740040	2/4/2026	PARTS FOR 103 103	163.73	
			740042	2/4/2026	PARTS FOR 140 140	65.79	
			739725	2/2/2026	PARTS FOR 238 238	30.47	
			739522	1/30/2026	PARTS FOR 455 455	24.43	
			739749	2/2/2026	PARTS FOR 112 112	11.42	
			739954	2/4/2026	PARTS FOR PA STORES	5.64	1,340.01
	2/17/2026	0036098	O'REILLY AUTO PARTS 2750-193269	1/26/2026	PARTS FOR 180 180	440.44	440.44
	2/17/2026	0036418	PA FAR WEST MACHINE & 0126-2075S	2/2/2026	PARTS FOR 453 453	93.51	93.51
	2/17/2026	0038262	WILDER AUTO CENTER 5134468	2/3/2026	PARTS FOR 180 180	61.68	61.68

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0040272	MATT'S TOOLS USA LLC 158617	2/3/2026	TRUCK WHEEL DOLLY ~ PA S	223.92	223.92
	2/17/2026	0042561	ALL BATTERY SALES & SI 116545-1	2/3/2026	BATTERIES FOR PA STORES	183.82	183.82
	2/17/2026	0042872	PROPANE NORTHWEST 1520503713	1/26/2026	PROPANE ~ SQ	605.35	605.35
	2/17/2026	0050488	NWESTCO LLC INV576690	12/26/2025	FUEL ISLAND SQ TANK REPA	1,582.32	1,582.32
	2/17/2026	0050971	AUTO ACCESSORY DISTF INV13734	2/4/2026	VEHICLE MAINT SUPPLIES ~	332.46	332.46
	2/17/2026	0051752	MAXREV MOTORS LLC MAXREV-0005	1/30/2026	FLAT TIRE REPAIR FOR 160 1	38.01	38.01
<b>Sub total for U S BANK:</b>							<b>14,657.93</b>

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0000099	A-1 AUTO PARTS	73500	1/29/2026	MAINTENACE SUPPLIES - SQ	69.30	69.30
	2/17/2026	0000225	BRABER EQUIPMENT LTI	3104600	1/19/2026	MAINTENANCE SUPPLIES - S	2,823.50	2,823.50
	2/17/2026	0000244	BRUCH & BRUCH CONST	101-25-016 EST	1/26/2026	EAST BAY STREET STORMW.	152,358.48	152,358.48
	2/17/2026	0000366	CLALLAM COUNTY TREA	REALAFFROW2	2/6/2026	REAL ESTATE EXCISE TAX AF	245.00	245.00
	2/17/2026	0000546	EXPRESS SERVICES, INC	33469644-10101	2/4/2026	EXPRESS 12/26-02/01/26 MAC	959.32	959.32
	2/17/2026	0000709	HARBOR SAW & SUPPLY	875993	2/4/2026	MAINTENANCE SUPPLIES - LC	326.64	
				875956	2/5/2026	MAINTENANCE SUPPLIES - PA	231.40	
				875955	2/5/2026	MAINTENANCE SUPPLIES - TR	30.48	588.52
	2/17/2026	0023110	HORTON, DEANN	HORTO2626RO	2/6/2026	PROFESSIONAL SERVICE - R	7,500.00	7,500.00
	2/17/2026	0049634	LAUBACH, BONNIE	RIEMLAUBACH	2/3/2026	ENGINEERING-EDUCATION T	950.00	950.00
	2/17/2026	0022435	RACE STREET AUTO PAR	739989	2/4/2026	MAINTENANCE SUPPLIES - SQ	35.54	35.54
	2/17/2026	0001551	TACOMA SCREW PRODU	140164344-00	1/29/2026	MAINTENANCE SUPPLIES - PA	70.24	70.24
	2/17/2026	0001635	UTILITIES UNDERGROUN	60101257	1/31/2026	01/2026 UTILITIES LOCATION	260.55	260.55
	2/17/2026	0001641	VERIZON WIRELESS	6134320909-101	1/23/2026	COMMUNICATIONS- VERIZON	354.25	354.25
	2/17/2026	0051936	WALLERSTEDT, LINDSEY	WALLE2626RO	2/6/2026	PROFESSIONAL SERVICE - R	7,500.00	7,500.00
<b>Sub total for U S BANK:</b>								<b>173,714.70</b>

Public Works (1)

Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
	2/17/2026	0051405	WA STATE DOR - EFT	01/26SUT-41401	1/31/2026	01/26 SALES AND USE TAX	808.22	
				01/26SUT-42401	1/31/2026	01/26 SALES AND USE TAX	147.48	955.70
						<b>Sub total for U S BANK:</b>		955.70

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0000839	K & L SUPPLY INC	47464	1/22/2026	MAINTANCE SUPPLIES - W	1,034.63	1,034.63
	2/17/2026	0051786	OMNISITE	103679	1/1/2026	PROFESSIONAL SERVICE-W	152.00	152.00
	2/17/2026	0001300	PUBLIC UTILITY DISTRIC	23193-012626	1/26/2026	12/21-01/22/26 HWY 112 ACRC	495.65	495.65
	2/17/2026	0051611	SYSTEM OPERATION SEF	414-25-0040328	2/4/2026	WWTP OPPERATION SUPPO	6,250.00	6,250.00
	2/17/2026	0001641	VERIZON WIRELESS	6134320909-414	1/23/2026	COMMUNICATIONS- VERIZO	39.24	39.24
	2/17/2026	0001767	WEST WASTE & RECYCL	0000377915	1/31/2026	WEST WASTE & RECYCLING	76.31	76.31
	2/17/2026	0020614	WOOD HAWK, INC	2209	1/26/2026	HAULED WASTE SERVICE -W	1,866.50	1,866.50
	2/17/2026	0001426	SEQUIM, CITY OF	900627020126U	2/1/2026	01/2026 CARLSBORG SEWEF	7,715.40	
				C26-01	2/2/2026	01/2026 MONTHLY MAINTEN	3,211.68	
				90-06272126BA	2/1/2026	01/2026 CARLSBORG SEWEF	2,531.00	13,458.08
	2/17/2026	0001641	VERIZON WIRELESS	6134320909-424	1/23/2026	COMMUNICATIONS- VERIZO	139.28	139.28
	2/17/2026	0000546	EXPRESS SERVICES, INC	33469644-43401	2/4/2026	EXPRESS 12/26-02/01/26 CRC	331.41	331.41
<b>Sub total for U S BANK:</b>								<b>23,843.10</b>

*Sheriff*

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0000008	LEXISNEXIS RISK DATA M	1030003793	1/31/2026	DATABASE INTERFACE FEE -	1,085.00	1,085.00
	2/17/2026	0001179	PACIFIC OFFICE EQUIPM	1173356	1/30/2026	MAINTENANCE AGREEMENT	331.40	
				1173357	1/30/2026	MAINTENANCE AGREEMENT	211.31	
				1173360	1/30/2026	MAINTENANCE AGREEMENT	201.27	
				1173358	1/30/2026	MAINTENANCE AGREEMENT	151.09	
				1173351	1/30/2026	MAINTENANCE AGREEMENT	115.96	
				1173347	1/30/2026	MAINTENANCE AGREEMENT	70.29	
				1173354	1/30/2026	MAINTENANCE AGREEMENT	49.10	
				1173359	1/30/2026	MAINTENANCE AGREEMENT	29.44	
				1173350	1/30/2026	MAINTENANCE AGREEMENT	25.77	
				1173352	1/30/2026	MAINTENANCE AGREEMENT	21.09	
				1173355	1/30/2026	MAINTENANCE AGREEMENT	20.95	
				1173349	1/30/2026	MAINTENANCE AGREEMENT	10.62	
				1173353	1/30/2026	MAINTENANCE AGREEMENT	5.88	
				1173346	1/30/2026	MAINTENANCE AGREEMENT	5.11	1,249.28
	2/17/2026	0001252	PORT ANGELES, CITY OF	013126	1/31/2026	TAX DISTRIBUTION PAYMENT	181,844.34	
				91827	1/29/2026	SEX OFFENDER ADDRESS VI	5,014.66	
				91828	1/29/2026	POLICE DEPT K-9 2026	3,500.00	
				91826	1/29/2026	FIRING RANGE FEES JAN-D	3,000.00	193,359.00
	2/17/2026	0001300	PUBLIC UTILITY DISTRICT	115366-Feb26	1/22/2026	UTILITIES - EDWARDS RD	318.30	
				151460-Feb26	1/22/2026	UTILITIES - ZINDEL WAY	233.00	551.30
	2/17/2026	0001556	AXON ENTERPRISE INC	INUS419918	2/1/2026	TASER CONTRACT	1,393.35	1,393.35
	2/17/2026	0001641	VERIZON WIRELESS	6134387427	1/24/2026	CELL PHONE SERVICE	355.47	355.47
	2/17/2026	0001677	WA ASSOC OF SHERIFFS	DUES 2026-001	1/1/2026	2026 ACTIVE DUES - KING	305.00	305.00
	2/17/2026	0001697	WA ST CRIMINAL JUSTICE	201142534	2/4/2026	CORRECTIONS OFFICER AC/	2,906.05	2,906.05
	2/17/2026	0001767	WEST WASTE & RECYCL	00003478062	1/31/2026	TRASH DISPOSAL - SLIP POI	99.91	99.91
	2/17/2026	0004211	CENTURYLINK	333536939-Feb2	1/24/2026	DATA CONNECTION	346.30	
				333959233-Feb2	1/24/2026	DATA CONNECTION	56.89	403.19
	2/17/2026	0010999	WA DEPT OF NATURAL R	4900/010019076	2/2/2026	EVIDENCE STORAGE LEASE	3,792.11	3,792.11
	2/17/2026	0015513	OLYMPIC PENINSULA CO	2026-01-CCFR	2/4/2026	JAN26 SERVICE EXPENSE,TF	62,950.56	62,950.56
	2/17/2026	0021387	SQUAD ROOM EMBLEMS	0364	1/28/2026	SHOULDER, AND GOLD & SIL	1,003.20	1,003.20
	2/17/2026	0037247	HAIR BY NICOLE	020326	2/3/2026	INMATE HAIRCUTS	210.00	210.00
	2/17/2026	0040669	MEIER, RICHARD	012926	1/29/2026	SOUNDPROOFING PANELS F	54.44	54.44
	2/17/2026	0046390	PUBLIC SAFETY SOFTWARE	020626	1/28/2026	VIMS SOFTWARE SUBSCRIP	1,650.00	1,650.00

Bank : apbank U S BANK

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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	2/17/2026	0046683	ODP BUSINESS SOLUTIO 453806727001	1/28/2026	OFFICE SUPPIES - JAIL	55.38	55.38
	2/17/2026	0049499	VOIANCE LANGUAGE SEI SUMINV 087586	1/31/2026	INTERPRETATION SERVICES	11.73	11.73
	2/17/2026	0049723	NEW HORIZONS COMMU 3424620-A	2/1/2026	JAIL INTERNET CONNECTION	288.92	288.92
<b>Sub total for U S BANK:</b>							271,723.89

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0000815	JIM'S PHARMACY	011042-Feb26	1/25/2026	INMATE MEDICATION	1,185.93	1,185.93
	2/17/2026	0001136	OLYMPIC MEDICAL CENT	OMC-2.6.26	2/6/2026	INMATE MEDICAL	2,812.98	2,812.98
	2/17/2026	0001254	PORT ANGELES FIRE DEI	15-2025-000061	12/26/2025	INMATE MED TRANSPORT	177.35	177.35
	2/17/2026	0001453	K BEN SKERBECK DDS P	Skerbeck-1.28.20	1/28/2026	INMATE MEDICAL	992.00	992.00
	2/17/2026	0025115	RADIA INC PS	ZENAWLS	1/12/2026	INMATE MEDICAL	37.38	
				ZEMZ10K	1/16/2026	INMATE MEDICAL	26.92	
				ZENAWNI	1/5/2026	INMATE MEDICAL	23.36	
				ZENAWNA	1/5/2026	INMATE MEDICAL	23.18	
				ZEMZ0YQ	1/16/2026	INMATE MEDICAL	23.18	134.02
	2/17/2026	0041537	MCKESSON MEDICAL-SU	25004408	2/4/2026	INMATE MEDICATION	48.05	
				24875886	1/8/2026	INMATE MEDICATION	32.03	
				24969050	1/28/2026	INMATE MEDICATION	21.30	101.38
	2/17/2026	0051181	CANYON CITY SOLUTION	126414	2/1/2026	SOFTWARE LICENSE-RELIAT	217.79	217.79
						<b>Sub total for U S BANK:</b>	<b>5,621.45</b>	

Clerk

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0001179	PACIFIC OFFICE EQUIPM 1172727	2/5/2026	CLERK'S OFFICE CONTRACT	126.94	
			1172726	2/5/2026	CLERK'S CONTRACT #11149-	89.47	216.41
	2/17/2026	0033199	LEMAY MOBILE SHREDDI 4918493S185	2/5/2026	CLERK'S OFFICE SHREDDING	39.95	39.95
	2/17/2026	0046683	ODP BUSINESS SOLUTIO 456936928001	2/5/2026	CLERK'S OFFICE SUPPLIES	313.34	
			456198790001	2/5/2026	CLERK'S OFFICE SUPPLIES	8.33	321.67
<b>Sub total for U S BANK:</b>							578.03

*Check Jury*

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0023782	RANKIN, TODD	SUPCT2688956	2/1/2026	JURY PAYMENT	22.90	22.90
	2/17/2026	0024578	ANDERSON, JACQUELINE	SUPCT2697105	2/1/2026	JURY PAYMENT	78.00	78.00
	2/17/2026	0025185	LOCKHART, CHARLES	SUPCT2696615	2/1/2026	JURY PAYMENT	11.45	11.45
	2/17/2026	0027444	TURNBERG, MILLICENT	SUPCT2697641	2/1/2026	JURY PAYMENT	33.20	33.20
	2/17/2026	0033170	MULLINS, MARK	SUPCT2695936	2/1/2026	JURY PAYMENT	10.73	10.73
	2/17/2026	0033291	KING, JAIME	SUPCT2690319	2/1/2026	JURY PAYMENT	98.30	98.30
	2/17/2026	0035947	ROSCHER, DAVID	SUPCT2695924	2/1/2026	JURY PAYMENT	44.80	44.80
	2/17/2026	0038294	KNAPP, ROBERT	SUPCT2693962	2/1/2026	JURY PAYMENT	25.95	25.95
	2/17/2026	0038609	RUSHFELDT VIADA, MAR	SUPCT2690600	2/1/2026	JURY PAYMENT	30.30	30.30
	2/17/2026	0039343	WEBSTER, JAMES	SUPCT2694294	2/1/2026	JURY PAYMENT	23.05	23.05
	2/17/2026	0040022	OSTERBERG, KENT	SUPCT2698060	2/1/2026	JURY PAYMENT	15.80	15.80
	2/17/2026	0041002	BRENENSTAHL, BRECK	SUPCT2693876	2/1/2026	JURY PAYMENT	24.50	24.50
	2/17/2026	0041267	NUGENT, KATHRYN	SUPCT2696016	2/1/2026	JURY PAYMENT	85.25	85.25
	2/17/2026	0041616	BREITHAUPT, NATHAN	SUPCT2688218	2/1/2026	JURY PAYMENT	17.25	17.25
	2/17/2026	0042306	DUNCAN, MEGAN	SUPCT2695222	2/1/2026	JURY PAYMENT	18.85	18.85
	2/17/2026	0044264	HIBBARD, TERRIE	SUPCT2690988	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0046032	BROWN, HOLLY	SUPCT2694926	2/1/2026	JURY PAYMENT	12.18	12.18
	2/17/2026	0046917	STEPHENS, LAUREEN	SUPCT2695611	2/1/2026	JURY PAYMENT	166.43	166.43
	2/17/2026	0047014	CHARLIER, SIGNE	SUPCT2693607	2/1/2026	JURY PAYMENT	12.90	12.90
	2/17/2026	0047823	SCHALLER, ROBERT	SUPCT2694973	2/1/2026	JURY PAYMENT	39.00	39.00
	2/17/2026	0047926	JOHNSON, JUDY	SUPCT2691889	2/1/2026	JURY PAYMENT	27.40	27.40
	2/17/2026	0048114	NEWMAN, JUDITH	SUPCT2697942	2/1/2026	JURY PAYMENT	30.30	30.30
	2/17/2026	0048155	WALLACE, WAYNE	SUPCT2694588	2/1/2026	JURY PAYMENT	43.20	43.20
	2/17/2026	0048262	HURLESS, SARA	SUPCT2696727	2/1/2026	JURY PAYMENT	69.30	69.30
	2/17/2026	0048276	MOREY, WENDY	SUPCT2691546	2/1/2026	JURY PAYMENT	53.50	53.50
	2/17/2026	0048522	WHITTEN, BILLY	SUPCT2691889	2/1/2026	JURY PAYMENT	63.50	63.50
	2/17/2026	0048592	PICKER, MARCH	SUPCT2688620	2/1/2026	JURY PAYMENT	20.15	20.15
	2/17/2026	0048598	SHAW, WILLIAM	SUPCT2689905	2/1/2026	JURY PAYMENT	10.73	10.73
	2/17/2026	0049419	BLEHM, AUTUMN	SUPCT2695823	2/1/2026	JURY PAYMENT	30.30	30.30
	2/17/2026	0049658	HERZOG, LARRY	SUPCT2696384	2/1/2026	JURY PAYMENT	14.35	14.35
	2/17/2026	0049969	MIHELIC, SHEILA	SUPCT2693107	2/1/2026	JURY PAYMENT	36.10	36.10
	2/17/2026	0051788	MINKS, U	SUPCT2696832	2/1/2026	JURY PAYMENT	10.73	10.73
	2/17/2026	0051789	ARNETT, ANNA	SUPCT2695304	2/1/2026	JURY PAYMENT	23.05	23.05
	2/17/2026	0051790	ACKLEN, JOHN	SUPCT2688774	2/1/2026	JURY PAYMENT	69.30	69.30

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0051791	MONEY, GREG	SUPCT2694926	2/1/2026	JURY PAYMENT	100.45	100.45
	2/17/2026	0051792	MORGAN, DAVID	SUPCT2697695	2/1/2026	JURY PAYMENT	20.15	20.15
	2/17/2026	0051793	MURPHY, RONALD	SUPCT2694314	2/1/2026	JURY PAYMENT	11.45	11.45
	2/17/2026	0051794	NEEDHAM, JAMES	SUPCT2696994	2/1/2026	JURY PAYMENT	10.00	10.00
	2/17/2026	0051795	NEIDINGER, NANCY	SUPCT2692200	2/1/2026	JURY PAYMENT	31.75	31.75
	2/17/2026	0051796	NICHOLLS, ROBERT	SUPCT2698367	2/1/2026	JURY PAYMENT	12.90	12.90
	2/17/2026	0051797	NOGLER, RICHARD	SUPCT2697615	2/1/2026	JURY PAYMENT	36.10	36.10
	2/17/2026	0051798	AUSTIN, RICHARD	SUPCT2688173	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051799	NORMAN, ROBERT	SUPCT2695869	2/1/2026	JURY PAYMENT	49.00	49.00
	2/17/2026	0051800	NORTON, MARY	SUPCT2693452	2/1/2026	JURY PAYMENT	39.00	39.00
	2/17/2026	0051801	O'KEEFE, JOHN	SUPCT2689584	2/1/2026	JURY PAYMENT	72.20	72.20
	2/17/2026	0051802	CONNELL, TIMOTHY	SUPCT2694055	2/1/2026	JURY PAYMENT	69.30	69.30
	2/17/2026	0051803	OPPELT, LUCAS	SUPCT2687912	2/1/2026	JURY PAYMENT	25.80	25.80
	2/17/2026	0051804	PAGE, BRITTANY	SUPCT2694794	2/1/2026	JURY PAYMENT	242.55	242.55
	2/17/2026	0051805	PAINTER, DAVID	SUPCT2688175	2/1/2026	JURY PAYMENT	252.70	252.70
	2/17/2026	0051806	PELLETTIERI, MONICA	SUPCT2697744	2/1/2026	JURY PAYMENT	31.75	31.75
	2/17/2026	0051807	BAGLEY, KRISTINE	SUPCT2695098	2/1/2026	JURY PAYMENT	21.60	21.60
	2/17/2026	0051808	PERRY, MATTHEW	SUPCT2689393	2/1/2026	JURY PAYMENT	11.45	11.45
	2/17/2026	0051809	PETERSEN, GERAME	SUPCT2697319	2/1/2026	JURY PAYMENT	37.40	37.40
	2/17/2026	0051810	PHAIR, TANNER	SUPCT2691544	2/1/2026	JURY PAYMENT	25.80	25.80
	2/17/2026	0051811	PIERCE, JACOB	SUPCT2697262	2/1/2026	JURY PAYMENT	21.45	21.45
	2/17/2026	0051812	PLASCJAK, RICHARD	SUPCT2697374	2/1/2026	JURY PAYMENT	63.50	63.50
	2/17/2026	0051813	POWERS, SILAS	SUPCT2698270	2/1/2026	JURY PAYMENT	28.85	28.85
	2/17/2026	0051814	QUAADMAN, CASEY	SUPCT2697855	2/1/2026	JURY PAYMENT	24.35	24.35
	2/17/2026	0051815	RADFORD, ANDREW	SUPCT2697820	2/1/2026	JURY PAYMENT	15.80	15.80
	2/17/2026	0051816	RAGGHIANI, DARBY	SUPCT2693292	2/1/2026	JURY PAYMENT	33.20	33.20
	2/17/2026	0051817	BALINT, JOSEPH	SUPCT2689684	2/1/2026	JURY PAYMENT	39.00	39.00
	2/17/2026	0051818	RICE, STEVEN	SUPCT2695319	2/1/2026	JURY PAYMENT	31.75	31.75
	2/17/2026	0051819	RICHINGS, MARK	SUPCT2692939	2/1/2026	JURY PAYMENT	12.90	12.90
	2/17/2026	0051820	ROSE, DALE	SUPCT2695554	2/1/2026	JURY PAYMENT	31.60	31.60
	2/17/2026	0051821	RUSSELL, JOHNNY	SUPCT2691090	2/1/2026	JURY PAYMENT	23.05	23.05
	2/17/2026	0051822	SACKS, ROBERT	SUPCT2692215	2/1/2026	JURY PAYMENT	30.30	30.30
	2/17/2026	0051823	SCHADE, ELIZABETH	SUPCT2693604	2/1/2026	JURY PAYMENT	49.15	49.15
	2/17/2026	0051824	BANNER, BROOKLYNN	SUPCT2694335	2/1/2026	JURY PAYMENT	27.40	27.40
	2/17/2026	0051825	SCHERMER, LISA	SUPCT2697920	2/1/2026	JURY PAYMENT	28.85	28.85

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0051826	SCHNEIDER, LOLA	SUPCT2693009	2/1/2026	JURY PAYMENT	16.53	16.53
	2/17/2026	0051827	SIMPSON, GRANT	SUPCT2693392	2/1/2026	JURY PAYMENT	36.10	36.10
	2/17/2026	0051828	SIMPSON, MATTHEW	SUPCT2688323	2/1/2026	JURY PAYMENT	15.08	15.08
	2/17/2026	0051829	SLAGLE, ROGER	SUPCT2698370	2/1/2026	JURY PAYMENT	31.75	31.75
	2/17/2026	0051830	SMITH, JUSTIN	SUPCT2696389	2/1/2026	JURY PAYMENT	12.90	12.90
	2/17/2026	0051831	SNYDER, JOSEPH	SUPCT2697829	2/1/2026	JURY PAYMENT	24.50	24.50
	2/17/2026	0051832	SORENSEN, JACQUELYN	SUPCT2691682	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051833	SORTER, WILLIAM	SUPCT2694888	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051834	BEATTIE, DOUGLAS	SUPCT2693806	2/1/2026	JURY PAYMENT	28.70	28.70
	2/17/2026	0051835	SPIVEY, JODY	SUPCT2698166	2/1/2026	JURY PAYMENT	54.80	54.80
	2/17/2026	0051836	STARR, JAMES	SUPCT2694254	2/1/2026	JURY PAYMENT	17.25	17.25
	2/17/2026	0051837	STONE, TERRY	SUPCT2688244	2/1/2026	JURY PAYMENT	146.13	146.13
	2/17/2026	0051838	STROBLE, ASHLEY	SUPCT2697987	2/1/2026	JURY PAYMENT	78.00	78.00
	2/17/2026	0051839	SWART, BRANNIE	SUPCT2690047	2/1/2026	JURY PAYMENT	11.45	11.45
	2/17/2026	0051840	THOMPSON, ELIZABETH	SUPCT2690541	2/1/2026	JURY PAYMENT	20.88	20.88
	2/17/2026	0051841	UMBEHOCKER, TERESA	SUPCT2693634	2/1/2026	JURY PAYMENT	15.80	15.80
	2/17/2026	0051842	UY, GLICK ANGELO	SUPCT2697058	2/1/2026	JURY PAYMENT	70.75	70.75
	2/17/2026	0051843	BESS, MARY	SUPCT2693480	2/1/2026	JURY PAYMENT	273.00	273.00
	2/17/2026	0051844	VERNETTI, WILLIAM	SUPCT2696111	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051845	VESS, SUSAN	SUPCT2692666	2/1/2026	JURY PAYMENT	24.50	24.50
	2/17/2026	0051846	WALLS, TIMOTHY	SUPCT2694733	2/1/2026	JURY PAYMENT	63.50	63.50
	2/17/2026	0051847	WARNER, PAUL	SUPCT2688816	2/1/2026	JURY PAYMENT	43.35	43.35
	2/17/2026	0051848	WEST, JASON	SUPCT2695571	2/1/2026	JURY PAYMENT	37.55	37.55
	2/17/2026	0051849	WHEELER, KELLY	SUPCT2694359	2/1/2026	JURY PAYMENT	12.90	12.90
	2/17/2026	0051850	WHITE, ROBERT	SUPCT2694955	2/1/2026	JURY PAYMENT	15.08	15.08
	2/17/2026	0051851	BISHOP, CHARLES	SUPCT2694766	2/1/2026	JURY PAYMENT	56.25	56.25
	2/17/2026	0051852	WILMOT, CLEANN	SUPCT2692336	2/1/2026	JURY PAYMENT	36.10	36.10
	2/17/2026	0051853	WILSON, DOUGLAS	SUPCT2695145	2/1/2026	JURY PAYMENT	24.35	24.35
	2/17/2026	0051854	WILSON, JACOB	SUPCT2690067	2/1/2026	JURY PAYMENT	11.45	11.45
	2/17/2026	0051855	WITHAM, CINDY	SUPCT2688475	2/1/2026	JURY PAYMENT	47.55	47.55
	2/17/2026	0051856	BOICE, DAVID	SUPCT2696072	2/1/2026	JURY PAYMENT	222.25	222.25
	2/17/2026	0051857	BRADBURY, GENE	SUPCT2695578	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051858	ADAMS, STEWART I	SUPCT2697219	2/1/2026	JURY PAYMENT	11.45	11.45
	2/17/2026	0051859	BRADY, PATRICK	SUPCT2696716	2/1/2026	JURY PAYMENT	25.80	25.80
	2/17/2026	0051860	BUNCH, CARRIE	SUPCT2695285	2/1/2026	JURY PAYMENT	5.80	5.80

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0051861	BURDICK, VALERIE	SUPCT2695200	2/1/2026	JURY PAYMENT	35.38	35.38
	2/17/2026	0051862	CHILSON, JUDY	SUPCT2697631	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051863	CHOMMUANG, SUREE	SUPCT2688366	2/1/2026	JURY PAYMENT	69.30	69.30
	2/17/2026	0051864	CLASSEN, HANNAH	SUPCT2697292	2/1/2026	JURY PAYMENT	14.35	14.35
	2/17/2026	0051865	ALLEN, CATHERINE	SUPCT2696781	2/1/2026	JURY PAYMENT	31.60	31.60
	2/17/2026	0051866	CLEMENS, JOSEPH	SUPCT2695084	2/1/2026	JURY PAYMENT	75.08	75.08
	2/17/2026	0051867	CONRAD, JOHN	SUPCT2693351	2/1/2026	JURY PAYMENT	92.50	92.50
	2/17/2026	0051868	COPPLE, KENNETH	SUPCT2694090	2/1/2026	JURY PAYMENT	24.35	24.35
	2/17/2026	0051869	COUGHRAN, IAN	SUPCT2688744	2/1/2026	JURY PAYMENT	22.33	22.33
	2/17/2026	0051870	COX, STEPHEN	SUPCT2697158	2/1/2026	JURY PAYMENT	31.75	31.75
	2/17/2026	0051871	CRESSEY, JOHN	SUPCT2695255	2/1/2026	JURY PAYMENT	75.10	75.10
	2/17/2026	0051872	DAVIDSON, MARI	SUPCT2690444	2/1/2026	JURY PAYMENT	14.35	14.35
	2/17/2026	0051873	DE MAREE, BRIAN	SUPCT2695994	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051874	DOSTER, MELANIE	SUPCT2697724	2/1/2026	JURY PAYMENT	35.95	35.95
	2/17/2026	0051875	ELLIS, KATHRYN	SUPCT2690165	2/1/2026	JURY PAYMENT	24.50	24.50
	2/17/2026	0051876	FINNESON, JOHN	SUPCT2695981	2/1/2026	JURY PAYMENT	63.50	63.50
	2/17/2026	0051877	FOOTE, THOMAS	SUPCT2695590	2/1/2026	JURY PAYMENT	63.50	63.50
	2/17/2026	0051878	FULLER, PHAEDRA	SUPCT2697224	2/1/2026	JURY PAYMENT	11.45	11.45
	2/17/2026	0051879	GIRARD, ASHLEY	SUPCT2693600	2/1/2026	JURY PAYMENT	22.90	22.90
	2/17/2026	0051880	GORHAM, GREGORY	SUPCT2698373	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051881	GRAY, HEATHER	SUPCT2695990	2/1/2026	JURY PAYMENT	41.75	41.75
	2/17/2026	0051882	GRISWOLD, ELIZABETH	SUPCT2694917	2/1/2026	JURY PAYMENT	33.20	33.20
	2/17/2026	0051883	GRUBB, JAMES	SUPCT2694413	2/1/2026	JURY PAYMENT	34.65	34.65
	2/17/2026	0051884	GUSTAFSON, ALAN	SUPCT2695941	2/1/2026	JURY PAYMENT	12.90	12.90
	2/17/2026	0051885	ANDERSON, KRIS	SUPCT2695900	2/1/2026	JURY PAYMENT	14.35	14.35
	2/17/2026	0051886	HALO, ROSEMARIE	SUPCT2695294	2/1/2026	JURY PAYMENT	39.00	39.00
	2/17/2026	0051887	HAMILTON, MARIAH	SUPCT2695911	2/1/2026	JURY PAYMENT	12.18	12.18
	2/17/2026	0051888	HARP, TERESA	SUPCT2696470	2/1/2026	JURY PAYMENT	36.10	36.10
	2/17/2026	0051889	HARRIS, ZADE	SUPCT2697848	2/1/2026	JURY PAYMENT	11.45	11.45
	2/17/2026	0051890	HENDERSON, ERIN	SUPCT2696897	2/1/2026	JURY PAYMENT	36.10	36.10
	2/17/2026	0051891	HENDERSON, STEPHANII	SUPCT2694075	2/1/2026	JURY PAYMENT	25.80	25.80
	2/17/2026	0051892	HEWITT, TIMOTHY	SUPCT2694483	2/1/2026	JURY PAYMENT	14.35	14.35
	2/17/2026	0051893	HOFFMAN, CAROLE	SUPCT2694016	2/1/2026	JURY PAYMENT	24.50	24.50
	2/17/2026	0051894	ANDERSON, NATE	SUPCT2696258	2/1/2026	JURY PAYMENT	15.80	15.80
	2/17/2026	0051895	HORTON, LYNN	SUPCT2697669	2/1/2026	JURY PAYMENT	67.85	67.85

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	2/17/2026	0051896	IRVING, GREGORY	SUPCT2695867	2/1/2026	JURY PAYMENT	36.10	36.10
	2/17/2026	0051897	JAFAY, KURT FRANZ	SUPCT2694912	2/1/2026	JURY PAYMENT	33.93	33.93
	2/17/2026	0051898	JOHNSON, WILLIAM	SUPCT2696672	2/1/2026	JURY PAYMENT	37.55	37.55
	2/17/2026	0051899	JOHNSTONE, MICHAEL	SUPCT2688364	2/1/2026	JURY PAYMENT	10.00	10.00
	2/17/2026	0051900	JONES, DENISE	SUPCT2691205	2/1/2026	JURY PAYMENT	30.30	30.30
	2/17/2026	0051901	JONES, ROBERT	SUPCT2693457	2/1/2026	JURY PAYMENT	10.73	10.73
	2/17/2026	0051902	KARI, DANIEL	SUPCT2692419	2/1/2026	JURY PAYMENT	12.90	12.90
	2/17/2026	0051903	ANDERSON, STEVEN	SUPCT2696836	2/1/2026	JURY PAYMENT	115.25	115.25
	2/17/2026	0051904	KETCHAM, SAMUEL	SUPCT2690950	2/1/2026	JURY PAYMENT	36.10	36.10
	2/17/2026	0051905	KIDWELL, KELLY	SUPCT2688236	2/1/2026	JURY PAYMENT	25.23	25.23
	2/17/2026	0051906	KING, JOSHUA	SUPCT2693535	2/1/2026	JURY PAYMENT	222.25	222.25
	2/17/2026	0051907	KNUDSON, ROBERT	SUPCT2695445	2/1/2026	JURY PAYMENT	20.15	20.15
	2/17/2026	0051908	KOMONS, DEANA	SUPCT2696596	2/1/2026	JURY PAYMENT	63.50	63.50
	2/17/2026	0051909	KRELL, KATHLEEN	SUPCT2693715	2/1/2026	JURY PAYMENT	80.90	80.90
	2/17/2026	0051910	KUH, LIAM	SUPCT2697743	2/1/2026	JURY PAYMENT	156.28	156.28
	2/17/2026	0051911	KUMAR, RISHI	SUPCT2695557	2/1/2026	JURY PAYMENT	14.35	14.35
	2/17/2026	0051912	ANDRUS, GLORIA	SUPCT2696201	2/1/2026	JURY PAYMENT	69.30	69.30
	2/17/2026	0051913	LASKOWSKI, WALTER	SUPCT2691732	2/1/2026	JURY PAYMENT	69.30	69.30
	2/17/2026	0051914	LEWIS, CASEY	SUPCT2697468	2/1/2026	JURY PAYMENT	31.75	31.75
	2/17/2026	0051915	LIJEK, SEAN	SUPCT2693254	2/1/2026	JURY PAYMENT	90.30	90.30
	2/17/2026	0051916	LYONS, VICKI	SUPCT2688905	2/1/2026	JURY PAYMENT	20.88	20.88
	2/17/2026	0051917	MANZER, CODY	SUPCT2697447	2/1/2026	JURY PAYMENT	75.08	75.08
	2/17/2026	0051918	MARX, RONALD	SUPCT2696408	2/1/2026	JURY PAYMENT	27.40	27.40
	2/17/2026	0051919	MAYS, RICHARD	SUPCT2688566	2/1/2026	JURY PAYMENT	49.15	49.15
	2/17/2026	0051920	MC DONALD, SHAREN	SUPCT2694800	2/1/2026	JURY PAYMENT	27.25	27.25
	2/17/2026	0051921	MC DONALD, TERRY	SUPCT2693309	2/1/2026	JURY PAYMENT	20.00	20.00
	2/17/2026	0051922	ANGEVINE, TODD	SUPCT2694473	2/1/2026	JURY PAYMENT	12.90	12.90
	2/17/2026	0051923	MC EWAN, JACK	SUPCT2696636	2/1/2026	JURY PAYMENT	20.88	20.88
	2/17/2026	0051924	MC KIE, KIM	SUPCT2690415	2/1/2026	JURY PAYMENT	64.95	64.95
	2/17/2026	0051925	MCCLAIN, TODD	SUPCT2694875	2/1/2026	JURY PAYMENT	72.20	72.20
	2/17/2026	0051926	MCCLELLAND, SHARRON	SUPCT2696409	2/1/2026	JURY PAYMENT	37.55	37.55
	2/17/2026	0051927	MCKINLEY, JEANETTE	SUPCT2697493	2/1/2026	JURY PAYMENT	46.25	46.25
	2/17/2026	0051928	MEDSKER, ROBERT	SUPCT2696852	2/1/2026	JURY PAYMENT	49.00	49.00
	2/17/2026	0051929	MEYERS, MARIE	SUPCT2692639	2/1/2026	JURY PAYMENT	37.55	37.55
	2/17/2026	0051930	MICHALSON, MARTIN	SUPCT2694872	2/1/2026	JURY PAYMENT	40.45	40.45

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Sub total for U S BANK: 7,534.13

Treasurer

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/17/2026	0000008	LEXISNEXIS RISK DATA M 1100267823	2/5/2026	ACCURINT	224.61	224.61
	2/17/2026	0000331	CLALLAM COUNTY AUDIT 26-180618	2/5/2026	REMOVAL OF CURRENT USE	304.50	
			26-180484	2/5/2026	REMOVAL OF CURRENT USE	304.50	609.00
	2/17/2026	0021407	MASTER'S TOUCH, LLC, 1 E99021	2/6/2026	PREPAID POSTAGE2026 STM	24,256.76	24,256.76
<b>Sub total for U S BANK:</b>							<b>25,090.37</b>

Veterans

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	2/4/2026	0001300	PUBLIC UTILITY DISTRICT	HT0336 2/4/26	2/4/2026 UTILITIES	458.12	
				MJ7934 2/4/26	2/4/2026 UTILITIES	330.31	788.43
	2/4/2026	0020849	U S BANK	AN0337 2/4/26 V	2/4/2026 FOOD	150.00	
				BA0057 2/4/26 S	2/4/2026 FUEL	150.00	
				CJ1848 2/4/26 S	2/4/2026 FUEL	150.00	
				HJ6311 2/4/26 S	2/4/2026 FOOD	150.00	
				JT5582 2/4/26 V	2/4/2026 FOOD	150.00	
				KR4397 2/4/26 V	2/4/2026 FOOD	150.00	
				MB8950 2/4/26 V	2/4/2026 FOOD	150.00	
				MJ7934 2/4/26 S	2/4/2026 FUEL	150.00	
				SM4851 2/4/26 S	2/4/2026 FOOD	150.00	
				TJ0619 2/4/26 V	2/4/2026 FOOD	150.00	
				TT8577 2/4/26 V	2/4/2026 FOOD	150.00	
				AT4817 2/4/26 V	2/4/2026 FOOD	100.00	
				BG6299 2/4/26 V	2/4/2026 FOOD	100.00	
				BT6808 2/4/26 V	2/4/2026 FOOD	100.00	
				FJ0239 2/4/26 S	2/4/2026 FOOD	100.00	
				HH7578 2/4/26 S	2/4/2026 FUEL	100.00	
				KA2622 2/4/26 S	2/4/2026 FOOD	100.00	
				LA5106 2/4/26 S	2/4/2026 FOOD	100.00	
				RM4929 2/4/26 S	2/4/2026 FOOD	100.00	
				RP8173 2/4/26 S	2/4/2026 FOOD	100.00	
				TM2565 2/4/26 S	2/4/2026 FOOD	100.00	
				UA6931 2/4/26 V	2/4/2026 FOOD	100.00	2,750.00
	2/4/2026	0023705	ELK CREEK APARTMENTS	BD6309 2/4/26	2/4/2026 RENT	1,263.00	1,263.00
<b>Sub total for U S BANK:</b>							<b>4,801.43</b>



16  
FEB 17 2026

Payroll Ending: 1/31/2026

Gross Earnings:	\$1,885,587.91
Benefits Paid:	\$941,210.59
Total Expenditures:	\$2,826,798.50

STATE OF WASHINGTON )  
  )  
COUNTY OF CLALLAM )

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 11<sup>th</sup> DAY OF February 2026

Handwritten signature of Shoona Riggs in black ink.

SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS  
CLALLAM COUNTY, WASHINGTON

\_\_\_\_\_  
RANDY JOHNSON

\_\_\_\_\_  
MARK OZIAS

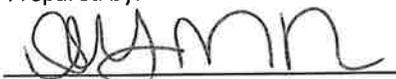
\_\_\_\_\_  
MIKE FRENCH

\_\_\_\_\_  
(County Administrator)

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<b>Payroll and Benefits Paid for 3 Payrolls: February 10, 2026</b>					
<b>Fund Name</b>	<b>Fund Number</b>	<b>Gross Earnings Paid by Fund #</b>	<b>Benefits Paid by Fund #</b>	<b>Employees Paid by Fund #</b>	<b>Total Expenditures</b>
<b>MONTHLY: January 2026</b>					
General Fund	00100	717,929.73	247,207.92	112	965,137.65
HHS	11301	24,091.93	9,916.05	5	34,007.98
HHS-Homeless Task Force	11322	2,969.81	1,249.11	1	4,218.92
Chem Depend/Mental Health	11323	2,969.82	1,249.06	1	4,218.88
HHS-Dev Disabilities	11331	13,037.11	5,217.26	2	18,254.37
Auditor-Doc Preservation	12401	3,031.05	1,567.22	1	4,598.27
<b>MONTHLY TOTALS</b>		<b>764,029.45</b>	<b>266,406.62</b>		<b>1,030,436.07</b>
<b>SEMI-MONTHLY: 1/16-31/2026</b>					
General Fund	00100	825,194.05	478,474.70	229	1,303,668.75
HHS	11301	30,064.46	20,763.90	11	50,828.36
HHS-Dev Disabilities	11331	3,074.62	1,930.84	1	5,005.46
Prosecutor-Local Crime Victim	11701	5,205.98	3,728.85	2	8,934.83
Treasurer- O&M	12201	457.25	361.46	1	818.71
Auditor-Doc Preservation	12401	2,926.66	2,016.59	1	4,943.25
Noxious Weed Control	13001	9,461.14	6,107.04	3	15,568.18
Veterans Relief	19914	4,994.90	3,719.64	2	8,714.54
Affordable Housing Sales Tax	19951	5,016.07	2,172.34	1	7,188.41
HR-Risk Management	50401	11,996.59	6,829.99	5	18,826.58
HR-Worker's Compensation	50501	1,787.19	825.23	2	2,612.42
<b>SM TOTALS</b>		<b>900,178.91</b>	<b>526,930.58</b>		<b>1,427,109.49</b>
<b>ROADS: 1/16-31/2026</b>					
General Fund	00100	177,777.03	121,013.41	63	298,790.44
PW - Flood Control	10135	2,976.46	1,561.88	2	4,538.34
PW - Broadband Infrastructure	30805	916.44	410.48	1	1,326.92
PW - Solid Waste	40201	1,218.51	562.57	2	1,781.08
Clallam Bay/Sekiu Sewer	41401	13,571.83	8,276.89	8	21,848.72
PW - Carlsborg Sewer M&O	42401	1,375.84	688.61	4	2,064.45
ER&R	50301	23,543.44	15,359.55	10	38,902.99
<b>ROADS TOTALS</b>		<b>221,379.55</b>	<b>147,873.39</b>		<b>369,252.94</b>
<b>TOTALS</b>		<b>\$1,885,587.91</b>	<b>\$941,210.59</b>		<b>\$2,826,798.50</b>

Prepared by:



Sherry Nelson, Deputy Auditor

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Payroll Ending: 1/31/2026

The following voucher/warrants/electronic payments are approved for payment:

<b>Payroll</b>	<b>Total</b>
<b>Warrant Numbers</b>	
184007 – 184502, 9949330 – 9949358	\$1,509,180.52
<b>Electronic Payment Date</b>	
2/10/2026 – 2/13/2026	\$1,622,139.82
<b>Total Payroll:</b>	<b>\$3,131,320.34</b>

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Labor Distribution Totals By Fund  
CLALLAM COUNTY  
01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 00100  
# Emps : 112

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	560,145.99	12,478.07	h	HOLIDAY	43,105.82	952.00
o25vju	OT X 2.5 - CORR VOLUNTEER/JUVI	23,052.31	264.00	s	SICK	20,052.10	421.89
v	VACATION	19,528.56	524.66	o20m	OT X 2.0 - CORR MANDATORY/SHRF	9,045.78	104.45
o15s	OVERTIME X 1.5 - SHERIFF DEPT	8,169.59	110.75	h25	HOLIDAY WORKED X 2.5	7,786.74	65.00
vp	VACATION PAYOFF	5,843.85	155.31	fh	FLOATING HOLIDAY	4,731.54	84.00
o25h	OT X 2.5 - HRS OVER HOL PAY	2,578.67	21.50	accred	ACCREDITATION PAY	1,779.80	
bsba	BS/BA EDUCATION INCENTIVE	1,736.06		ohjd	OT HOLIDAY - JUV DETENTION	1,695.23	36.00
clth	CLOTHING ALLOWANCE	1,500.00	1.00	aute	AUTO ALLOWANCE ELECTED	1,360.00	
oth	OVERTIME X 1.5 - HOURLY	1,354.92	73.00	detpay	DETECTIVE PAY	1,002.78	
fl	FUNERAL LEAVE	925.62	24.00	aaas	AA/AS EDUCATION INCENTIVE	630.15	
ldpa	DPA LONGEVITY PAY	470.55		swa	SICK - WA PART-TIME	346.75	11.00
auto	AUTO ALLOWANCE CONTRACTUAL	340.00		fto	FTO PREMIUM	217.57	91.00
phsm	PHONE STIPEND SMART PHONE	160.00		cu	COMP USED	81.89	3.00
aspcs	SHERIFF ACTING SUPERVISOR PAY	62.25	24.00	cp	COMP TIME PAID - COUNTY	56.44	1.50
aspd	SHERIFF ACTING SUP PAY DEPUTY	54.12	21.00	jd	JURY DUTY	37.63	1.00
swapt	SICK PAYOFF - TERMINATION 10%	23.59	1.22	phns	PHONE STIPEND	20.00	
o15j	OVERTIME x 1.5 - JUV DETENTION	18.55	0.50	sprt	SICK PAYOFF RETIRE 25%	11.29	1.20
asp	SHERIFF ACTING SUPERVISOR PAY	3.59	2.00				
<b>Totals:</b>						<b>717,929.73</b>	<b>15,473.05</b>

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	68,470.36	socsec	SOCIAL SECURITY	42,929.80
pers2	PERS 2 RETIREMENT	21,027.75	401a	401A DEFERRED COMPENSATION	17,098.10
medpre	HEALTH INSURANCE PRE TAX	13,973.93	icm457	ICMA DEFERRED COMP	12,854.78
leoff2	LEOFF 2 RETIREMENT	12,844.99	medtx	MEDICARE TAX	10,040.03
fmlatx	WA Paid Family & Medical Leave	5,715.06	psers	PSERS RETIREMENT	5,661.80
pers3	PERS 3 RETIREMENT	5,265.08	l&i	L&I - SELF INSURED	4,151.42
wacare	WA Long-Term Care	3,231.74	h457	MASSMUTUAL 457	2,725.00
udteam	UNION DUES - TEAMSTERS	2,347.00	n457	NATIONWIDE 457	1,610.00
h457rt	ROTH-EMPOWER 457	1,000.00	genpre	SUN LIFE PRE TAX	886.79
afipre	AFLAC PRE TAX	541.53	udpd1	UNION DUES - 1619 D	528.00
udmp	UNION DUES - 1619 MP	483.70	udlc1	UNION DUES - 1619 LC	396.00
leofcu	LEOFF RETIREMENT CATCH UP	294.74	udcs	UNION DUES - 1619 CS	207.30
dshs	DSHS CHILD SUPPORT	200.00	rth457	ROTH-ICMA DEFERRED COMP	200.00
udcd1	UNION DUES - 1619 CD	198.00	aflaft	AFLAC POST TAX	197.21
hr125	HEALTH REIMBURSEMENT	175.00	uw	UNITED WAY	140.00
n457rt	ROTH-NATIONWIDE 457	100.00	colpre	COLONIAL LIFE INS. PRE TAX	88.12

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 00100  
 # Emps : 112

Deduction Code and Description		Amount
colaft	COLONIAL LIFE INS. POST TAX	69.31
wsatf	1619CD WSATF DUES	40.00
shrfc	SHERIFF COFFEE FUND	28.00
garnfe	GARNISHMENT FEE	1.00

Deduction Code and Description		Amount
udpd2	UNION DUES - 1619 D	60.00
udcd2	UNION DUES - 1619 CD	30.00
shrfnd	SHERIFF EMPLOYEE FUND	15.00

**Totals: 235,826.54**

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	122,242.93
pers2	PERS 2 RETIREMENT	20,232.44
401a	401A DEFERRED COMPENSATION	10,498.25
leoff2	LEOFF 2 RETIREMENT	8,011.19
vebahr	HRA VEBA	4,305.90
fmlatx	WA Paid Family & Medical Leave	2,285.95
genpre	SUN LIFE PRE TAX	196.00

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	42,929.80
l&i	L&I - SELF INSURED	15,479.88
medtx	MEDICARE TAX	10,040.03
psers	PSERS RETIREMENT	5,825.67
pers3	PERS 3 RETIREMENT	3,362.56
unemp	UNEMPLOYMENT	1,613.50
leofcu	LEOFF RETIREMENT CATCH UP	183.82

**Totals: 247,207.92**

<b>Gross Earnings by Fund:</b>	<b>717,929.73</b>	<b>15,473.05</b>
<b>Total Fund Deductions:</b>	<b>235,826.54</b>	
<b>Fund Net:</b>	<b>482,103.19</b>	

Fund Worked : 11301  
 # Emps : 5

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	19,651.28	582.20	h	HOLIDAY	2,034.10	57.60	
v	VACATION	1,504.47	42.60	s	SICK	902.08	25.00	
				<b>Totals:</b>		<b>24,091.93</b>	<b>707.40</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
fedtx	FEDERAL WITHHOLDING TAX	1,700.77	socsec	SOCIAL SECURITY	1,445.31			
icm457	ICMA DEFERRED COMP	1,072.05	pers2	PERS 2 RETIREMENT	954.19			
medpre	HEALTH INSURANCE PRE TAX	780.40	medtx	MEDICARE TAX	338.02			
udteam	UNION DUES - TEAMSTERS	318.00	401a	401A DEFERRED COMPENSATION	299.97			
pers3	PERS 3 RETIREMENT	240.17	fmlatx	WA Paid Family & Medical Leave	194.46			
wacare	WA Long-Term Care	139.74	l&i	L&I - SELF INSURED	138.09			
				<b>Totals:</b>	<b>7,621.17</b>			
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	6,110.00	socsec	SOCIAL SECURITY	1,445.31			
pers2	PERS 2 RETIREMENT	989.66	401a	401A DEFERRED COMPENSATION	450.79			
medtx	MEDICARE TAX	338.02	pers3	PERS 3 RETIREMENT	268.03			
l&i	L&I - SELF INSURED	164.18	fmlatx	WA Paid Family & Medical Leave	77.78			
unemp	UNEMPLOYMENT	72.28						
				<b>Totals:</b>	<b>9,916.05</b>			
						<b>Gross Earnings by Fund:</b>	<b>24,091.93</b>	<b>707.40</b>
						<b>Total Fund Deductions:</b>	<b>7,621.17</b>	
						<b>Fund Net:</b>	<b>16,470.76</b>	

Fund Worked : 11322  
 # Emps : 1

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	2,480.66	71.00	h	HOLIDAY	279.51	8.00	
s	SICK	122.29	3.50	v	VACATION	87.35	2.50	
				<b>Totals:</b>	<b>2,969.81</b>	<b>85.00</b>		
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
fedtx	FEDERAL WITHHOLDING TAX	285.11	socsec	SOCIAL SECURITY	179.10			
pers2	PERS 2 RETIREMENT	159.78	icm457	ICMA DEFERRED COMP	118.79			
medpre	HEALTH INSURANCE PRE TAX	81.30	medtx	MEDICARE TAX	41.89			
udteam	UNION DUES - TEAMSTERS	39.50	fmlatx	WA Paid Family & Medical Leave	23.98			
I&i	L&I - SELF INSURED	14.16					<b>Totals:</b>	<b>943.61</b>
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	780.01	socsec	SOCIAL SECURITY	179.10			
pers2	PERS 2 RETIREMENT	165.71	401a	401A DEFERRED COMPENSATION	59.40			
medtx	MEDICARE TAX	41.89	fmlatx	WA Paid Family & Medical Leave	9.59			
unemp	UNEMPLOYMENT	8.91	I&i	L&I - SELF INSURED	4.50			
				<b>Totals:</b>	<b>1,249.11</b>			
						<b>Gross Earnings by Fund:</b>	<b>2,969.81</b>	<b>85.00</b>
						<b>Total Fund Deductions:</b>	<b>943.61</b>	
						<b>Fund Net:</b>	<b>2,026.20</b>	

Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 11323  
 # Emps : 1

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	2,480.67	71.00	h	HOLIDAY	279.51	8.00	
s	SICK	122.29	3.50	v	VACATION	87.35	2.50	
				<b>Totals:</b>		<b>2,969.82</b>	<b>85.00</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
fedtx	FEDERAL WITHHOLDING TAX	285.10	socsec	SOCIAL SECURITY	179.08			
pers2	PERS 2 RETIREMENT	159.77	icm457	ICMA DEFERRED COMP	118.80			
medpre	HEALTH INSURANCE PRE TAX	81.30	medtx	MEDICARE TAX	41.88			
udteam	UNION DUES - TEAMSTERS	39.50	fmlatx	WA Paid Family & Medical Leave	23.96			
I&i	L&I - SELF INSURED	14.16					<b>Totals:</b>	<b>943.55</b>
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	779.99	socsec	SOCIAL SECURITY	179.08			
pers2	PERS 2 RETIREMENT	165.72	401a	401A DEFERRED COMPENSATION	59.39			
medtx	MEDICARE TAX	41.88	fmlatx	WA Paid Family & Medical Leave	9.59			
unemp	UNEMPLOYMENT	8.91	I&i	L&I - SELF INSURED	4.50			
				<b>Totals:</b>	<b>1,249.06</b>			
						<b>Gross Earnings by Fund:</b>	<b>2,969.82</b>	<b>85.00</b>
						<b>Total Fund Deductions:</b>	<b>943.55</b>	
						<b>Fund Net:</b>	<b>2,026.27</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 11331  
 # Emps : 2

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	10,353.42	279.50	v	VACATION	1,422.27	36.50	
h	HOLIDAY	1,191.54	32.00	s	SICK	69.88	2.00	
				<b>Totals:</b>		<b>13,037.11</b>	<b>350.00</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
fedtx	FEDERAL WITHHOLDING TAX	1,087.54	socsec	SOCIAL SECURITY	790.31			
pers2	PERS 2 RETIREMENT	701.40	h457	MASSMUTUAL 457	700.00			
medpre	HEALTH INSURANCE PRE TAX	290.20	icm457	ICMA DEFERRED COMP	250.00			
medtx	MEDICARE TAX	184.83	udteam	UNION DUES - TEAMSTERS	168.00			
fmlatx	WA Paid Family & Medical Leave	105.23	wacare	WA Long-Term Care	75.62			
l&i	L&I - SELF INSURED	55.75				<b>Totals:</b>	<b>4,408.88</b>	
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	3,155.00	socsec	SOCIAL SECURITY	790.31			
pers2	PERS 2 RETIREMENT	727.47	401a	401A DEFERRED COMPENSATION	260.74			
medtx	MEDICARE TAX	184.83	fmlatx	WA Paid Family & Medical Leave	42.09			
unemp	UNEMPLOYMENT	39.11	l&i	L&I - SELF INSURED	17.71			
				<b>Totals:</b>	<b>5,217.26</b>			
						<b>Gross Earnings by Fund:</b>	<b>13,037.11</b>	<b>350.00</b>
						<b>Total Fund Deductions:</b>	<b>4,408.88</b>	
						<b>Fund Net:</b>	<b>8,628.23</b>	

Fund Worked : 12401  
 # Emps : 1

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	2,471.34	107.63	s	SICK	284.16	12.38	
h	HOLIDAY	275.55	12.00					
				<b>Totals:</b>		<b>3,031.05</b>	<b>132.01</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	196.94	fedtx	FEDERAL WITHHOLDING TAX	177.00			
socsec	SOCIAL SECURITY	175.71	pers2	PERS 2 RETIREMENT	163.07			
icm457	ICMA DEFERRED COMP	60.61	medtx	MEDICARE TAX	41.09			
udteam	UNION DUES - TEAMSTERS	39.00	fmlatx	WA Paid Family & Medical Leave	24.46			
l&i	L&I - SELF INSURED	21.47	wacare	WA Long-Term Care	17.58			
				<b>Totals:</b>	<b>916.93</b>			
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	1,095.00	socsec	SOCIAL SECURITY	175.71			
pers2	PERS 2 RETIREMENT	169.12	401a	401A DEFERRED COMPENSATION	60.61			
medtx	MEDICARE TAX	41.09	fmlatx	WA Paid Family & Medical Leave	9.78			
unemp	UNEMPLOYMENT	9.09	l&i	L&I - SELF INSURED	6.82			
				<b>Totals:</b>	<b>1,567.22</b>			
						<b>Gross Earnings by Fund:</b>	<b>3,031.05</b>	<b>132.01</b>
						<b>Total Fund Deductions:</b>	<b>916.93</b>	
						<b>Fund Net:</b>	<b>2,114.12</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 65101  
 # Emps : 2

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	8,687.69	184.00	bhu BENEFIT HOURS USED - TAX DIST	787.52	16.00
			<b>Totals:</b>	<b>9,475.21</b>	<b>200.00</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
fd1457 DRS 457 DEFERRED COMP FIRE 1	700.00		leoff2 LEOFF 2 RETIREMENT	671.76	
fedtx FEDERAL WITHHOLDING TAX	417.08		medtx MEDICARE TAX	137.39	
socsec SOCIAL SECURITY	99.20		fmlf1 WA Paid Family & Medical Leave	76.49	
I&i1 L&I - FIRE 1	75.59		wacfd1 WA Long-Term Care	45.68	
			<b>Totals:</b>	<b>2,223.19</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
leoff2 LEOFF 2 RETIREMENT	418.96		medtx MEDICARE TAX	137.39	
socsec SOCIAL SECURITY	99.20				
			<b>Totals:</b>	<b>655.55</b>	
			<b>Gross Earnings by Fund:</b>	<b>9,475.21</b>	<b>200.00</b>
			<b>Total Fund Deductions:</b>	<b>2,223.19</b>	
			<b>Fund Net:</b>	<b>7,252.02</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 65151  
 # Emps : 15

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	16,530.85	702.00			
			<b>Totals:</b>	<b>16,530.85</b>	<b>702.00</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
socsec SOCIAL SECURITY	1,024.93		fedtx FEDERAL WITHHOLDING TAX	845.82	
dshs5 DSHS CHILD SUPPORT (FD5)	500.00		leof#5 LEOFF 2 RETIREMENT FIRE 5	289.94	
medtx MEDICARE TAX	239.72		fmlf5 WA Paid Family & Medical Leave	133.46	
wacfd5 WA Long-Term Care	95.88		garnfe GARNISHMENT FEE	1.00	
			<b>Totals:</b>	<b>3,130.75</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
socsec SOCIAL SECURITY	1,024.93		medtx MEDICARE TAX	239.72	
leof#5 LEOFF 2 RETIREMENT FIRE 5	180.83				
			<b>Totals:</b>	<b>1,445.48</b>	
			<b>Gross Earnings by Fund:</b>	<b>16,530.85</b>	<b>702.00</b>
			<b>Total Fund Deductions:</b>	<b>3,130.75</b>	
			<b>Fund Net:</b>	<b>13,400.10</b>	

Fund Worked : 65171  
 # Emps : 14

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	19,460.43	357.67			
			<b>Totals:</b>	<b>19,460.43</b>	<b>357.67</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
fedtx FEDERAL WITHHOLDING TAX	1,224.13		leof#4 LEOFF 2 RETIREMENT FIRE 4	910.13	
socsec SOCIAL SECURITY	545.01		medtx MEDICARE TAX	282.19	
fmlf4 WA Paid Family & Medical Leave	157.08		wacfd4 WA Long-Term Care	112.89	
l&if4 L&I - FIRE 4	91.23				
			<b>Totals:</b>	<b>3,322.66</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
leof#4 LEOFF 2 RETIREMENT FIRE 4	567.63		socsec SOCIAL SECURITY	545.01	
medtx MEDICARE TAX	282.19				
			<b>Totals:</b>	<b>1,394.83</b>	
			<b>Gross Earnings by Fund:</b>	<b>19,460.43</b>	<b>357.67</b>
			<b>Total Fund Deductions:</b>	<b>3,322.66</b>	
			<b>Fund Net:</b>	<b>16,137.77</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 67101  
 # Emps : 3

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>
r	REGULAR	4,762.00	187.00	ott	OVERTIME - TAXING DIST	448.50	11.50
bhp	BENEFIT HOURS PAID - TAX DIST	416.00	16.00				
<b>Totals:</b>						<b>5,626.50</b>	<b>214.50</b>
<u>Deduction Code and Description</u>		<u>Amount</u>		<u>Deduction Code and Description</u>		<u>Amount</u>	
fedtx	FEDERAL WITHHOLDING TAX	481.64		socsec	SOCIAL SECURITY	348.84	
pers2	PERS 2 RETIREMENT	229.75		medtx	MEDICARE TAX	81.59	
l&iagn	L&I - AGNEW	61.83		wacagn	WA Long-Term Care	32.63	
<b>Totals:</b>						<b>1,236.28</b>	
<u>Benefit Code and Description</u>		<u>Amount</u>		<u>Benefit Code and Description</u>		<u>Amount</u>	
socsec	SOCIAL SECURITY	348.84		pers2	PERS 2 RETIREMENT	238.29	
medtx	MEDICARE TAX	81.59		fmlagn	WA Paid Family & Medical Leave	45.42	
<b>Totals:</b>						<b>714.14</b>	
<b>Gross Earnings by Fund:</b>						<b>5,626.50</b>	<b>214.50</b>
<b>Total Fund Deductions:</b>						<b>1,236.28</b>	
<b>Fund Net:</b>						<b>4,390.22</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 67121  
 # Emps : 4

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	2,982.14	58.00			
			<b>Totals:</b>	<b>2,982.14</b>	<b>58.00</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
socsec SOCIAL SECURITY	184.89		medtx MEDICARE TAX	43.24	
fmlcn WA Paid Family & Medical Leave	24.08		waccln WA Long-Term Care	17.29	
			<b>Totals:</b>	<b>269.50</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
socsec SOCIAL SECURITY	184.89		medtx MEDICARE TAX	43.24	
			<b>Totals:</b>	<b>228.13</b>	
			<b>Gross Earnings by Fund:</b>	<b>2,982.14</b>	<b>58.00</b>
			<b>Total Fund Deductions:</b>	<b>269.50</b>	
			<b>Fund Net:</b>	<b>2,712.64</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 67141  
 # Emps : 3

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	6,136.80	215.00	misc MISCELLANEOUS (NON-PERS)	422.00	
			<b>Totals:</b>	<b>6,558.80</b>	<b>215.00</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
socsec SOCIAL SECURITY	406.64		fedtx FEDERAL WITHHOLDING TAX	306.71	
pers2h PERS 2 RETIREMENT - HIGHLAND	269.80		medtx MEDICARE TAX	95.10	
l&ihig L&I - HIGHLAND IRRIGATION	62.82		fmlhig WA Paid Family & Medical Leave	52.94	
wachig WA Long-Term Care	38.04				
			<b>Totals:</b>	<b>1,232.05</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
socsec SOCIAL SECURITY	406.64		pers2h PERS 2 RETIREMENT - HIGHLAND	279.83	
medtx MEDICARE TAX	95.10				
			<b>Totals:</b>	<b>781.57</b>	
			<b>Gross Earnings by Fund:</b>	<b>6,558.80</b>	<b>215.00</b>
			<b>Total Fund Deductions:</b>	<b>1,232.05</b>	
			<b>Fund Net:</b>	<b>5,326.75</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 67701  
 # Emps : 4

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	9,226.75	366.90			
			<b>Totals:</b>	<b>9,226.75</b>	<b>366.90</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
socsec SOCIAL SECURITY	572.07		fedtx FEDERAL WITHHOLDING TAX	193.70	
medtx MEDICARE TAX	133.79		fmlbld WA Paid Family & Medical Leave	74.48	
wacblid WA Long-Term Care	53.52				
			<b>Totals:</b>	<b>1,027.56</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
socsec SOCIAL SECURITY	572.07		medtx MEDICARE TAX	133.79	
			<b>Totals:</b>	<b>705.86</b>	
			<b>Gross Earnings by Fund:</b>	<b>9,226.75</b>	<b>366.90</b>
			<b>Total Fund Deductions:</b>	<b>1,027.56</b>	
			<b>Fund Net:</b>	<b>8,199.19</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : 67731  
 # Emps : 11

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>
r	REGULAR	56,650.09	1,314.00	bhu	BENEFIT HOURS USED - TAX DIST	9,288.42	248.50
ott	OVERTIME - TAXING DIST	919.52	22.00				
<b>Totals:</b>						<b>66,858.03</b>	<b>1,584.50</b>
<u>Deduction Code and Description</u>		<u>Amount</u>		<u>Deduction Code and Description</u>		<u>Amount</u>	
fedtx	FEDERAL WITHHOLDING TAX	5,415.72		socsec	SOCIAL SECURITY	4,145.19	
pers2s	PERS 2 RETIREMENT - SUNLAND	3,113.82		sun457	DRS 457 DEFERRED COMP SUNLAND	1,311.93	
medtx	MEDICARE TAX	969.44		medsun	HEALTH INSURANCE SUNLAND	682.73	
fmlsun	WA Paid Family & Medical Leave	539.66		pers3s	PERS 3 RETIREMENT-SUNLAND	450.00	
wacsun	WA Long-Term Care	387.79		l&isun	L&I - SUNLAND	261.81	
<b>Totals:</b>						<b>17,278.09</b>	
<u>Benefit Code and Description</u>		<u>Amount</u>		<u>Benefit Code and Description</u>		<u>Amount</u>	
medsun	HEALTH INSURANCE SUNLAND	18,259.04		socsec	SOCIAL SECURITY	4,145.19	
pers2s	PERS 2 RETIREMENT - SUNLAND	3,229.56		medtx	MEDICARE TAX	969.44	
pers3s	PERS 3 RETIREMENT-SUNLAND	418.50		unemp	UNEMPLOYMENT	22.50	
<b>Totals:</b>						<b>27,044.23</b>	
<b>Gross Earnings by Fund:</b>						<b>66,858.03</b>	<b>1,584.50</b>
<b>Total Fund Deductions:</b>						<b>17,278.09</b>	
<b>Fund Net:</b>						<b>49,579.94</b>	

Fund Worked : - Totals -  
 # Emps : 176

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	722,020.11	16,973.97	h	HOLIDAY	47,166.03	1,069.60
o25vju	OT X 2.5 - CORR VOLUNTEER/JUVI	23,052.31	264.00	v	VACATION	22,630.00	608.76
s	SICK	21,552.80	468.27	bhu	BENEFIT HOURS USED - TAX DIST	10,075.94	264.50
o20m	OT X 2.0 - CORR MANDATORY/SHRF	9,045.78	104.45	o15s	OVERTIME X 1.5 - SHERIFF DEPT	8,169.59	110.75
h25	HOLIDAY WORKED X 2.5	7,786.74	65.00	vp	VACATION PAYOFF	5,843.85	155.31
fh	FLOATING HOLIDAY	4,731.54	84.00	o25h	OT X 2.5 - HRS OVER HOL PAY	2,578.67	21.50
accred	ACCREDITATION PAY	1,779.80		bsba	BS/BA EDUCATION INCENTIVE	1,736.06	
ohjd	OT HOLIDAY - JUV DETENTION	1,695.23	36.00	clth	CLOTHING ALLOWANCE	1,500.00	1.00
ott	OVERTIME - TAXING DIST	1,368.02	33.50	aute	AUTO ALLOWANCE ELECTED	1,360.00	
oth	OVERTIME X 1.5 - HOURLY	1,354.92	73.00	detpay	DETECTIVE PAY	1,002.78	
fl	FUNERAL LEAVE	925.62	24.00	aaas	AA/AS EDUCATION INCENTIVE	630.15	
ldpa	DPA LONGEVITY PAY	470.55		misc	MISCELLANEOUS (NON-PERS)	422.00	
bhp	BENEFIT HOURS PAID - TAX DIST	416.00	16.00	swa	SICK - WA PART-TIME	346.75	11.00
auto	AUTO ALLOWANCE CONTRACTUAL	340.00		fto	FTO PREMIUM	217.57	91.00
phsm	PHONE STIPEND SMART PHONE	160.00		cu	COMP USED	81.89	3.00
aspcs	SHERIFF ACTING SUPERVISOR PAY	62.25	24.00	cp	COMP TIME PAID - COUNTY	56.44	1.50
aspd	SHERIFF ACTING SUP PAY DEPUTY	54.12	21.00	jd	JURY DUTY	37.63	1.00
swapt	SICK PAYOFF - TERMINATION 10%	23.59	1.22	phns	PHONE STIPEND	20.00	
o15j	OVERTIME x 1.5 - JUV DETENTION	18.55	0.50	sprt	SICK PAYOFF RETIRE 25%	11.29	1.20
asp	SHERIFF ACTING SUPERVISOR PAY	3.59	2.00				
<b>Totals:</b>						<b>900,748.16</b>	<b>20,531.03</b>

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	80,890.68	socsec	SOCIAL SECURITY	53,026.08
pers2	PERS 2 RETIREMENT	23,395.71	401a	401A DEFERRED COMPENSATION	17,398.07
medpre	HEALTH INSURANCE PRE TAX	15,404.07	icm457	ICMA DEFERRED COMP	14,475.03
leoff2	LEOFF 2 RETIREMENT	13,516.75	medtx	MEDICARE TAX	12,670.20
fmlatx	WA Paid Family & Medical Leave	6,087.15	psers	PSERS RETIREMENT	5,661.80
pers3	PERS 3 RETIREMENT	5,505.25	l&i	L&I - SELF INSURED	4,395.05
wacare	WA Long-Term Care	3,464.68	h457	MASSMUTUAL 457	3,425.00
pers2s	PERS 2 RETIREMENT - SUNLAND	3,113.82	udteam	UNION DUES - TEAMSTERS	2,951.00
n457	NATIONWIDE 457	1,610.00	sun457	DRS 457 DEFERRED COMP SUNLAND	1,311.93
h457rt	ROTH-EMPOWER 457	1,000.00	leof#4	LEOFF 2 RETIREMENT FIRE 4	910.13
genpre	SUN LIFE PRE TAX	886.79	fd1457	DRS 457 DEFERRED COMP FIRE 1	700.00
medsun	HEALTH INSURANCE SUNLAND	682.73	afipre	AFLAC PRE TAX	541.53
fmlsun	WA Paid Family & Medical Leave	539.66	udpd1	UNION DUES - 1619 D	528.00
dshs5	DSHS CHILD SUPPORT (FD5)	500.00	udmp	UNION DUES - 1619 MP	483.70

Fund Worked : - Totals -  
 # Emps : 176

Deduction Code and Description		Amount	Deduction Code and Description		Amount
pers3s	PERS 3 RETIREMENT-SUNLAND	450.00	udlc1	UNION DUES - 1619 LC	396.00
wacsun	WA Long-Term Care	387.79	leofcu	LEOFF RETIREMENT CATCH UP	294.74
leof#5	LEOFF 2 RETIREMENT FIRE 5	289.94	pers2h	PERS 2 RETIREMENT - HIGHLAND	269.80
l&isun	L&I - SUNLAND	261.81	udcs	UNION DUES - 1619 CS	207.30
rth457	ROTH-ICMA DEFERRED COMP	200.00	dshs	DSHS CHILD SUPPORT	200.00
udcd1	UNION DUES - 1619 CD	198.00	aflaft	AFLAC POST TAX	197.21
hr125	HEALTH REIMBURSEMENT	175.00	fmlf4	WA Paid Family & Medical Leave	157.08
uw	UNITED WAY	140.00	fmlf5	WA Paid Family & Medical Leave	133.46
wacfd4	WA Long-Term Care	112.89	n457rt	ROTH-NATIONWIDE 457	100.00
wacfd5	WA Long-Term Care	95.88	l&if4	L&I - FIRE 4	91.23
colpre	COLONIAL LIFE INS. PRE TAX	88.12	fmlf1	WA Paid Family & Medical Leave	76.49
l&i1	L&I - FIRE 1	75.59	fmlbld	WA Paid Family & Medical Leave	74.48
colaft	COLONIAL LIFE INS. POST TAX	69.31	l&ihiq	L&I - HIGHLAND IRRIGATION	62.82
l&iagn	L&I - AGNEW	61.83	udpd2	UNION DUES - 1619 D	60.00
wacbl	WA Long-Term Care	53.52	fmlhig	WA Paid Family & Medical Leave	52.94
wacfd1	WA Long-Term Care	45.68	wsatf	1619CD WSATF DUES	40.00
wachig	WA Long-Term Care	38.04	wacagn	WA Long-Term Care	32.63
udcd2	UNION DUES - 1619 CD	30.00	shrfcf	SHERIFF COFFEE FUND	28.00
fmlcln	WA Paid Family & Medical Leave	24.08	waccln	WA Long-Term Care	17.29
shrfnd	SHERIFF EMPLOYEE FUND	15.00	garnfe	GARNISHMENT FEE	2.00
			<b>Totals:</b>	<b>280,380.76</b>	

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	134,162.93	socsec	SOCIAL SECURITY	53,026.08
pers2	PERS 2 RETIREMENT	22,688.41	medsun	HEALTH INSURANCE SUNLAND	18,259.04
l&i	L&I - SELF INSURED	15,677.59	medtx	MEDICARE TAX	12,670.20
401a	401A DEFERRED COMPENSATION	11,389.18	leoff2	LEOFF 2 RETIREMENT	8,430.15
psers	PSERS RETIREMENT	5,825.67	vebahr	HRA VEBA	4,305.90
pers3	PERS 3 RETIREMENT	3,630.59	pers2s	PERS 2 RETIREMENT - SUNLAND	3,229.56
fmlatx	WA Paid Family & Medical Leave	2,434.78	unemp	UNEMPLOYMENT	1,774.30
leof#4	LEOFF 2 RETIREMENT FIRE 4	567.63	pers3s	PERS 3 RETIREMENT-SUNLAND	418.50
pers2h	PERS 2 RETIREMENT - HIGHLAND	279.83	genpre	SUN LIFE PRE TAX	196.00
leofcu	LEOFF RETIREMENT CATCH UP	183.82	leof#5	LEOFF 2 RETIREMENT FIRE 5	180.83
fmlagn	WA Paid Family & Medical Leave	45.42			
			<b>Totals:</b>	<b>299,376.41</b>	

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Labor Distribution Totals By Fund  
CLALLAM COUNTY  
01/01/2026 to 01/31/2026-1 Cycle m

Fund Worked : - Totals -  
# Emps : 176

Grand Total Gross Earnings:	<u>900,748.16</u>	<u>20,531.03</u>
Grand Total Deductions:	<u>280,380.76</u>	
Grand Total Net:	620,367.40	

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Labor Distribution Totals By Fund  
CLALLAM COUNTY  
01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : 00100  
# Emps : 229

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	631,702.41	16,609.77	h	HOLIDAY	53,920.61	1,394.20
s	SICK	37,022.65	964.25	fh	FLOATING HOLIDAY	22,171.17	578.25
v	VACATION	13,713.06	347.18	o15s	OVERTIME X 1.5 - SHERIFF DEPT	13,608.68	206.00
o25vju	OT X 2.5 - CORR VOLUNTEER/JUVI	12,365.50	176.50	h25	HOLIDAY WORKED X 2.5	10,464.15	92.00
vp	VACATION PAYOFF	8,896.84	291.00	o20m	OT X 2.0 - CORR MANDATORY/SHRF	4,858.78	72.75
dont	DONATED TIME USED	2,410.20	80.00	ohjd	OT HOLIDAY - JUV DETENTION	1,760.00	42.00
accred	ACCREDITATION PAY	1,737.97		cu	COMP USED	1,406.57	37.63
stby	STANDBY PAY	1,319.74	30.00	ldpa	DPA LONGEVITY PAY	1,202.54	
auto	AUTO ALLOWANCE CONTRACTUAL	1,020.00		aute	AUTO ALLOWANCE ELECTED	680.00	
mil	MILITARY LEAVE	607.92	22.00	fto	FTO PREMIUM	606.88	261.00
bsba	BS/BA EDUCATION INCENTIVE	430.59		o25h	OT X 2.5 - HRS OVER HOL PAY	389.91	3.50
detpay	DETECTIVE PAY	382.51		retr	RETRO PAY	372.23	
fl	FUNERAL LEAVE	344.16	8.00	oth	OVERTIME X 1.5 - HOURLY	311.69	19.00
aaas	AA/AS EDUCATION INCENTIVE	307.80		flxu	FLEX TIME USED (NO RUN BAL)	268.18	6.00
fnp	FLOATING HOLIDAY PAID	246.39	8.00	o15j	OVERTIME x 1.5 - JUV DETENTION	194.80	5.00
phsm	PHONE STIPEND SMART PHONE	160.00		uapr	URINE ANALYSIS PREMIUM	149.00	
biling	BILINGUAL INCENTIVE	66.86		jd	JURY DUTY	33.29	1.00
inst1	INSTRUCTOR PREMIUM PAY	31.12	13.50	asp	SHERIFF ACTING SUPERVISOR PAY	19.85	12.00
phns	PHONE STIPEND	10.00					
<b>Totals:</b>						<b>825,194.05</b>	<b>21,280.53</b>

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	64,463.06	medpre	HEALTH INSURANCE PRE TAX	48,256.27
socsec	SOCIAL SECURITY	47,214.60	pers2	PERS 2 RETIREMENT	28,431.31
401a	401A DEFERRED COMPENSATION	18,658.73	medtx	MEDICARE TAX	11,042.21
icm457	ICMA DEFERRED COMP	10,623.57	leoff2	LEOFF 2 RETIREMENT	10,049.08
psers	PSERS RETIREMENT	7,018.23	fnlatx	WA Paid Family & Medical Leave	6,580.79
l&i	L&I - SELF INSURED	4,955.39	rth457	ROTH-ICMA DEFERRED COMP	4,337.18
wacare	WA Long-Term Care	4,210.15	pers3	PERS 3 RETIREMENT	3,780.42
udteam	UNION DUES - TEAMSTERS	3,545.20	genpre	SUN LIFE PRE TAX	2,419.47
afipre	AFLAC PRE TAX	1,747.47	h457	MASSMUTUAL 457	1,549.31
hr125	HEALTH REIMBURSEMENT	1,429.16	dshs	DSHS CHILD SUPPORT	1,174.92
dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00	udlc1	UNION DUES - 1619 LC	726.00
n457	NATIONWIDE 457	718.06	udpd1	UNION DUES - 1619 D	660.00
udcd1	UNION DUES - 1619 CD	627.00	udmp	UNION DUES - 1619 MP	552.80
afiaft	AFLAC POST TAX	255.53	colaft	COLONIAL LIFE INS. POST TAX	243.01
pers1	PERS 1 RETIREMENT	211.10	uw	UNITED WAY	125.00

Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : 00100  
 # Emps : 229

Deduction Code and Description		Amount
perscu	PERS RETIREMENT CATCH UP	101.50
udpd2	UNION DUES - 1619 D	75.00
colpre	COLONIAL LIFE INS. PRE TAX	40.00
shrfcf	SHERIFF COFFEE FUND	14.00

Deduction Code and Description		Amount
udcd2	UNION DUES - 1619 CD	95.00
udcs	UNION DUES - 1619 CS	69.10
shrfnd	SHERIFF EMPLOYEE FUND	16.00
garnfe	GARNISHMENT FEE	1.50
<b>Totals:</b>		<b>286,767.12</b>

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	327,616.14
pers2	PERS 2 RETIREMENT	29,015.09
401a	401A DEFERRED COMPENSATION	13,880.31
medtx	MEDICARE TAX	11,042.21
leoff2	LEOFF 2 RETIREMENT	6,267.41
fmlatx	WA Paid Family & Medical Leave	2,632.30
genpre	SUN LIFE PRE TAX	664.58
perscu	PERS RETIREMENT CATCH UP	105.26

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	47,214.60
l&i	L&I - SELF INSURED	16,039.16
vebahr	HRA VEBA	11,336.54
psers	PSERS RETIREMENT	7,221.35
pers3	PERS 3 RETIREMENT	3,218.58
unemp	UNEMPLOYMENT	2,024.85
pers1	PERS 1 RETIREMENT	196.32
<b>Totals:</b>		<b>478,474.70</b>

<b>Gross Earnings by Fund:</b>	<b>825,194.05</b>	<b>21,280.53</b>
<b>Total Fund Deductions:</b>	<b>286,767.12</b>	
<b>Fund Net:</b>	<b>538,426.93</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : 11301  
 # Emps : 11

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	24,801.80	775.45	h HOLIDAY	2,734.77	84.80
fh FLOATING HOLIDAY	1,234.16	32.00	s SICK	850.30	26.14
v VACATION	443.43	13.61			
			<b>Totals:</b>	<b>30,064.46</b>	<b>932.00</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
medpre HEALTH INSURANCE PRE TAX	2,626.00		socsec SOCIAL SECURITY	1,701.17	
pers2 PERS 2 RETIREMENT	1,617.47		fedtx FEDERAL WITHHOLDING TAX	1,438.49	
401a 401A DEFERRED COMPENSATION	1,028.53		medtx MEDICARE TAX	397.85	
udteam UNION DUES - TEAMSTERS	316.00		fmlatx WA Paid Family & Medical Leave	242.69	
l&i L&I - SELF INSURED	185.91		wacare WA Long-Term Care	174.39	
udmp UNION DUES - 1619 MP	34.55				
			<b>Totals:</b>	<b>9,763.05</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
medpre HEALTH INSURANCE PRE TAX	15,985.00		socsec SOCIAL SECURITY	1,701.17	
pers2 PERS 2 RETIREMENT	1,677.61		401a 401A DEFERRED COMPENSATION	559.86	
medtx MEDICARE TAX	397.85		l&i L&I - SELF INSURED	230.13	
fmlatx WA Paid Family & Medical Leave	97.08		unemp UNEMPLOYMENT	90.20	
vebahr HRA VEBA	25.00				
			<b>Totals:</b>	<b>20,763.90</b>	
			<b>Gross Earnings by Fund:</b>	<b>30,064.46</b>	<b>932.00</b>
			<b>Total Fund Deductions:</b>	<b>9,763.05</b>	
			<b>Fund Net:</b>	<b>20,301.41</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : 11331  
 # Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	1,939.10	55.50	fh	FLOATING HOLIDAY	323.19	9.25
v	VACATION	296.98	8.50	h	HOLIDAY	279.51	8.00
s	SICK	235.84	6.75				
<b>Totals:</b>						<b>3,074.62</b>	<b>88.00</b>

Deduction Code and Description		Amount	Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	262.60	fedtx	FEDERAL WITHHOLDING TAX	219.38
socsec	SOCIAL SECURITY	174.35	pers2	PERS 2 RETIREMENT	165.42
icm457	ICMA DEFERRED COMP	61.49	medtx	MEDICARE TAX	40.77
udteam	UNION DUES - TEAMSTERS	39.50	fmlatx	WA Paid Family & Medical Leave	24.82
wacare	WA Long-Term Care	17.83	l&i	L&I - SELF INSURED	11.07
<b>Totals:</b>					<b>1,017.23</b>

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,460.00	socsec	SOCIAL SECURITY	174.35
pers2	PERS 2 RETIREMENT	171.56	401a	401A DEFERRED COMPENSATION	61.49
medtx	MEDICARE TAX	40.77	fmlatx	WA Paid Family & Medical Leave	9.93
unemp	UNEMPLOYMENT	9.22	l&i	L&I - SELF INSURED	3.52
<b>Totals:</b>					<b>1,930.84</b>

<b>Gross Earnings by Fund:</b>	<b>3,074.62</b>	<b>88.00</b>
<b>Total Fund Deductions:</b>	<b>1,017.23</b>	
<b>Fund Net:</b>	<b>2,057.39</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : 11701  
 # Emps : 2

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	4,527.67	135.60	h	HOLIDAY	480.35	14.40	
s	SICK	197.96	6.00					
				<b>Totals:</b>		<b>5,205.98</b>	<b>156.00</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
fedtx	FEDERAL WITHHOLDING TAX	348.07	socsec	SOCIAL SECURITY	306.49			
medpre	HEALTH INSURANCE PRE TAX	262.60	401a	401A DEFERRED COMPENSATION	260.30			
pers3	PERS 3 RETIREMENT	149.99	pers2	PERS 2 RETIREMENT	118.70			
medtx	MEDICARE TAX	71.68	fmlatx	WA Paid Family & Medical Leave	42.02			
wacare	WA Long-Term Care	30.20	I&i	L&I - SELF INSURED	27.05			
				<b>Totals:</b>	<b>1,617.10</b>			
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	2,920.00	socsec	SOCIAL SECURITY	306.49			
pers3	PERS 3 RETIREMENT	167.38	pers2	PERS 2 RETIREMENT	123.11			
401a	401A DEFERRED COMPENSATION	104.12	medtx	MEDICARE TAX	71.68			
fmlatx	WA Paid Family & Medical Leave	16.80	unemp	UNEMPLOYMENT	15.62			
I&i	L&I - SELF INSURED	3.65						
				<b>Totals:</b>	<b>3,728.85</b>			
						<b>Gross Earnings by Fund:</b>	<b>5,205.98</b>	<b>156.00</b>
						<b>Total Fund Deductions:</b>	<b>1,617.10</b>	
						<b>Fund Net:</b>	<b>3,588.88</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : 12201  
 # Emps : 1

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	415.68	16.00	h HOLIDAY	41.57	1.60
			<b>Totals:</b>	<b>457.25</b>	<b>17.60</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
medpre HEALTH INSURANCE PRE TAX	52.52		n457 NATIONWIDE 457	45.72	
401a 401A DEFERRED COMPENSATION	45.72		socsec SOCIAL SECURITY	25.09	
pers2 PERS 2 RETIREMENT	24.59		medtx MEDICARE TAX	5.87	
udteam UNION DUES - TEAMSTERS	5.80		fmlatx WA Paid Family & Medical Leave	3.69	
I&i L&I - SELF INSURED	3.19		fedtx FEDERAL WITHHOLDING TAX	2.03	
			<b>Totals:</b>	<b>214.22</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
medpre HEALTH INSURANCE PRE TAX	292.00		pers2 PERS 2 RETIREMENT	25.51	
socsec SOCIAL SECURITY	25.09		401a 401A DEFERRED COMPENSATION	9.14	
medtx MEDICARE TAX	5.87		fmlatx WA Paid Family & Medical Leave	1.47	
unemp UNEMPLOYMENT	1.37		I&i L&I - SELF INSURED	1.01	
			<b>Totals:</b>	<b>361.46</b>	
			<b>Gross Earnings by Fund:</b>	<b>457.25</b>	<b>17.60</b>
			<b>Total Fund Deductions:</b>	<b>214.22</b>	
			<b>Fund Net:</b>	<b>243.03</b>	

Fund Worked : 12401  
 # Emps : 1

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>
r	REGULAR	2,660.60	80.00	h	HOLIDAY	266.06	8.00
				<b>Totals:</b>		<b>2,926.66</b>	<b>88.00</b>
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>		
fedtx	FEDERAL WITHHOLDING TAX	183.63	socsec	SOCIAL SECURITY	171.37		
medpre	HEALTH INSURANCE PRE TAX	162.60	pers2	PERS 2 RETIREMENT	157.45		
icm457	ICMA DEFERRED COMP	100.00	medtx	MEDICARE TAX	40.08		
udteam	UNION DUES - TEAMSTERS	37.50	fmlatx	WA Paid Family & Medical Leave	23.62		
wacare	WA Long-Term Care	16.98	l&i	L&I - SELF INSURED	15.96		
				<b>Totals:</b>	<b>909.19</b>		
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>		
medpre	HEALTH INSURANCE PRE TAX	1,560.00	socsec	SOCIAL SECURITY	171.37		
pers2	PERS 2 RETIREMENT	163.31	401a	401A DEFERRED COMPENSATION	58.53		
medtx	MEDICARE TAX	40.08	fmlatx	WA Paid Family & Medical Leave	9.45		
unemp	UNEMPLOYMENT	8.78	l&i	L&I - SELF INSURED	5.07		
				<b>Totals:</b>	<b>2,016.59</b>		
					<b>Gross Earnings by Fund:</b>	<b>2,926.66</b>	<b>88.00</b>
					<b>Total Fund Deductions:</b>	<b>909.19</b>	
					<b>Fund Net:</b>	<b>2,017.47</b>	

Fund Worked : 13001  
 # Emps : 3

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	7,110.78	217.00	h	HOLIDAY	792.01	24.00
retr	RETRO PAY	749.06		fh	FLOATING HOLIDAY	405.67	14.50
v	VACATION	201.81	4.25	s	SICK	201.81	4.25
				<b>Totals:</b>	<b>9,461.14</b>	<b>264.00</b>	

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	908.20
socsec	SOCIAL SECURITY	525.02
401a	401A DEFERRED COMPENSATION	382.39
genpre	SUN LIFE PRE TAX	107.84
fmlatx	WA Paid Family & Medical Leave	76.37
wacare	WA Long-Term Care	54.87

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	754.47
pers2	PERS 2 RETIREMENT	509.02
medtx	MEDICARE TAX	122.79
l&i	L&I - SELF INSURED	80.11
udteam	UNION DUES - TEAMSTERS	58.00
udmp	UNION DUES - 1619 MP	-34.55
<b>Totals:</b>		<b>3,544.53</b>

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	4,205.00
socsec	SOCIAL SECURITY	525.02
l&i	L&I - SELF INSURED	217.86
medtx	MEDICARE TAX	122.79
fmlatx	WA Paid Family & Medical Leave	30.55

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	527.93
401a	401A DEFERRED COMPENSATION	238.51
vebahr	HRA VEBA	125.00
genpre	SUN LIFE PRE TAX	86.00
unemp	UNEMPLOYMENT	28.38
<b>Totals:</b>		<b>6,107.04</b>

<b>Gross Earnings by Fund:</b>	<b>9,461.14</b>	<b>264.00</b>
<b>Total Fund Deductions:</b>	<b>3,544.53</b>	
<b>Fund Net:</b>	<b>5,916.61</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : 19914  
 # Emps : 2

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	4,042.96	123.20	s	SICK	475.97	14.40	
h	HOLIDAY	475.97	14.40					
				<b>Totals:</b>		<b>4,994.90</b>	<b>152.00</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
socsec	SOCIAL SECURITY	309.69	fedtx	FEDERAL WITHHOLDING TAX	293.57			
pers2	PERS 2 RETIREMENT	268.73	401a	401A DEFERRED COMPENSATION	198.01			
udteam	UNION DUES - TEAMSTERS	75.50	medtx	MEDICARE TAX	72.43			
fmlatx	WA Paid Family & Medical Leave	40.32	wacare	WA Long-Term Care	28.97			
I&i	L&I - SELF INSURED	24.57						
				<b>Totals:</b>	<b>1,311.79</b>			
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	2,920.00	socsec	SOCIAL SECURITY	309.69			
pers2	PERS 2 RETIREMENT	278.71	401a	401A DEFERRED COMPENSATION	99.90			
medtx	MEDICARE TAX	72.43	fmlatx	WA Paid Family & Medical Leave	16.13			
unemp	UNEMPLOYMENT	14.98	I&i	L&I - SELF INSURED	7.80			
				<b>Totals:</b>	<b>3,719.64</b>			
						<b>Gross Earnings by Fund:</b>	<b>4,994.90</b>	<b>152.00</b>
						<b>Total Fund Deductions:</b>	<b>1,311.79</b>	
						<b>Fund Net:</b>	<b>3,683.11</b>	

Fund Worked : 19951  
 # Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	4,440.12	87.50	h	HOLIDAY	405.95	8.00
auto	AUTO ALLOWANCE CONTRACTUAL	170.00					
<b>Totals:</b>						<b>5,016.07</b>	<b>95.50</b>

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	600.66
socsec	SOCIAL SECURITY	283.02
401a	401A DEFERRED COMPENSATION	242.30
medtx	MEDICARE TAX	66.19
wacare	WA Long-Term Care	29.09

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	383.00
pers2	PERS 2 RETIREMENT	260.72
genpre	SUN LIFE PRE TAX	68.32
fmilatx	WA Paid Family & Medical Leave	40.49
l&i	L&I - SELF INSURED	15.96
<b>Totals:</b>		<b>1,989.75</b>

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,285.00
pers2	PERS 2 RETIREMENT	270.41
401a	401A DEFERRED COMPENSATION	96.92
fmilatx	WA Paid Family & Medical Leave	16.19
genpre	SUN LIFE PRE TAX	10.00

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	283.02
vebahr	HRA VEBA	125.00
medtx	MEDICARE TAX	66.19
unemp	UNEMPLOYMENT	14.54
l&i	L&I - SELF INSURED	5.07
<b>Totals:</b>		<b>2,172.34</b>

<b>Gross Earnings by Fund:</b>	<b>5,016.07</b>	<b>95.50</b>
<b>Total Fund Deductions:</b>	<b>1,989.75</b>	
<b>Fund Net:</b>	<b>3,026.32</b>	

Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : 50401  
 # Emps : 5

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	10,576.14	279.97	h	HOLIDAY	1,070.07	28.50	
s	SICK	350.38	10.22					
				<b>Totals:</b>		<b>11,996.59</b>	<b>318.69</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
fedtx	FEDERAL WITHHOLDING TAX	1,219.11	medpre	HEALTH INSURANCE PRE TAX	819.25			
socsec	SOCIAL SECURITY	681.71	pers2	PERS 2 RETIREMENT	465.40			
genpre	SUN LIFE PRE TAX	181.99	medtx	MEDICARE TAX	159.45			
401a	401A DEFERRED COMPENSATION	100.38	fmlatx	WA Paid Family & Medical Leave	96.83			
icm457	ICMA DEFERRED COMP	92.23	l&i	L&I - SELF INSURED	69.23			
wacare	WA Long-Term Care	50.17	rth457	ROTH-ICMA DEFERRED COMP	20.71			
				<b>Totals:</b>	<b>3,956.46</b>			
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	4,620.32	socsec	SOCIAL SECURITY	681.71			
pers2	PERS 2 RETIREMENT	482.71	vebahr	HRA VEBA	445.31			
401a	401A DEFERRED COMPENSATION	239.92	medtx	MEDICARE TAX	159.45			
l&i	L&I - SELF INSURED	90.25	fmlatx	WA Paid Family & Medical Leave	38.72			
unemp	UNEMPLOYMENT	35.98	genpre	SUN LIFE PRE TAX	35.62			
				<b>Totals:</b>	<b>6,829.99</b>			
						<b>Gross Earnings by Fund:</b>	<b>11,996.59</b>	<b>318.69</b>
						<b>Total Fund Deductions:</b>	<b>3,956.46</b>	
						<b>Fund Net:</b>	<b>8,040.13</b>	

Fund Worked : 50501  
 # Emps : 2

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>
r	REGULAR	1,636.20	33.64	h	HOLIDAY	138.18	2.80
s	SICK	12.81	0.20				
						<b>Totals:</b>	<b>36.64</b>
						<b>1,787.19</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>		
fedtx	FEDERAL WITHHOLDING TAX	198.46	socsec	SOCIAL SECURITY	103.72		
pers2	PERS 2 RETIREMENT	96.16	medpre	HEALTH INSURANCE PRE TAX	91.55		
medtx	MEDICARE TAX	24.26	genpre	SUN LIFE PRE TAX	23.86		
icm457	ICMA DEFERRED COMP	23.64	fmlatx	WA Paid Family & Medical Leave	14.42		
wacare	WA Long-Term Care	10.37	l&i	L&I - SELF INSURED	5.59		
						<b>Totals:</b>	<b>592.03</b>
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>		
medpre	HEALTH INSURANCE PRE TAX	492.25	socsec	SOCIAL SECURITY	103.72		
pers2	PERS 2 RETIREMENT	99.74	vebahr	HRA VEBA	43.75		
401a	401A DEFERRED COMPENSATION	41.80	medtx	MEDICARE TAX	24.26		
genpre	SUN LIFE PRE TAX	6.80	fmlatx	WA Paid Family & Medical Leave	5.78		
unemp	UNEMPLOYMENT	5.36	l&i	L&I - SELF INSURED	1.77		
						<b>Totals:</b>	<b>825.23</b>
						<b>Gross Earnings by Fund:</b>	<b>36.64</b>
						<b>Total Fund Deductions:</b>	<b>592.03</b>
						<b>Fund Net:</b>	<b>1,195.16</b>

Fund Worked : - Totals -  
 # Emps : 253

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	693,853.46	18,413.63	h	HOLIDAY	60,605.05	1,588.70
s	SICK	39,347.72	1,032.21	fh	FLOATING HOLIDAY	24,134.19	634.00
v	VACATION	14,655.28	373.54	o15s	OVERTIME X 1.5 - SHERIFF DEPT	13,608.68	206.00
o25vju	OT X 2.5 - CORR VOLUNTEER/JUVI	12,365.50	176.50	h25	HOLIDAY WORKED X 2.5	10,464.15	92.00
vp	VACATION PAYOFF	8,896.84	291.00	o20m	OT X 2.0 - CORR MANDATORY/SHRF	4,858.78	72.75
dont	DONATED TIME USED	2,410.20	80.00	ohjd	OT HOLIDAY - JUV DETENTION	1,760.00	42.00
accred	ACCREDITATION PAY	1,737.97		cu	COMP USED	1,406.57	37.63
stby	STANDBY PAY	1,319.74	30.00	ldpa	DPA LONGEVITY PAY	1,202.54	
auto	AUTO ALLOWANCE CONTRACTUAL	1,190.00		retr	RETRO PAY	1,121.29	
aute	AUTO ALLOWANCE ELECTED	680.00		mil	MILITARY LEAVE	607.92	22.00
fto	FTO PREMIUM	606.88	261.00	bsba	BS/BA EDUCATION INCENTIVE	430.59	
o25h	OT X 2.5 - HRS OVER HOL PAY	389.91	3.50	detpay	DETECTIVE PAY	382.51	
fl	FUNERAL LEAVE	344.16	8.00	oth	OVERTIME X 1.5 - HOURLY	311.69	19.00
aaas	AA/AS EDUCATION INCENTIVE	307.80		fixu	FLEX TIME USED (NO RUN BAL)	268.18	6.00
fnp	FLOATING HOLIDAY PAID	246.39	8.00	o15j	OVERTIME x 1.5 - JUV DETENTION	194.80	5.00
phsm	PHONE STIPEND SMART PHONE	160.00		uapr	URINE ANALYSIS PREMIUM	149.00	
biling	BILINGUAL INCENTIVE	66.86		jd	JURY DUTY	33.29	1.00
inst1	INSTRUCTOR PREMIUM PAY	31.12	13.50	asp	SHERIFF ACTING SUPERVISOR PAY	19.85	12.00
phns	PHONE STIPEND	10.00					
<b>Totals:</b>						<b>900,178.91</b>	<b>23,428.96</b>

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	69,720.93	medpre	HEALTH INSURANCE PRE TAX	53,824.59
socsec	SOCIAL SECURITY	51,496.23	pers2	PERS 2 RETIREMENT	32,114.97
401a	401A DEFERRED COMPENSATION	20,916.36	medtx	MEDICARE TAX	12,043.58
icm457	ICMA DEFERRED COMP	10,900.93	leoff2	LEOFF 2 RETIREMENT	10,049.08
fmlatx	WA Paid Family & Medical Leave	7,186.06	psers	PSERS RETIREMENT	7,018.23
l&i	L&I - SELF INSURED	5,394.03	wacare	WA Long-Term Care	4,623.02
rth457	ROTH-ICMA DEFERRED COMP	4,357.89	udteam	UNION DUES - TEAMSTERS	4,077.50
pers3	PERS 3 RETIREMENT	3,930.41	genpre	SUN LIFE PRE TAX	2,801.48
afipre	AFLAC PRE TAX	1,747.47	h457	MASSMUTUAL 457	1,549.31
hr125	HEALTH REIMBURSEMENT	1,429.16	dshs	DSHS CHILD SUPPORT	1,174.92
n457	NATIONWIDE 457	763.78	dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00
udlc1	UNION DUES - 1619 LC	726.00	udpd1	UNION DUES - 1619 D	660.00
udcd1	UNION DUES - 1619 CD	627.00	udmp	UNION DUES - 1619 MP	552.80
aflaft	AFLAC POST TAX	255.53	colaft	COLONIAL LIFE INS. POST TAX	243.01
pers1	PERS 1 RETIREMENT	211.10	uw	UNITED WAY	125.00

Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle sc

Fund Worked : - Totals -  
 # Emps : 253

<u>Deduction Code and Description</u>		<u>Amount</u>
perscu	PERS RETIREMENT CATCH UP	101.50
udpd2	UNION DUES - 1619 D	75.00
colpre	COLONIAL LIFE INS. PRE TAX	40.00
shrfcf	SHERIFF COFFEE FUND	14.00

<u>Deduction Code and Description</u>		<u>Amount</u>
udcd2	UNION DUES - 1619 CD	95.00
udcs	UNION DUES - 1619 CS	69.10
shrfnd	SHERIFF EMPLOYEE FUND	16.00
garnfe	GARNISHMENT FEE	1.50
<b>Totals:</b>		<b>311,682.47</b>

<u>Benefit Code and Description</u>		<u>Amount</u>
medpre	HEALTH INSURANCE PRE TAX	363,355.71
pers2	PERS 2 RETIREMENT	32,835.69
401a	401A DEFERRED COMPENSATION	15,390.50
medtx	MEDICARE TAX	12,043.58
leoff2	LEOFF 2 RETIREMENT	6,267.41
fmlatx	WA Paid Family & Medical Leave	2,874.40
genpre	SUN LIFE PRE TAX	803.00
perscu	PERS RETIREMENT CATCH UP	105.26

<u>Benefit Code and Description</u>		<u>Amount</u>
socsec	SOCIAL SECURITY	51,496.23
l&i	L&I - SELF INSURED	16,605.29
vebahr	HRA VEBA	12,100.60
psers	PSERS RETIREMENT	7,221.35
pers3	PERS 3 RETIREMENT	3,385.96
unemp	UNEMPLOYMENT	2,249.28
pers1	PERS 1 RETIREMENT	196.32
<b>Totals:</b>		<b>526,930.58</b>

<b>Grand Total Gross Earnings:</b>	<b>900,178.91</b>	<b>23,428.96</b>
<b>Grand Total Deductions:</b>	<b>311,682.47</b>	
<b>Grand Total Net:</b>	<b>588,496.44</b>	

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Labor Distribution Totals By Fund  
CLALLAM COUNTY  
01/16/2026 to 01/31/2026-1 Cycle s

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Fund Worked : 10101  
# Emps : 63

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	134,965.64	3,703.00	h	HOLIDAY	15,651.36	432.00
o15r	OVERTIME X 1.5 - ROADS DEPT	8,955.78	175.50	s	SICK	8,075.76	235.00
v	VACATION	4,808.99	139.00	vp	VACATION PAYOFF	3,661.70	105.18
cu	COMP USED	2,544.17	76.75	fh	FLOATING HOLIDAY	1,816.41	45.00
phns	PHONE STIPEND	420.00		auto	AUTO ALLOWANCE CONTRACTUAL	340.00	
fl	FUNERAL LEAVE	278.50	8.00	cpr	COMP TIME PAID - PW ROADS	60.71	2.00
c15r	COMP EARNED X 1.5 ROADS	-3,801.99	-76.00				
				<b>Totals:</b>		<b>177,777.03</b>	<b>4,845.43</b>
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	13,146.64	medpre	HEALTH INSURANCE PRE TAX	10,484.05		
socsec	SOCIAL SECURITY	10,416.56	pers2	PERS 2 RETIREMENT	8,900.64		
icm457	ICMA DEFERRED COMP	3,798.38	401a	401A DEFERRED COMPENSATION	2,888.33		
medtx	MEDICARE TAX	2,436.10	udteam	UNION DUES - TEAMSTERS	1,847.26		
l&i	L&I - SELF INSURED	1,623.80	fmlatx	WA Paid Family & Medical Leave	1,441.54		
wacare	WA Long-Term Care	913.34	h457	MASSMUTUAL 457	661.40		
pers3	PERS 3 RETIREMENT	438.18	udmp	UNION DUES - 1619 MP	150.98		
genpre	SUN LIFE PRE TAX	110.50	aflaft	AFLAC POST TAX	74.54		
uw	UNITED WAY	52.53	aflpre	AFLAC PRE TAX	40.66		
				<b>Totals:</b>	<b>59,425.43</b>		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	81,236.04	socsec	SOCIAL SECURITY	10,370.46		
pers2	PERS 2 RETIREMENT	9,187.70	vebahr	HRA VEBA	7,802.57		
l&i	L&I - SELF INSURED	5,116.35	401a	401A DEFERRED COMPENSATION	3,224.97		
medtx	MEDICARE TAX	2,425.32	fmlatx	WA Paid Family & Medical Leave	573.97		
unemp	UNEMPLOYMENT	520.15	pers3	PERS 3 RETIREMENT	485.54		
genpre	SUN LIFE PRE TAX	70.34					
				<b>Totals:</b>	<b>121,013.41</b>		
				<b>Gross Earnings by Fund:</b>	<b>177,777.03</b>	<b>4,845.43</b>	
				<b>Total Fund Deductions:</b>	<b>59,425.43</b>		
				<b>Fund Net:</b>	<b>118,351.60</b>		

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle s

Fund Worked : 10135  
 # Emps : 2

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	1,969.17	43.00	s	SICK	671.53	16.00
h	HOLIDAY	335.76	8.00				
				<b>Totals:</b>		<b>2,976.46</b>	<b>67.00</b>

Deduction Code and Description		Amount
401a	401A DEFERRED COMPENSATION	251.82
fedtx	FEDERAL WITHHOLDING TAX	206.34
pers2	PERS 2 RETIREMENT	135.48
medtx	MEDICARE TAX	40.11
udmp	UNION DUES - 1619 MP	23.56
wacare	WA Long-Term Care	17.26
genpre	SUN LIFE PRE TAX	5.11

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	206.70
socsec	SOCIAL SECURITY	171.49
icm457	ICMA DEFERRED COMP	44.51
fmlatx	WA Paid Family & Medical Leave	24.02
pers3	PERS 3 RETIREMENT	22.25
l&i	L&I - SELF INSURED	13.08
uw	UNITED WAY	1.93
<b>Totals:</b>		<b>1,163.66</b>

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	1,062.85
pers2	PERS 2 RETIREMENT	140.52
medtx	MEDICARE TAX	40.11
vebahr	HRA VEBA	25.00
fmlatx	WA Paid Family & Medical Leave	9.61
genpre	SUN LIFE PRE TAX	3.32

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	171.49
401a	401A DEFERRED COMPENSATION	64.12
pers3	PERS 3 RETIREMENT	25.57
l&i	L&I - SELF INSURED	10.36
unemp	UNEMPLOYMENT	8.93
<b>Totals:</b>		<b>1,561.88</b>

<b>Gross Earnings by Fund:</b>	<b>2,976.46</b>	<b>67.00</b>
<b>Total Fund Deductions:</b>	<b>1,163.66</b>	
<b>Fund Net:</b>	<b>1,812.80</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle s

Fund Worked : 30805  
 # Emps : 1

<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>	<u>Amount</u>	<u>Hours</u>
r REGULAR	916.44	14.00			
			<b>Totals:</b>	<b>916.44</b>	<b>14.00</b>
<u>Deduction Code and Description</u>	<u>Amount</u>		<u>Deduction Code and Description</u>	<u>Amount</u>	
icm457 ICMA DEFERRED COMP	89.02		fedtx FEDERAL WITHHOLDING TAX	61.66	
socsec SOCIAL SECURITY	54.64		pers3 PERS 3 RETIREMENT	44.51	
medpre HEALTH INSURANCE PRE TAX	27.51		medtx MEDICARE TAX	12.78	
genpre SUN LIFE PRE TAX	10.21		fmlatx WA Paid Family & Medical Leave	7.40	
wacare WA Long-Term Care	5.32		l&i L&I - SELF INSURED	4.39	
uw UNITED WAY	3.86				
			<b>Totals:</b>	<b>321.30</b>	
<u>Benefit Code and Description</u>	<u>Amount</u>		<u>Benefit Code and Description</u>	<u>Amount</u>	
medpre HEALTH INSURANCE PRE TAX	237.04		socsec SOCIAL SECURITY	54.64	
pers3 PERS 3 RETIREMENT	51.14		401a 401A DEFERRED COMPENSATION	27.49	
l&i L&I - SELF INSURED	15.03		medtx MEDICARE TAX	12.78	
genpre SUN LIFE PRE TAX	6.65		fmlatx WA Paid Family & Medical Leave	2.96	
unemp UNEMPLOYMENT	2.75				
			<b>Totals:</b>	<b>410.48</b>	
			<b>Gross Earnings by Fund:</b>	<b>916.44</b>	<b>14.00</b>
			<b>Total Fund Deductions:</b>	<b>321.30</b>	
			<b>Fund Net:</b>	<b>595.14</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle s

Fund Worked : 40201  
 # Emps : 2

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	1,218.51	24.00				
				<b>Totals:</b>	<b>1,218.51</b>	<b>24.00</b>	

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	103.84
medpre	HEALTH INSURANCE PRE TAX	67.00
401a	401A DEFERRED COMPENSATION	30.66
medtx	MEDICARE TAX	16.67
pers3	PERS 3 RETIREMENT	9.54
l&i	L&I - SELF INSURED	7.08
genpre	SUN LIFE PRE TAX	2.19

Deduction Code and Description		Amount
socsec	SOCIAL SECURITY	71.29
pers2	PERS 2 RETIREMENT	55.00
icm457	ICMA DEFERRED COMP	19.07
fmlatx	WA Paid Family & Medical Leave	9.84
udmp	UNION DUES - 1619 MP	7.46
wacare	WA Long-Term Care	7.07
uw	UNITED WAY	0.83
<b>Totals:</b>		<b>407.54</b>

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	349.89
pers2	PERS 2 RETIREMENT	57.03
l&i	L&I - SELF INSURED	21.40
pers3	PERS 3 RETIREMENT	10.96
unemp	UNEMPLOYMENT	3.65

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	71.29
401a	401A DEFERRED COMPENSATION	26.33
medtx	MEDICARE TAX	16.67
fmlatx	WA Paid Family & Medical Leave	3.93
genpre	SUN LIFE PRE TAX	1.42
<b>Totals:</b>		<b>562.57</b>

<b>Gross Earnings by Fund:</b>	<b>1,218.51</b>	<b>24.00</b>
<b>Total Fund Deductions:</b>	<b>407.54</b>	
<b>Fund Net:</b>	<b>810.97</b>	

Fund Worked : 41401  
 # Emps : 8

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	
r	REGULAR	8,691.37	247.75	s	SICK	2,702.35	63.33	
h	HOLIDAY	1,203.95	32.00	v	VACATION	711.33	16.67	
o15r	OVERTIME X 1.5 - ROADS DEPT	242.83	5.75	phns	PHONE STIPEND	20.00		
				<b>Totals:</b>		<b>13,571.83</b>	<b>365.50</b>	
<u>Deduction Code and Description</u>		<u>Amount</u>	<u>Deduction Code and Description</u>		<u>Amount</u>			
fedtx	FEDERAL WITHHOLDING TAX	892.11	medpre	HEALTH INSURANCE PRE TAX	883.30			
socsec	SOCIAL SECURITY	786.24	pers2	PERS 2 RETIREMENT	704.23			
401a	401A DEFERRED COMPENSATION	285.18	medtx	MEDICARE TAX	183.90			
udteam	UNION DUES - TEAMSTERS	130.42	icm457	ICMA DEFERRED COMP	125.01			
fmilatx	WA Paid Family & Medical Leave	109.56	l&i	L&I - SELF INSURED	103.45			
wacare	WA Long-Term Care	78.71	pers3	PERS 3 RETIREMENT	22.25			
udmp	UNION DUES - 1619 MP	17.80	genpre	SUN LIFE PRE TAX	5.11			
uw	UNITED WAY	4.85	afipre	AFLAC PRE TAX	3.24			
				<b>Totals:</b>	<b>4,335.36</b>			
<u>Benefit Code and Description</u>		<u>Amount</u>	<u>Benefit Code and Description</u>		<u>Amount</u>			
medpre	HEALTH INSURANCE PRE TAX	5,858.06	socsec	SOCIAL SECURITY	786.24			
pers2	PERS 2 RETIREMENT	730.63	l&i	L&I - SELF INSURED	333.88			
401a	401A DEFERRED COMPENSATION	270.78	medtx	MEDICARE TAX	183.90			
fmilatx	WA Paid Family & Medical Leave	43.82	unemp	UNEMPLOYMENT	40.69			
pers3	PERS 3 RETIREMENT	25.57	genpre	SUN LIFE PRE TAX	3.32			
				<b>Totals:</b>	<b>8,276.89</b>			
						<b>Gross Earnings by Fund:</b>	<b>13,571.83</b>	<b>365.50</b>
						<b>Total Fund Deductions:</b>	<b>4,335.36</b>	
						<b>Fund Net:</b>	<b>9,236.47</b>	

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Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle s

Fund Worked : 42401  
 # Emps : 4

<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>	<u>Earnings Code &amp; Description</u>		<u>Amount</u>	<u>Hours</u>
r	REGULAR	1,375.84	30.25				
				<b>Totals:</b>		<b>1,375.84</b>	<b>30.25</b>
<u>Deduction Code and Description</u>		<u>Amount</u>		<u>Deduction Code and Description</u>		<u>Amount</u>	
fedtx	FEDERAL WITHHOLDING TAX	113.36		medpre	HEALTH INSURANCE PRE TAX	83.69	
socsec	SOCIAL SECURITY	80.02		pers2	PERS 2 RETIREMENT	66.90	
401a	401A DEFERRED COMPENSATION	36.06		medtx	MEDICARE TAX	18.72	
icm457	ICMA DEFERRED COMP	13.55		fmlatx	WA Paid Family & Medical Leave	11.11	
wacare	WA Long-Term Care	7.98		l&i	L&I - SELF INSURED	7.97	
udmp	UNION DUES - 1619 MP	7.50		pers3	PERS 3 RETIREMENT	6.36	
udteam	UNION DUES - TEAMSTERS	2.91		genpre	SUN LIFE PRE TAX	1.46	
uw	UNITED WAY	1.00		aflpre	AFLAC PRE TAX	0.50	
				<b>Totals:</b>		<b>459.09</b>	
<u>Benefit Code and Description</u>		<u>Amount</u>		<u>Benefit Code and Description</u>		<u>Amount</u>	
medpre	HEALTH INSURANCE PRE TAX	454.74		socsec	SOCIAL SECURITY	80.02	
pers2	PERS 2 RETIREMENT	69.47		401a	401A DEFERRED COMPENSATION	28.83	
l&i	L&I - SELF INSURED	20.00		medtx	MEDICARE TAX	18.72	
pers3	PERS 3 RETIREMENT	7.31		fmlatx	WA Paid Family & Medical Leave	4.44	
unemp	UNEMPLOYMENT	4.13		genpre	SUN LIFE PRE TAX	0.95	
				<b>Totals:</b>		<b>688.61</b>	
<b>Gross Earnings by Fund:</b>						<b>1,375.84</b>	<b>30.25</b>
<b>Total Fund Deductions:</b>						<b>459.09</b>	
<b>Fund Net:</b>						<b>916.75</b>	

Labor Distribution Totals By Fund  
 CLALLAM COUNTY  
 01/16/2026 to 01/31/2026-1 Cycle s

Fund Worked : 50301  
 # Emps : 10

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours	
r	REGULAR	18,645.08	551.75	s	SICK	2,460.88	67.50	
h	HOLIDAY	1,934.35	56.00	v	VACATION	181.98	5.50	
tlss	TOOL STIPEND	150.00		o15r	OVERTIME X 1,5 - ROADS DEPT	121.15	2.50	
phns	PHONE STIPEND	50.00						
				<b>Totals:</b>		<b>23,543.44</b>	<b>683.25</b>	
Deduction Code and Description		Amount		Deduction Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	1,797.35		socsec	SOCIAL SECURITY	1,297.76		
pers2	PERS 2 RETIREMENT	1,213.94		fedtx	FEDERAL WITHHOLDING TAX	1,182.04		
401a	401A DEFERRED COMPENSATION	417.00		medtx	MEDICARE TAX	303.52		
udteam	UNION DUES - TEAMSTERS	235.41		l&i	L&I - SELF INSURED	185.63		
fmlatx	WA Paid Family & Medical Leave	183.46		icm457	ICMA DEFERRED COMP	138.12		
wacare	WA Long-Term Care	131.84		dshs	DSHS CHILD SUPPORT	102.00		
udmp	UNION DUES - 1619 MP	34.55		garnfe	GARNISHMENT FEE	0.50		
				<b>Totals:</b>		<b>7,223.12</b>		
Benefit Code and Description		Amount		Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	11,366.38		socsec	SOCIAL SECURITY	1,343.86		
pers2	PERS 2 RETIREMENT	1,302.58		l&i	L&I - SELF INSURED	474.06		
401a	401A DEFERRED COMPENSATION	412.28		medtx	MEDICARE TAX	314.30		
fmlatx	WA Paid Family & Medical Leave	76.04		unemp	UNEMPLOYMENT	70.05		
				<b>Totals:</b>		<b>15,359.55</b>		
						<b>Gross Earnings by Fund:</b>	<b>23,543.44</b>	<b>683.25</b>
						<b>Total Fund Deductions:</b>	<b>7,223.12</b>	
						<b>Fund Net:</b>	<b>16,320.32</b>	

Fund Worked : - Totals -  
 # Emps : 67

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	167,782.05	4,613.75	h	HOLIDAY	19,125.42	528.00
s	SICK	13,910.52	381.83	o15r	OVERTIME X 1.5 - ROADS DEPT	9,319.76	183.75
v	VACATION	5,702.30	161.17	vp	VACATION PAYOFF	3,661.70	105.18
cu	COMP USED	2,544.17	76.75	fh	FLOATING HOLIDAY	1,816.41	45.00
phns	PHONE STIPEND	490.00		auto	AUTO ALLOWANCE CONTRACTUAL	340.00	
fl	FUNERAL LEAVE	278.50	8.00	tlss	TOOL STIPEND	150.00	
cpr	COMP TIME PAID - PW ROADS	60.71	2.00	c15r	COMP EARNED X 1.5 ROADS	-3,801.99	-76.00
<b>Totals:</b>						<b>221,379.55</b>	<b>6,029.43</b>

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	15,705.99
socsec	SOCIAL SECURITY	12,878.00
icm457	ICMA DEFERRED COMP	4,227.66
medtx	MEDICARE TAX	3,011.80
l&i	L&I - SELF INSURED	1,945.40
wacare	WA Long-Term Care	1,161.52
pers3	PERS 3 RETIREMENT	543.09
genpre	SUN LIFE PRE TAX	134.58
aflaft	AFLAC POST TAX	74.54
aflpre	AFLAC PRE TAX	44.40

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	13,549.60
pers2	PERS 2 RETIREMENT	11,076.19
401a	401A DEFERRED COMPENSATION	3,909.05
udteam	UNION DUES - TEAMSTERS	2,216.00
fmlatx	WA Paid Family & Medical Leave	1,786.93
h457	MASSMUTUAL 457	661.40
udmp	UNION DUES - 1619 MP	241.85
dshs	DSHS CHILD SUPPORT	102.00
uw	UNITED WAY	65.00
garnfe	GARNISHMENT FEE	0.50
<b>Totals:</b>		<b>73,335.50</b>

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	100,565.00
pers2	PERS 2 RETIREMENT	11,487.93
l&i	L&I - SELF INSURED	5,991.08
medtx	MEDICARE TAX	3,011.80
unemp	UNEMPLOYMENT	650.35
genpre	SUN LIFE PRE TAX	86.00

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	12,878.00
vebahr	HRA VEBA	7,827.57
401a	401A DEFERRED COMPENSATION	4,054.80
fmlatx	WA Paid Family & Medical Leave	714.77
pers3	PERS 3 RETIREMENT	606.09
<b>Totals:</b>		<b>147,873.39</b>

<b>Grand Total Gross Earnings:</b>	<b>221,379.55</b>	<b>6,029.43</b>
<b>Grand Total Deductions:</b>	<b>73,335.50</b>	
<b>Grand Total Net:</b>	<b>148,044.05</b>	

pyLDFnd  
02/06/2026 8:37:22AM  
Check Date: 02/10/2026

Labor Distribution Totals By Fund  
CLALLAM COUNTY  
01/16/2026 to 01/31/2026-1 Cycle s

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Fund Worked : - Totals -  
# Emps : 67



1C  
FEB 17 2026

## BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of February 2-6, 2026

### WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, February 2, 2026. Present were Commissioners Ozias, Johnson and French and Administrator Mielke.

Items of discussion per the agenda published January 29 were:

- Calendar/Correspondence
- Resolution appointing various members to the Homelessness Task Force
- Call for hearing to be held on Tuesday, March 3, 2026 at 10:30 a.m. regarding an Opportunity Fund request for Clallam County Public Works – Clallam Bay / Sekiu Pipe Replacement Project
- Letter of support for the Port of Port Angeles application Marine Trades Expansion Project
- Agreement with Department of Commerce for Violence Against Women STOP Grant Program
- Verbal approval to use the Interlocal Purchasing System TIPS for the County Fair Rodeo Arena Grant Project
- Discussion and next steps for regarding the Housing Solutions Committee recommendation regarding the Peninsula Housing Authority – Eklund at Gales Project
- Pre-application questionnaire with Office of Crime Victim Advocacy for Victim Witness Assistance DV Specific Grant
- Discussion on proposed budget reductions to be considered on February 24
- Discussion of proposed supplemental appropriations to be considered on February 24
- Discussion of proposed debatable emergencies to be considered on February 24
- Dungeness National Wildlife Refuge Access Improvement DNWR Project update
- Code Enforcement update
- Briefing and next steps regarding the proposed RV Ordinance addressing the residential use and occupancy of Recreational Vehicles
- Boundary Review Board discussion
- Agreement amendment for Salish Behavioral Health Administrative Services Organization
- Legislative session update

The meeting concluded at 12:25 p.m.

### REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair French called the meeting to order at 10 a.m., Tuesday, February 3, 2026. Also present were Commissioners Johnson and Ozias and Administrator Mielke.

### REQUEST FOR MODIFICATIONS/ APPROVAL OF AGENDA

Postpone: Item 3a

**ACTION TAKEN: CRJm to adopt the agenda as modified, CMOs, mc**

### PUBLIC COMMENT

- Jake Seegers, District III, commented on items 1d, 1e and 1f
- John Worthington, Sequim, commented on item 1f
- Denise Lapio, Sequim, commented on item 1a
- George Peterson, Sequim, commented on opioid crisis, change in the community
- Brandon Miller, District III, commented on stability of Clallam County, taxes

**CONSENT AGENDA – Any Commissioner may remove items for discussion**

1a Approval of vouchers for the week of February 2

The Following warrants and electronic payments are approved for payment:

<b>Accounts Payable:</b>	Total
Warrant numbers: 9949142-9949279	<b>\$4,788,872.51</b>
Electronic payments dates: n/a	<b>\$0.00</b>
Total Accounts Payable:	<b>\$4,788,872.51</b>

1b Approval of payroll for a period ending January 15

The following voucher/warrants/electronic payments are approved for payment:

<b>Payroll</b>	<b>Total</b>
<b>Warrant Numbers</b>	
183690 – 184006, 9948940 – 9948956	\$906,916.74
<b>Electronic Payment Date</b>	
1/23/2026 – 1/26/2026	\$328,297.29
Total Payroll:	\$1,235,214.03

1c Approval of minutes for the week of February 2

1d Resolution appointing Dorothea Hoffmann to the Crescent Community Advisory Council

1e Resolution appointing Leah Rathwell and Lisa Law to the Olympic Area Agency on Aging

1f Resolution appointing Pete Tjemsland to the Board of Health

**ACTION TAKEN: CRJm to approve the consent agenda as presented, CMOs, mc**

**REPORTS AND PRESENTATIONS**

- CRJ reported on Port Angeles Chamber Community Awards, Brix Marine, Serenity House Open House
- CMO reported on Washington State Association of Counties WSAC update, WSAC dues, Emergency Management Council, Salish Behavioral Health Organization, Elwha project lands
- CMF report on Parks Advisory Board, Recompete, Olympic Community Action Program OlyCAP

**CONTRACTS AND AGREEMENTS**

2a Agreement with Washington State Parks and Recreation Commission for boating safety

**ACTION TAKEN: CRJm to approve, CMOs, mc**

2b Agreement with Washington Traffic Safety Commission for traffic safety programs

**ACTION TAKEN: CRJm to approve, CMOs, mc**

2c Agreement with Washington State Military Department and State 911 Funds for emergency dispatch

**ACTION TAKEN: CRJm to approve, CMOs, mc**

2d Contract amendment 9 with Department of Health for the consolidated contract

**ACTION TAKEN: CRJm to approve, CMOs, mc**

**BUDGET**

3a Postpone:

Notice that the following budget reductions will be considered for adoption on February 24:

Parks & Facilities-Capital Projects – The Parks Fair & Facilities Department requests that 2026 budget funds be returned to the Ending Fund Balance because the project was completed and paid for in 2025/(\$10,000)

**ACTION TAKEN: No action taken (postponed)**

3b Notice that the following supplemental appropriations will be considered for adoption on February 24:  
Health & Human Services-Environmental Health

- Department of Health Consolidated Contract Amendment #9 adds a \$218,392 two-year pollution identification and correction (PIC) grant, funding professional services for Tyler software consultants, with additional funds to be added later/\$47,877

**BOARD of CLALLAM COUNTY COMMISSIONERS  
MINUTES for the week of February 9-13, 2026**

**Page 3**

- Environmental Health received a Puget Sound Partnership (PSP) grant to fund onsite septic projects and support implementation of the Tyler Health module for managing septic inspections/\$94,292

Public Works-Roads – Lodging Tax award from the City of Forks for the Calawah to Sitkum Sol Duc Road segment of the Olympic Discovery Trail/\$44,000

Sheriff-Emergency Services - Wildfire defense plan costs were mostly incurred and reimbursed in 2025, but final expenses and some reimbursements will occur in 2026/\$38,685

Sheriff-Jail - The fingerprint machine was purchased in 2025, with reimbursement through the NCHIP Grant received in 2026/\$19,497

Sheriff-Operations - A quarterly payment for 2025 Jamestown Contract Policing services was received in 2026, requiring an increase to the 2026 revenue line to properly record the payment/\$75,000

Sheriff-Nine-One-One Enhanced - A new E911 dispatch equipment grant requires increasing both revenue and expenditure lines to account for the additional funds/\$178,289

Noxious Weed Control - Unused funds from last year's WA Department of Agriculture knotweed grant, due to staff shortages, will be used for seasonal staff and vehicle rental before the grant expires in June 2027/\$8,200

Parks & Facilities-Capital Projects - The Parks Fair & Facilities Department requests 2025 budget funds be carried over to 2026 to complete the Courthouse Security/Safety Assessment project, delayed due to procurement issues/\$73,757

**ACTION TAKEN: CRJm to issue notice, CMOs, mc**

- 3c Resolution calling for a hearing to be held February 24 at 10:30 a.m. to consider adopting the following debatable emergencies:

Coroner – Funding needed to purchase equipment such as gurneys & a loading deck to convert van for decedent transport/\$10,000

Sheriff-Animal Control - A two-day spay and neuter clinic is planned for late February to help address pet overpopulation. The event, organized by Center Valley Animal Rescue and Spay to Save, is requesting \$4,925 in county funding for supplies, facility rental, and volunteer meals/\$4,925

Parks & Facilities-Real Estate Excise Tax (REET) – The Parks Fair & Facilities Department is requesting an additional \$80,000 to cover cost overruns for the Courthouse/Juvenile TRANE Upgrade project beyond the 2026 budget allocation/\$80,000

**ACTION TAKEN: CRJm to adopt, CMOs, mc**

**PUBLIC COMMENT**

- Jake Seegers, District III, commented on incident at Tumwater Creek, drug crisis
- George Peterson, District I, commented on drug crisis
- Ed Bowen, Clallam Bay, commented on Revenue Advisory Committee Meeting, trust land transfer, Coffee with Colleen, Elwha project lands, Olympic National Park, Olympic National Forest
- John Worthington, Sequim, commented on CERN, NGO's, Tribes
- Eric Fehrmann, Sequim, commented on Commissioner Forum session, reading a book, income tax
- Gayle Baker, Sequim, commented on RV Ordinance
- Linda Ogden, Sequim, commented on Towne Road, visitors coming to the area, drug crisis, homeless
- John Mackay, Sequim, commented county right-of-way tree trimming issues
- Denise Lapio, Sequim, commented on Courthouse name change
- Jeff Tozzer, Sequim, commented on Port Angeles Chamber of Commerce Awards, drug supplies, Jury Trial, asked a questions about killing people

The meeting concluded at 11:41 a.m. and continued until Tuesday, February 17, 2026 at 9 a.m.

**BOARD of CLALLAM COUNTY COMMISSIONERS  
MINUTES for the week of February 9-13, 2026  
Page 4**

The Board of Commissioners attended a Coffee with Colleen, KONP Radio Show and KSQM Radio Show during the week of February 16, 2026.

PASSED AND ADOPTED this 17<sup>th</sup> day of February 2026

BOARD OF CLALLAM COUNTY COMMISSIONERS

\_\_\_\_\_  
Mike French, Chair

\_\_\_\_\_  
Randy Johnson

\_\_\_\_\_  
Mark Ozias

ATTEST:

\_\_\_\_\_  
Loni Gores, MMC, Clerk of the Board

**KEY TO ABBREVIATIONS:**

ATM Administrator Todd Mielke  
CMO Commissioner Mark Ozias  
CRJ Commissioner Randy Johnson  
CMF Commissioner Mike French

m moved  
mc motion carried  
s seconded

**DRAFT**

Public Comment  
2/10/26  
John Mackay

## TREES ON MY PROPERTY WERE MUTILATED BY A COUNTY CREW

BY WHAT AUTHORITY WAS THIS DONE?

It is on the "Right of Way". "A Deputy Sheriff complained".

"We can do as we please."

WOULD YOU PERMIT THIS ON YOUR PERSONAL PROPERTY?

(County Crew leadership response)–

"I do not want to talk about it!"

"It looks okay to me!"

WHY DOES THIS BOTHER ME?

Absolutely NO concern for the health of my trees!

UNSIGHTLY! NO pride in workmanship at all!

My property taxes should not fund defacing of my property!

UNRESOLVED CONCERNS--

This senseless damage is detrimental to the life of the trees!

The County Crew is allowed to do as they please!

There is NO accountability for damage done to homeowner!

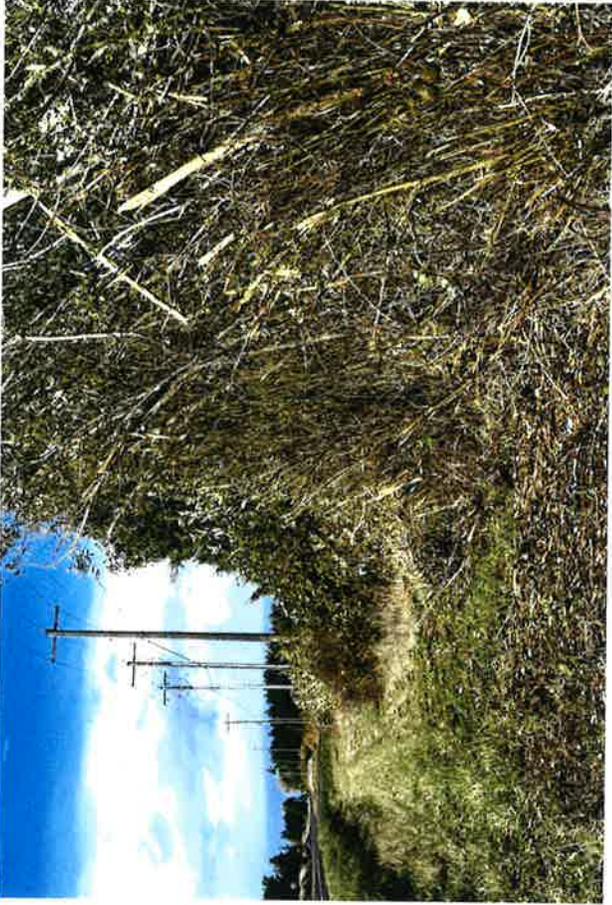
Why the County Commissioners condone such irresponsibility?

John Mackay

114 Kirner Road, Sequim, 360-460-3026

JOHN MACKAY  
114 KILNER ROAD  
SEAWIM





# **BOCC Mail Correspondences Received from other Jurisdictions**



**WASHINGTON'S  
NATIONAL  
PARK FUND**

RECEIVED  
CLALLAM CO. COMMISSIONERS

FEB 06 2026

1...2...3...A...

February 2, 2026

Clallam County Lodging Tax Advisory Committee  
Board of Commissioner's Office  
223 East 4<sup>th</sup> Street, Suite 4  
Port Angeles, WA 98362-3015

Dear members of the Clallam County Lodging Tax Advisory Committee,

Thank you for supporting Washington's National Park Fund – this is such a generous commitment! Your grant supporting the Olympic National Park Night Sky Interpretation Program shows that you see the value of wild places—as well as their impact on local tourism—and are stepping up to care for them into the future so that they can be there for visitors for many years to come.

With this funding, we look forward to welcoming thousands of visitors at Hurricane Ridge this summer, many of them choosing to stay overnight in hotels in the local gateway communities of Port Angeles and Sequim. This is a great partnership that benefits many!

You can learn more about the impact of your grant at [wnpf.org/projects](http://wnpf.org/projects). With your gift, know that you are part of a growing force committed to preserving Washington's national parks for years to come – we are truly grateful that you are choosing to be a part of it.

If you'd like to connect to hear more about the impact of your grant, I invite you to reach out to me any time at [andrea@wnpf.org](mailto:andrea@wnpf.org) or (206) 623-2063.

Sincerely,

*Andrea Christensen*

Andrea Christensen  
Philanthropy Director

P.S. This letter lets the IRS know the Clallam County Lodging Tax Advisory Committee did not receive any goods and services for its generous grant of \$15,000.00, which we received on 1/21/2026. You may want to hold on to it for tax time.

*We appreciate this first-time grant.  
We, and Olympic National Park are grateful for the support and to be able to offer the Night Sky Program to the public this summer.*

Washington's National Park Fund is a 501(c)(3) tax exempt organization with Tax ID #01-0869799  
PO Box 2128, Seattle, WA 98111 • (206) 623-2063 • [wnpf.org](http://wnpf.org)



FEB 17 2026 *ld*

# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: **BOCC**

**WORK SESSION**     Meeting Date: **2-9-26**

**REGULAR AGENDA**  Meeting Date: **2-17-26**

**Item summary:**

- Call for Hearing
- Contract/Agreement/MOU - Contract #
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other

**Executive summary:**

Vacancies exist on the Homelessness Task Force due to expired terms and resignations.

The City of Sequim requested to appoint Nicole Hartman as the City of Sequim representative alternate.

The City of Port Angeles requested to appoint Mark Hodgson and Amy Miller as the City of Port Angeles representative and alternate.

The Health and Human Services Department recommended appointment of Michael Shonsey as the Faith Community representative.

Health and Human Services Department supports all the appointments.

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

None

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)  
Approval of resolution.

**County Official signature & print name:** *Loni Gores*      Loni Gores, Clerk

**Name of Employee/Stakeholder attending meeting:** Board of Commissioners, Health & Human Services Department



RESOLUTION \_\_\_\_\_, 2026

APPOINTING MEMBERS TO THE  
HOMELESSNESS TASK FORCE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Vacancies exist on the Homelessness Task Force.
2. A press release was issued during the month of December 2025 soliciting applications from interested citizens. 10 new applications were received
3. The Health and Human Services Department recommends the appointments of Nicole Hartman, Mark Hodgson, Amy Miller and Michael Shonsey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Nicole Hartman** is appointed to the City of Sequim alternate position for a term expiring December 31, 2027.
2. **Mark Hodgson** is appointed to the City of Port Angeles position for a term expiring December 31, 2027.
3. **Amy Miller** is appointed to the City of Port Angeles alternate position for a term expiring December 31, 2026.
4. **Michael Shonsey** is appointed to the Faith Community position for a term expiring December 31, 2028.

PASSED AND ADOPTED this 17<sup>th</sup> day of February 2026

BOARD OF CLALLAM COUNTY COMMISSIONERS

\_\_\_\_\_  
Mike French, Chair

\_\_\_\_\_  
Randy Johnson

\_\_\_\_\_  
Mark Ozias

ATTEST:

\_\_\_\_\_  
Loni Gores, MMC, Clerk of the Board

c: A22.50, Appointee(s), HHS



**AGENDA ITEM SUMMARY**  
(Must be submitted NLT 3PM Wednesday for next week agenda)

le  
FEB 17 2026

**Department: BOCC**

**WORK SESSION**  **Meeting Date: 2-9-26**

**REGULAR AGENDA**  **Meeting Date: 2-17-26**

**Required originals approved and attached?**   
**Will be provided on:**

**Item summary:**

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- Other

Documents exempt from public disclosure attached:

**Executive summary:**

The Port is applying for construction funds to build two new marine trades industrial buildings. The Small Boat Building will be located at the Port Angeles Boat Yard (PABY) and will serve vessels up to 75 tons. The Large Boat Building will be located at the Marine Trades Center (MTC) and serve vessels between 75 and 500 tons. Each building will support multiple users and increase the availability of sheltered, ventilated working space on the waterfront. Today, there is not enough sheltered working space for businesses to use, leaving them vulnerable to costly damages during annual winter storms. Additionally, there is no publicly available ventilated space on the waterfront, preventing businesses from conducting certain high-demand activities like spray painting and blasting vessels during fabrication and/or regular maintenance. The Port has engaged multiple businesses to develop the project plan and design, ensuring that the two buildings meet local needs and address barriers to growth.

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**   
N/A

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)  
Request approval of the letter of support.

**County Official signature & print name:**                     Loni Gores                     Loni Gores, Clerk

**Name of Departments/Employee/Stakeholder attending meeting:** Board of Commissioners, Katherine Frazier – Port of Port Angeles

\* Work Session Meeting - Submit 1 single sided/not stapled copy  
\*\* Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



# Board of Clallam County Commissioners

223 East 4<sup>th</sup> Street, Suite 4  
Port Angeles, WA 98362-3015  
360.417.2233 Fax: 360.417.2493

Email: [commissioners@clallamcountywa.gov](mailto:commissioners@clallamcountywa.gov)

**MIKE FRENCH, District 3, Chair**  
**RANDY JOHNSON, District 2**  
**MARK OZIAS, District 1**

**TODD MIELKE, County Administrator**

February 17, 2026

The Honorable Ben Page  
Deputy Assistant Secretary for Economic Development  
U.S. Department of Commerce  
1401 Constitution Avenue, NW  
Suite 71014  
Washington, D.C. 20230

Dear Deputy Assistant Secretary Page:

We are writing in support of the Port of Port Angeles's application for FY 2025 Disaster Supplemental funding through the Economic Development Administration (EDA) for its Marine Trades Expansion project. The proposed investment in two new buildings for marine trades manufacturing and repair will increase the sector's resilience to disasters, provide critical infrastructure to promote business expansion, and contribute to industrial diversification that will improve the region's ability to endure economic challenges.

This application addresses needs across the spectrum of Clallam County's marine trades industry. One proposed building will serve the small and medium vessel market, while the other will focus on the large vessel market. Both buildings will have flexible-use space that provides equal, affordable access to all members of the industry, from independent tradespeople and small family businesses to some of the area's largest firms.

This project will contribute immediate benefit to local economic resilience efforts by reducing reliance on the area's dominant industries, timber and tourism. While these industries will remain regionally significant, the timber industry's decline and the tourism industry's emphasis on part-time, seasonal employment have both resulted in an average annual wage in Clallam County that is over \$25,000 lower than the state's average annual wage. Additionally, both timber and tourism are highly sensitive to weather events, making the regional economy vulnerable to natural disasters.

The proposed investment in two marine trades buildings will spur development in the marine trades, one of the region's highest-paying sectors, by addressing existing barriers to growth:

- (1) Limited covered, enclosed facilities in Clallam County for vessel fabrication, repair, and maintenance activities; today, most working spaces are exposed to the elements, making businesses vulnerable to damage, work stoppages, and lost revenue caused by disaster events like the winter storms in January and November 2024.
- (2) The lack of publicly-available facilities in Clallam County with the appropriate ventilation systems required to complete certain high-demand activities, such as vessel painting and sandblasting.
- (3) A statewide loss of working waterfront lands, resulting in fewer firms that support the region's maritime industry and provide quality jobs to Washington residents.

This project will help position Clallam County as a leader in the Pacific Northwest's marine trades industry and build on recent efforts to expand the working waterfront, including EDA's \$7.2 million investment in core infrastructure for the Marine Trades Center (MTC). Across Washington, many communities are losing their marine industrial spaces as waterfront land is increasingly being converted into residential, recreational, or retail uses. In Port Angeles, however, the Port is making a concerted effort to expand the marine industrial base.

These strategic investments, including the MTC and the marine trades buildings, will allow the community to capitalize on new economic opportunities as vessel repair and fabrication work leaves the I-5 corridor around Seattle and Tacoma. The proposed buildings will support the region's maritime manufacturing and repair needs, ensuring that this essential work and the associated family-wage jobs stay within Washington rather than going to shipyards abroad or in neighboring British Columbia.

Additionally, this project is located along a high-traffic marine corridor, which will allow the local industry to capture activity from the diverse commercial, recreational, governmental, Tribal, and military vessels that travel between Puget Sound and the Pacific Ocean. The project's location ensures that businesses are not too dependent on any one market segment, insulating them from downturns and other potential impacts from wider industry trends.

By directly empowering small and medium businesses to grow, this project will create new and much-needed high-wage jobs in Port Angeles while increasing the resilience of both the marine trades industry and the wider regional economy. With living wage jobs a top need in Clallam County, we urge you to give full and fair consideration to the Port of Port Angeles' application for FY 2025 Disaster Supplemental funding.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

\_\_\_\_\_  
Mike French, Chair

\_\_\_\_\_  
Randy Johnson

\_\_\_\_\_  
Mark Ozias



FEB 17 2026

# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION  Meeting Date: 2-9-26  
REGULAR AGENDA  Meeting Date: 2-17-26

**Item summary:**

- Call for Hearing
- Contract/Agreement/MOU - Contract #
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other

**Executive summary:**

Clallam County Public Works has submitted an application to request a grant from the Opportunity Fund for the Clallam Bay / Sekiu Sewer Pipe Replacement Project

On January 7, 2026 the Opportunity Fund Advisory Board (OFB) convened in accordance with Clallam County Code 5.40 to consider the application submitted by Clallam County Public Works. At the conclusion of the meeting the OFB moved to recommend to the Clallam County Board of Commissioners to fund a loan in the amount of \$1,000,000, bearing interest at the Local Government Investment Pool (LGIP) rate in effect at the data of loan inception, to be repaid within 18 months. The loan proceeds will be used to fund improvements for the next phase of sewer inflow and infiltration pipe replacement at the Wastewater Treatment Plants located in Clallam Bay and Sekiu. Referencing Grant Agreement #WQC-2026-CLACPW-00271.

The Clallam EDC deemed the application met all requirements to be considered by the OFB and deemed it eligible for funding according to CCC 5.40.041.

The Prosecuting Attorney's Office has not reviewed and approved of the application.

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

Recommends funding a loan in the amount of \$1,000,000, bearing interest at the Local Government Investment Pool (LGIP) rate in effect at the data of loan inception, to be repaid within 18 months. The loan proceeds will be used to fund improvements for the next phase of sewer inflow and infiltration pipe replacement at the Wastewater Treatment Plants located in Clallam Bay and Sekiu. Referencing Grant Agreement #WQC-2026-CLACPW-00271.

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)

Review application and request a call for hearing to be held on March 3, 2026 at 10:30 a.m. to consider a resolution to authorize a grant from the Opportunity Fund.

**County Official signature & print name:** Loni Gores Loni Gores, Clerk

**Name of Departments/Employee/Stakeholder attending meeting:** Board of Commissioners, Opportunity Fund Board – Alan Barnard, Clallam EDC – Colleen McAleer, Prosecuting Attorney's Office and Finance Department, Rod Fleck – City of Forks

\* Work Session Meeting - Submit 1 single sided/not stapled copy Opportunity Fund Clallam County Public Works 2-17-26.docx  
\*\* Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

**PUBLIC HEARING**

Proposed Grant from the Opportunity Fund for  
Clallam County Public Works  
Clallam Bay / Sekiu Sewer Pipe Replacement Project

**NOTICE:** The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, March 3, 2026 at 10:30 a.m., or as soon thereafter. The public hearing is to consider the Resolution listed above. The proposed Resolution is available on the County website  
<https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

**PROPONENT:** Clallam County Board of Commissioners  
223 East 4<sup>th</sup> Street, Suite 4  
Port Angeles, WA 98362-3015  
Telephone: 360.417.2256

**FORMAL IDENTIFICATION:** Public Hearing to consider a Resolution for a proposed grant from the Opportunity Fund for Clallam County Public Works – Clallam Bay / Sekiu Pipe Replacement Project

Publish: February 20 and 27, 2026  
Bill: Board of Commissioners

\_\_\_\_\_  
Loni Gores, MMC, Clerk of the Board



RESOLUTION \_\_\_\_\_, 2026

AUTHORIZING A GRANT FROM THE OPPORTUNITY FUND

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Opportunity Fund was authorized by the state legislature in 1997 to assist economically distressed rural counties by providing limited funding for publicly owned infrastructure projects that would lead to new job creation or retention of existing jobs.
2. The Clallam County Board of Commissioners adopted Ordinance 668 on June 1, 1999 creating the Opportunity Fund Program codified at Chapter 5.40.
3. Clallam County Code Chapter 5.40 describes the imposition of a sales or use tax, the administration and collection of the tax, and use of the proceeds. It also creates an Opportunity Fund Board and details its composition and responsibilities.
4. The Opportunity Fund Board met January 7, 2026 to review the application submitted by Clallam County Public Works – Clallam Bay / Sekiu Sewer Pipe Replacement Project and voted to recommend approval of a grant.
5. A Board of Clallam County Commissioners public hearing was conducted March 3, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Authorizes one-time expenditure from the Opportunity Fund to be allocated as follows:  
Clallam County Public Works – Clallam Bay / Sekiu Sewer Pipe Replacement Project/\$1,000,000
2. The Chair is authorized to execute the grant agreement for the approved allocation.

PASSED AND ADOPTED this 3<sup>rd</sup> day of March 2026

BOARD OF CLALLAM COUNTY COMMISSIONERS

\_\_\_\_\_  
Mike French, Chair

\_\_\_\_\_  
Randy Johnson

\_\_\_\_\_  
Mark Ozias

ATTEST:

\_\_\_\_\_  
Loni Gores, MMC, Clerk of the Board

c: EDC/OFB, Finance Department, Treasurer's Office, Auditor's Office



JAN 07 2026

1...2...3...A...

**MEMORANDUM FOR THE RECORD**

**TO:** Clallam County Commissioners

**CC:** Clallam County Opportunity Fund Board Members, Mark Lane, Chief Financial Officer, Clallam County, Colleen McAleer, Executive Director, Clallam County EDC

**FROM:** Alan Barnard, Chair, Opportunity Fund Board

**DATE:** January 7, 2025

**RE:** Opportunity Fund Board Meeting –January 7 2026– Review of Clallam County Opportunity Fund Application

*On January 7, 2026, the Opportunity Fund Board convened pursuant to Clallam County Code 5.40. During the meeting, the Board reviewed an application from the Clallam County Public Works Department to the Opportunity Fund Board.*

*Attached, you will find a copy of the application and the recommended funding amount.*

*At the conclusion of the hour-long meeting, which included a presentation by the applicant and in-depth discussion by the Opportunity Fund Board members, the following motion was approved by the 6 board members present:*

***The Opportunity Fund Board recommends the Board of Clallam County Commissioners authorize the execution of a loan in the amount of \$1,000,000, bearing interest at the Local Government Investment Pool (LGIP) rate in effect at the date of loan inception, to be repaid within 18 months. The loan proceeds will be used to fund improvements for the next phase of sewer inflow and infiltration pipe replacement at the Wastewater Treatment Plants located in Clallam Bay and Sekiu. Referencing Grant Agreement #WQC-2026-CLACPW-00271***

*The Opportunity Fund Board meeting was recorded and will be available for viewing on the Clallam County website.*

Sincerely,

Alan Barnard

Chair, Clallam County Opportunity Fund Board



**Clallam County Board of Commissioners**

223 East Fourth Street, Suite 4

Port Angeles, WA 98362

360.417.2233

**OPPORTUNITY FUND  
APPLICATION**

*Section 1 – Applicant Information*

Date: 11/13/2025	Project Title: Clallam Bay/Seki Sewer I/I Pipe Replacements
Local Government Applicant: Clallam County Public Works	
Contact: Ronald Garcelon	
Address: 223 E 4 <sup>th</sup> Street, Suite 6	
City: Port Angeles	Zip: 98362
Phone #: 360-417-2441	POC Email: ron.garcelon@clallamcountywa.gov
Position of Authorized Signer: Steve Gray/ Deputy Director Public Works	

*Section 2 – Attach a copy of your Detailed Description of Project Proposal including information regarding why the Opportunity Funds are necessary and other funding sought.*



# Clallam County Public Works Department

223 E. Fourth St., Suite 6

Port Angeles, WA 98362-3000

## **Section 2 – Attachment A**

Clallam County owns and operates two Wastewater Treatment Plants (WWTPs) and the two associated collection systems located in the Clallam Bay/Seki Urban Growth Area (UGA): This infrastructure was installed in 1977 and has been operating continuously ever since. The collection systems consist of gravity piping and seven pump stations that deliver sewage to the treatment plants. The Clallam Bay/Seki Sewer Service Area is the boundary of the UGA. The attached maps show the service area and sewer system infrastructure.

The Clallam Bay-Seki UGA is a residential and economic center along the County's remote northwest coastline. The two UGA sewer systems provide for the necessary wastewater collection and treatment needs for residents, recreational developments, community businesses, (e.g., restaurants, stores, gas station, etc.), public institutions (e.g., school, library), parks, and other developments. In addition, during fishing seasons (April – October) there are a large number of recreational visitors. These recreational visitors are from both inside and outside of Clallam County. The sewer systems serve all the RV parks, hotels, and rental properties occupied by visitors during this time. The local economy relies on the recreational activities provided by the area and supported by the sewer infrastructure.

The 2018 Clallam Bay/Seki General Sewer/Wastewater Facilities Plan and the 2025 amendment identifies the sewer/wastewater system improvements needed. This plan amendment identifies the same system improvements with updated estimates in 2023 dollars: \$13,964,300 for gravity system collection and conveyance related improvements; \$4,910,500 (lift/pump station improvements); and \$24,563,000 for wastewater treatment plant capital improvements.

The Clallam Bay and Seki UGA residential, recreational, commercial, public, and other sewer system users cannot generate sufficient revenue to fund these needed and required capital improvements from user fees alone. The amount of utility fee increases that would be required would be cost prohibitive for this small community with many residents and small businesses with limited resources. Historically, user fees have also been insufficient to fully fund the minimum day-day operation and maintenance (O&M) of the two sewer systems in the UGA. The substantial shortfall has been funded by the County's general fund to keep this essential



## Clallam County Public Works Department

223 E. Fourth St., Suite 6

Port Angeles, WA 98362-3000

infrastructure operating to serve the community. The County is closing this funding shortfall for O&M with user-based funding. For example, the recent adoption of a new sewer ordinance has resulted in an increase of approximately \$250,000 generated from sewer system users by addressing how service connections are assessed. However, even with this revenue increase, the costs for O&M of the aging systems, additional user funding will need to be assessed to fully fund O&M. A user rate adjustment to cover the remaining funding gap for O&M is currently under way and is anticipated to go into effect in early 2026.

Clallam County is addressing the capital improvement needs in a phased approach that is greatly dependent upon grant funding. For example, the County has completed two major sewer conveyance/piping projects in Sekiu with \$4,747,373 in funding through the Department of Ecology's Clean Water State Revolving Fund (CWSRF). This is necessary due to the condition of the old concrete piping which allows groundwater to infiltrate and has caused multiple overflows in the treatment plants each wet season. To date, the county has replaced over 7,000 ft of sewer main pipe, 797 ft of side sewer pipe, and 30 manholes.

In addition to phasing completion of conveyance system improvements identified in the sewer facilities plan, the County is working to phase repair/replacements of seven pump stations. To date, the county has repaired/replaced two of the pump stations (Sekiu Pump Station and Lighthouse Pump Station). The first two pump stations were paid for with Real Estate Excise Tax (REET) funds. Since then, available REET funding has been allocated to other projects. The next pump stations being replaced/repared are the Snob Hill Pump Station, Clallam Bay Pump Station and the Middle Point Pump Station. These pump station projects are funded by Opportunity Fund grants and are under contract with the project expected to start in February 2026.

Additional sewer conveyance improvements are planned for 2026, including the remaining portions of Sekiu, Snob Hill and the Middle Point areas of the Clallam Bay/Sekiu UGA. A CWSRF funding package has been awarded to Clallam County Public Works for this project. This award is reimbursement-based funding. Clallam County Public Works is requesting a short-term loan for working capital to pay for project expenses prior to reimbursement by the Department of Ecology.

Section 3 – Application Funding Requested

Amount of Loan Requested:	\$ 1,000,000
Amount of Grant Funds Requested	\$ 0
Local Government Match:	\$ 0
Private Matching Funds: (if applicable)	\$ n/a
State Matching Funds: (if applicable)	\$ n/a
Federal Matching Funds: (if applicable)	\$ n/a
Total Project Cost:	\$ 1,000,000
Amount Raised to Date:	\$ 0

Loan terms proposed: (if applicable)

Requested Rate of Interest:	LGIP Rate at date of loan
Total number of years for repayment:	1 - 1.5
# of Years for Deferral Period: (if applicable):	0
Type of Loan Payment Schedule: (Check One Type Below)	
Straight Line Amortization	
Decreasing Payments	
Increasing Payments	
Other (Specify in Project Proposal)	Lump Sum

If Opportunity Fund grant funding is being applied for explain the project's revenues will not have sufficient cashflow to support loan payments: N/A, loan only. The funding package awarded to Clallam County Public Works for this project is all

reimbursable. This is a short-term loan request for working capital until completion of the project and expenses are reimbursed by the Ecology grant.

*Section 4 – Project Site Information:*

- A) Link and page # detailing the project’s inclusion in an officially adopted Clallam County overall capital facilities plan, or economic development section of Clallam County’s comprehensive plan, or the comprehensive plan of a city within Clallam County:

**Clallam County Capital Plan**

**<https://www.clallamcountywa.gov/DocumentCenter/View/14458/Capital-Plan>** Page 3

**General Sewer Facilities Plan**

**<https://www.clallamcountywa.gov/DocumentCenter/View/5039/General-Sewer-and-WasteWater-Facilities-Plan-PDF?bidId=>**

**General Sewer Facilities Plan - Amendment**

**<https://www.clallamcountywa.gov/DocumentCenter/View/13155/CBSekiu-General-Sewer-Facilities-Plan---Amendment---Ecology-Approved?bidId=>**

- B) Include a site map of the area. Identify the location of the site, *and* public infrastructure (existing and/or proposed).

**Please see attached.**

- C) Project cost breakdown: **The project costs include \$10,030,145 for Construction and Construction Management. The loan requested is for working capital to pay expenses prior to reimbursement by the Ecology Clean Water State Revolving Fund funding package.**

- D) Specifically, for what element(s) of the project are Opportunity Fund Program (OFP) dollars being requested?

- **Clallam County Public Works has been awarded a \$10,030,145 funding package to pay for the next phase of sewer Inflow & Infiltration (I/I) pipe replacements in Clallam Bay/Sekiu from Department of Ecology’s Clean Water State Revolving Fund (CWSRF) program. This funding package is a**

CLALLAM COUNTY BOARD OF COMMISSIONERS

OPPORTUNITY FUND FINAL APPLICATION FORM

**reimbursement program. The request for an Opportunity Fund loan is for working capital to fund construction prior to being reimbursed by the CWSRF program.**

E) Estimated schedule for project completion:

Estimated Completion Date:

- Preliminary Engineering Report: Done
- All permits obtained: Done
- Preliminary Design Plans: Done
- Land/Right-of-Way Acquisition Done
- Prepare Bid Documents January 2026
- Award Construction Contract February 2026
- Begin Construction April 2026
- Complete Construction December 2026
- Project Operational December 2026
- Other: Final Grant Reimbursement Q2 2027

F) What other jurisdictions are involved in the planning, design, financing, construction, operation or use of this project? (cities, counties, state/federal agencies, tribes, etc.): **n/a**

G) Will the applicant maintain the project? If not, who will be responsible for its maintenance? **Clallam County Public Works maintains the sewer collection system as part of the Clallam Bay/Seki Sewer System.**

Section 5 – Affordable Workforce Information (If applicable):

A) Does this project directly fund infrastructure related to Affordable Workforce Housing?

Yes	XX
No	

If no, skip to Section 5.

**This project directly funds infrastructure related to all buildings, residential, public owned, or commercial in the service area. This includes all workforce housing in the service area.**

B) If applicable, describe the number of workforce housing units in project that would receive funding if approved:

	Leased	Fee Simple	120%
Type of Units: (e.g., Single Family Residential, fourplex, apartment, etc.):			
# of Units in Type:	71	55	
# of Bedrooms per Unit:			

- C) 100% of Clallam County’s Area Median Income (AMI) used for this application: **\$80,800**  
**Clallam Bay Median Income: \$44,321, Sekiu Median Income: \$72,917 (American Community Survey data 2022).**
- D) Source used to determine most recent year available for Clallam County’s AMI: **HUD**
- E) Describe whether the housing will be for a single person, family, or unrelated persons or a combination: **existing housing**
- F) If applicable, describe the procedures that will be followed to ensure the occupants are in the workforce and meet the 120% AMI threshold: **N/A**

Section 5 – Private Sector Commitment or Involvement (if applicable)

N/A

A) Identify private sector firm(s) and contact person(s) involved in the project:

Private Entity: N/A
POC at Entity:
POC Telephone:
Will entity locate to Project Site?

B) Explain the private sectors involvement in the project. Why does the private sector require the proposed public infrastructure improvements? N/A

C) Type of jobs to be created/retained:

	# Jobs Retained	# Jobs Created	Ave Annual Wage
Management/Admin (exclusive of owners)			
Supervisors/Professional			
Entry Level Workforce			

This project funds infrastructure that supports all job retention, potential job creation and any residential activities in the project area (Clallam Bay/Seki UGA).

D) Projected annual gross payroll (exclusive of owner group):

1-3 Years:	\$
3-5 Years:	\$
5-10 Years:	\$

E) Does the Private Entity commit to signing a standard NDA and to allow a representative from the Clallam EDC to review their Annual Payroll Report to confirm job creation and payroll when requested within the first ten-year term? (check one)

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

*Section 6 – Financial Information of Applicant*

This section examines the general financial status of the applicant.

- A) Provide the most current annual financial report reviewed by the State Auditor. If the most current year is not representative of the past five years, please provide additional information or reports.

**The report Financial Statements and Federal Single Audit Report Clallam County for the period January 1, 2022 – December 31, 2022 can be found at:**

<https://www.clallamcountywa.gov/ArchiveCenter/ViewFile/Item/901>

- B) Identify funds (General Fund, Utility Fund, etc.) that will be eligible to repay an OFP loan. If any funds cannot be used to service OFP debt, please explain. If a particular fund or revenue source has been identified for repayment of the loan, please describe

**The Opportunity Fund loan repayment will be funded by the Department of Ecology's Clean Water State Revolving Fund (CWSRF) program reimbursements.**

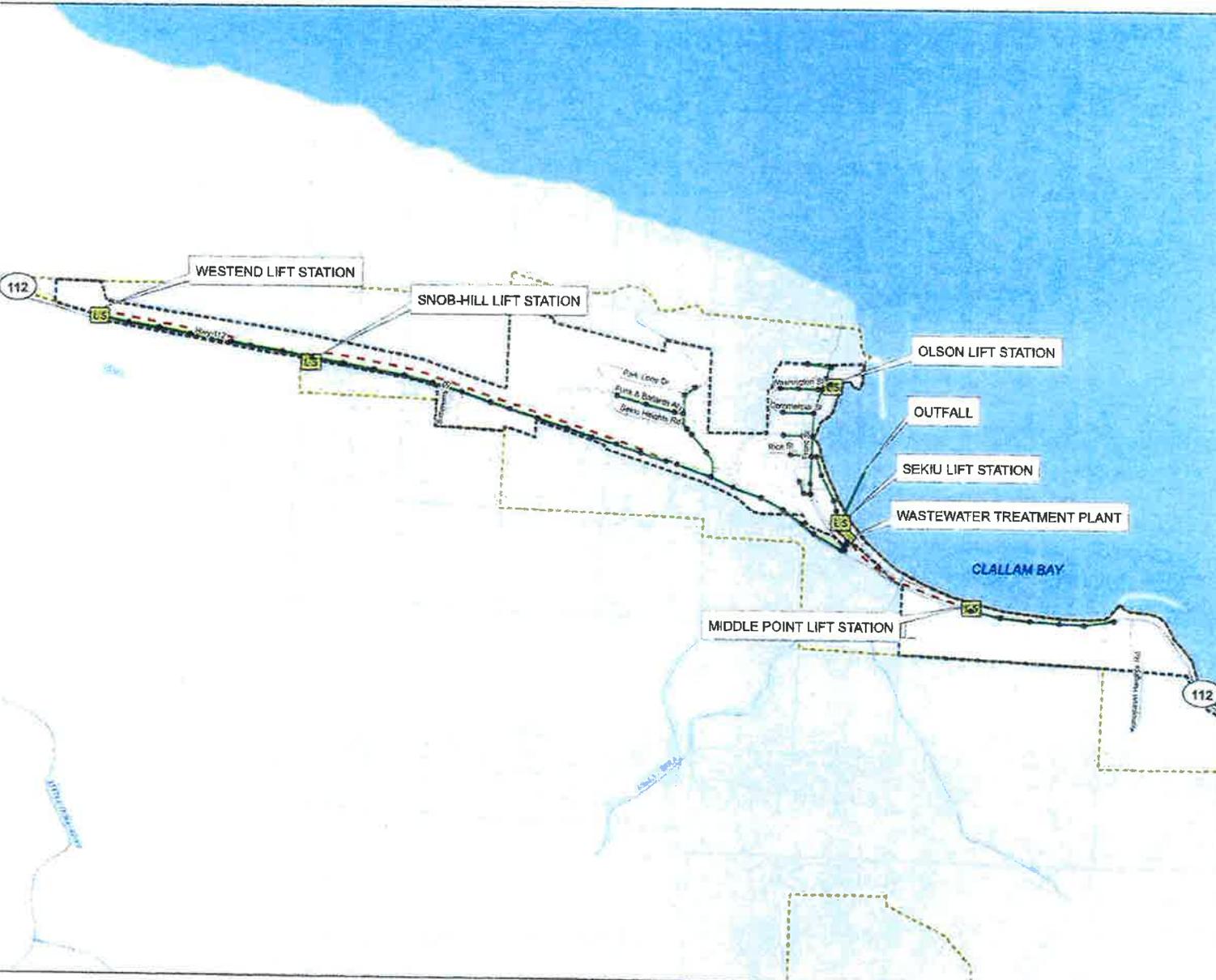
*Section 7 – Declaration*

I HEREBY CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION TO THE OPPORTUNITY FUND BOARD IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature of responsible official: \_\_\_\_\_



Print or Type Name and title: Steve Gray, Deputy Director Public Works



**LEGEND**

- SEWER MANHOLE
- GRAVITY SEWER PIPE
- - - FORCE MAIN
- LIFT STATION
- WASTEWATER TREATMENT PLANT
- CURRENT SEWER SERVICE AREA
- UGA BOUNDARY
- PARCEL
- WATERBODY

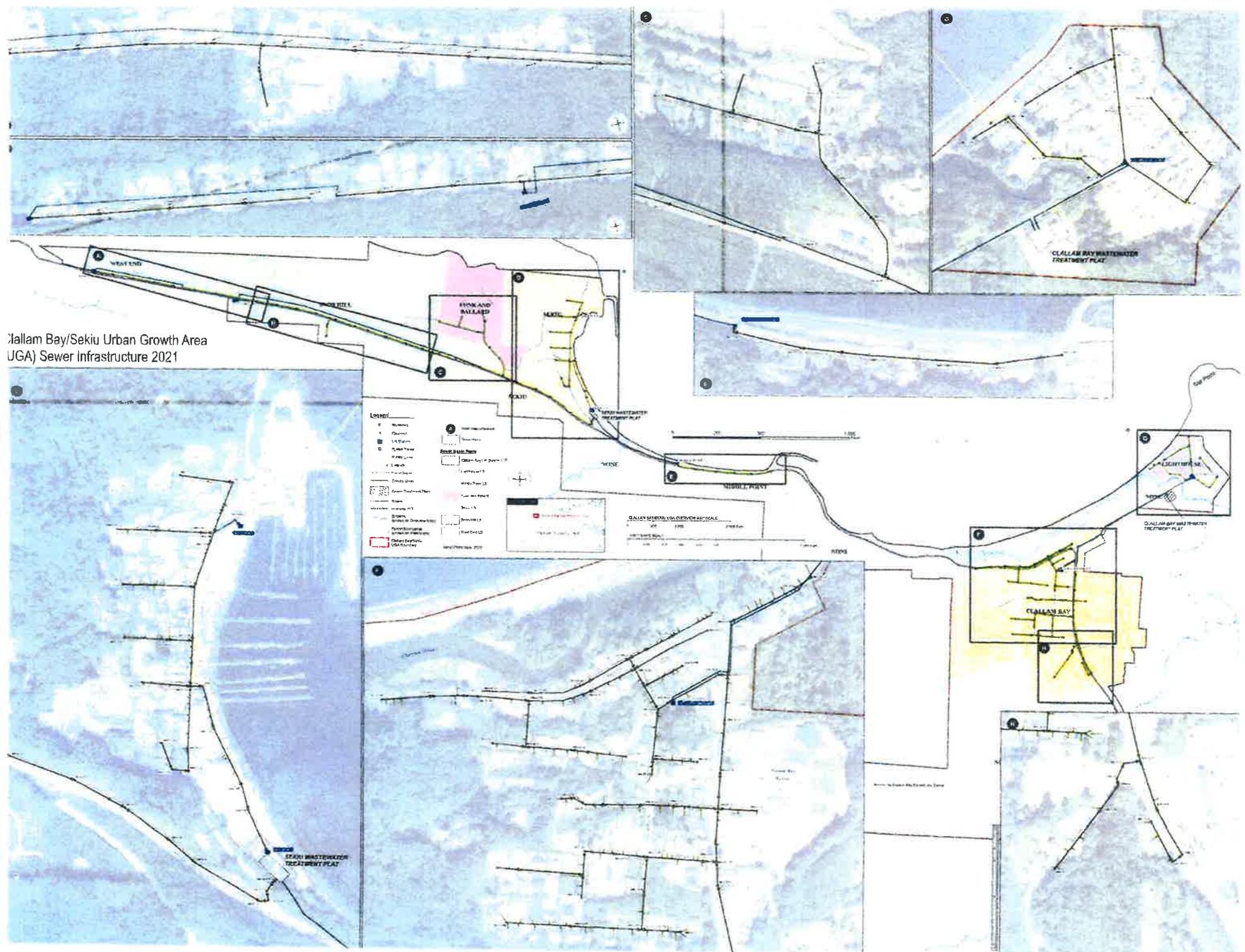
**CLALLAM BAY/SEKIU  
GENERAL SEWER/WASTEWATER  
FACILITIES PLAN**

FIGURE 2-1  
SEWER SERVICE AREA (SEKIU)





Clallam Bay/Sekiwi Urban Growth Area  
UGA) Sewer Infrastructure 2021





# AGENDA ITEM SUMMARY

19  
FEB 17 2026

(Must be submitted NLT 3PM Wednesday for next week agenda)

**Department: Parks, Fair, & Facilities**

**WORK SESSION**  **Meeting Date:** February 9, 2026

**REGULAR AGENDA**  **Meeting Date:** February 17, 2026

**Required originals approved and attached?**

**Will be provided on:**

**Item Summary:**

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- Other: BOCC formal approval

Documents exempt from public disclosure are attached:

**Executive summary:** *The Parks, Fair, & Facilities Department seeks formal approval to utilize The Interlocal Purchasing System (TIPS) to employ cooperative purchasing to expedite the procurement of equipment for the County Fair Rodeo Arena Renovation Grant Project.*

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

*Cooperative Purchasing provides expedited and compliant procurement. No direct financial impact.*

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)

*Approve the utilization of TIPS to make expedited and compliant procurement purchases for the County Fair Rodeo Arena Renovation Grant Project*

**County Official signature & print name:**  Don Crawford, Director

**Name of Employee/Stakeholder attending meeting:** Don Crawford

**Relevant Departments:** Board of Commissioners, Parks, Fair & Facilities Department

**Date submitted:** February 4, 2026

\* Work Session Meeting - Submit 1 single sided/not stapled copy  
\*\* Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda item summary  
Revised: 3-04-2019

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# THE INTERLOCAL PURCHASING SYSTEM

"PURCHASING MADE PERSONAL"



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## Lead Agency Overview

The Interlocal Purchasing System, better known as, TIPS Purchasing Cooperative, began in 2002 as a small regional cooperative of the [Region 8 Education Service Center](#). While the cooperative has far exceeded the initial vision, Region 8 ESC has maintained its role as the Lead Agency for what is now a national operation.



Region 8 ESC is one of 20 Regional Education Service Centers within Texas which assists school districts in improving student performance and increasing the efficiency and effectiveness of school operations, as commissioned by the [Texas state legislature](#). Region 8 ESC is governed by a seven-member Board of Directors, elected by local school board members; and an Executive Director, appointed by the Board of Directors, with approval of the Commissioner of Education. The laws of many states throughout the nation permit interlocal cooperation and interlocal agreements with other public entities in the United States. Region 8 ESC, the Lead Agency of TIPS, is a public governmental entity. Please click [here](#) and select your state to find more membership information and documentation for your jurisdiction.

In addition, a Regional Advisory Committee serves in an advisory capacity to the Center and its Board of Directors to assist in evaluating the Center's programs and services. This committee consists of one representative from each school district and one representative from each college or university with a teacher education program. TIPS Purchasing Cooperative is one such program implemented and administered by Region 8 ESC. All TIPS contracts are awarded by the ESC 8 seven-member Board of Directors, and each TIPS vendor has met strict [Competitive Procurement Process](#) guidelines established by the ESC 8 administration and the TIPS legal team. The bidding statute for the lead agency is Chapter [44.031](#) of the Texas Education Code.

To learn more about the Region 8 Education Service Center, visit the ESC 8 [website](#).

## Crawford, Donald

---

**From:** Jack Brown <jack.brown@tips-usa.com>  
**Sent:** Tuesday, February 3, 2026 5:09 PM  
**To:** Crawford, Donald  
**Subject:** Re: TIPS in Washington State  
**Attachments:** Member\_Portal\_User\_Guide v3.20 (1).pdf; MembershipBenefits.pdf; TIPS Member PO Process for Reseller.pdf; TIPS Member PO Process.pdf

You don't often get email from jack.brown@tips-usa.com. [Learn why this is important](#)

Hi Donald,

It's good to hear from you! Yes, absolutely Washington State agencies are using TIPS. I noticed that your application to become a TIPS member came in today and was approved. I'll be your account manager moving forward so please reach out if you have any questions or would like to explore other offerings TIPS has.

I've attached PO instructions and some membership information for your review. I look forward to working with you!

Best,  
Jack

--



### Jack Brown

Program Manager - Western US  
Territory: AK-CA-HI-ID-NV-OR-WA

### The Interlocal Purchasing System

Direct: (715) 891-3964  
TIPS Office: (866) 839-8477  
Email: jack.brown@tips-usa.com  
4845 US Hwy 271 N | Pittsburg, TX 75686



While TIPS does all that it can to comply with and exceed the bidding requirements for most public entities, because the laws applicable vary by entity type, location, spend amount, purchase type, and the purchaser's local policies, TIPS cannot legally advise any Member/End-User when a TIPS purchase is appropriate. It is always up to the Member/End-User to review our processes and determine if we meet their needs for any particular purchase or entity.

---

**From:** Crawford, Donald <Donald.Crawford@clallamcountywa.gov>  
**Date:** Tuesday, February 3, 2026 at 1:41 PM  
**To:** Jack Brown <jack.brown@tips-usa.com>  
**Subject:** TIPS in Washington State

You don't often get email from donald.crawford@clallamcountywa.gov. [Learn why this is important](#)

[EXTERNAL SENDER - CAUTION: This email originated from outside of the organization.]

Jack,

I am with Clallam County, Washington. We are renovating our county Fairgrounds Rodeo Arena. The equipment vendor we want to use, Preifert, is only on TIPS. Can you tell me if Washington State Agencies Use TIPS? I sure hope so!

Gig'Em!



**Don Crawford, CGM**

*Director*

Clallam County

Parks, Fair, & Facilities Department

223 East Fourth Street, Suite 7

Port Angeles, WA 98362-3000

360.797.8283 cell





lh  
FEB 17 2026

# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION  Meeting Date: 02/09/2026

REGULAR AGENDA  Meeting Date: 02/17/2026

Required originals approved and attached?

Will be provided on:

**Item summary:**

- |  |  |                                      |
|--|--|--------------------------------------|
| <input type="checkbox"/> Call for Hearing      | <input type="checkbox"/> Contract/Agreement/MOU - Contract # |                                      |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Proclamation                        | <input type="checkbox"/> Budget Item |
| <input type="checkbox"/> Draft Ordinance       | <input type="checkbox"/> Final Ordinance                     | <input type="checkbox"/> Other       |

Documents exempt from public disclosure attached:

**Executive summary:** Update on Peninsula Housing Authority's construction of a 24-unit multifamily development to be called Eklund at Gales located at 7<sup>th</sup> and Gales in Port Angeles, WA. Review of original resolution 52-2024 with potential extension and increase in funding allocation. Housing Solutions Committee will be making potential recommendations following their February 2026 meeting.

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) If a budget action is required, has it been submitted and a copy attached?

There is no current impact on the 2026 budget, any impact with potential Housing Solutions Committee recommendations to BOCC will require budget adjustment or incorporation in the 2027 budget.

**Recommended action:** Approve Resolution from Housing Solutions Committee extending funding deadline for Peninsula Housing Authority's Eklund at Gales development until 01/31/2027

County Official signature & print name: Timothy Dalton *Timothy Dalton*

**Names of Relevant Departments/Employees/Stakeholders attending meeting:**

Timothy Dalton, Housing and Grant Resource Director/Sarah Martinez, Exec. Dir. Peninsula Housing Authority

Date submitted: 02/04/2026

\* Work Session Meeting - Submit 1 single sided/not stapled copy  
\*\* Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary PHA Eklund at Gales  
Revised: 3-04-2019



RESOLUTION \_\_\_\_\_, 20

**AUTHORIZING AN EXTENSION OF AUTHORIZED EXPENDITURE FROM THE AFFORDABLE HOUSING SALES AND USE TAX FUND FOR THE APPROVED 2024 AFFORDABLE HOUSING TAX FUNDING APPLICATION**

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Resolution No. 32-2022 assigns responsibility to the Clallam County Housing Solutions Committee to provide guidance and support for the administration of the Clallam County Affordable Housing Sales and Use Tax 1406/1590 Grant fund and make recommendations to the Board of Clallam County Commissioners.
2. The Clallam County Housing Solution Committee received an Affordable Housing Sales Tax (1590) Fund application in April of 2024 from Peninsula Housing Authority for the construction of a 24-unit Multi-family Apartment Complex located at 7<sup>th</sup> and Gale in Port Angeles, WA called Eklund at Gales in the amount of One Million Dollars (\$1,500,000.000).
3. The Housing Solutions Committee met on June 7, 2025, and made the following recommendation to the Clallam County Board of County Commissioners for a commitment from the Affordable Housing Sales Tax (1406/1590) Fund not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000.000) contingent on the Peninsula Housing Authority's ability to secure all additional funding necessary to complete this project by January 15, 2026.
4. On June 25, 2024 the Clallam County BOCC approved the Clallam County Housing Solutions Committee for a commitment from the Affordable Housing Sales Tax (1406/1590) Fund not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000.000) contingent on the Peninsula Housing Authority's ability to secure all additional funding necessary to complete this project by January 15, 2026.
5. The Clallam County BOCC received a letter from Peninsula Housing Authority on February 3, 2026 requesting an extension until January 31, 2027. The Clallam County Housing Solutions Committee met on February 6, 2026; and reviewed the current state of the project and is recommending approval of the extension until January 31, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above finds of fact

1. Concurs in the recommendation of the Clallam County Housing Solutions Committee and hereby grants Peninsula Housing Authority's an extension to secure all additional funding necessary to complete this project until January 31, 2027

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 20

BOARD OF CLALLAM COUNTY COMMISSIONERS

\_\_\_\_\_  
Mark Ozias

\_\_\_\_\_  
Randy Johnson

ATTEST:

\_\_\_\_\_  
Loni Gores, MMC, Clerk of the Board

\_\_\_\_\_  
Mike French, Chair



**Peninsula Housing Authority**  
*Serving Clallam and Jefferson Counties*  
727 E. 8<sup>th</sup> Street, Port Angeles WA 98362  
(360) 452-7631 • (360) 457-7001 Fax  
Email: [info@peninsulapha.org](mailto:info@peninsulapha.org)

February 3, 2026

Clallam County Commissioners  
c/o Timothy Dalton, Housing and Grant Resource Director  
223 E. 4<sup>th</sup> Street  
Port Angeles, WA 98362

RE: Request for extension of 1590 and additional funding

Dear Clallam County Commissioners:

The Peninsula Housing Authority is pleased to provide an update on the Eklund at Gales project, a 24-unit multi-family development located in east Port Angeles at the corner of Gales and E. 7<sup>th</sup> Ave.

We have made significant strides in our capital campaign. Most recently, the project was awarded an additional \$3 million from the Washington State Housing Trust Fund's traditional funding round. This crucial award brings the project to 85% funded.

### **Project Timeline & Next Steps**

To maintain our momentum, the PHA is moving forward with the following milestones:

- **Design & Permitting:** We are re-engaging our architect this month to finalize construction drawings in preparation for bidding and permitting.
- **Final Funding Phase:** In February, we will apply for an additional **\$500,000** in Clallam County 1590 funds. By the 1<sup>st</sup> of May, we will apply to the Federal Home Loan Bank AHP program and begin soliciting Letters of Intent (LOIs) from lending institutions.
- **Construction:** We anticipate breaking ground in **Fall 2026**, with a goal of reaching full occupancy by **early 2028**.



The Peninsula Housing Authority does not discriminate on the basis of race, color, creed, religion, age, familial status, marital status, national origin, sex, gender identity, honorably discharged veteran or military status, sexual orientation, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability in admission or access to its programs. If you need a reasonable accommodation, contact the PHA at (360) 452-7631.

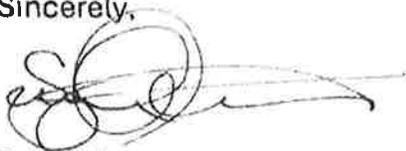


## Extension Request

Our current award of 1590 funds were contingent on securing full funding by January 15th, 2026. Because we are now on a clear path to being fully funded by the end of this year, we respectfully request an extension of these funds through January 31, 2027.

The PHA is deeply grateful for our continued partnership with Clallam County. We ask for your favorable consideration of this extension to ensure the successful completion of Eklund at Gales—a vital addition to our community's affordable housing inventory.

Sincerely,



Sarah T. Martinez  
Executive Director

30



RESOLUTION 52, 2024

JUN 25 2024

AUTHORIZING EXPENDITURE FROM THE AFFORDABLE HOUSING SALES AND USE TAX FUND FOR THE APPROVED 2024 AFFORDABLE HOUSING TAX FUNDING APPLICATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

Whereas The County collects Affordable Housing Sales and Use Tax 1406/1590 Tax pursuant to RCW 82.14.540 (1406) and RCW 82.14.530 (1590) County to expend Affordable Housing Sales and Use Tax Funds received by the County to assist in providing Affordable and Supportive Housing to county residents at or below 60% or Area Median Income with the following needs:

- a) Persons with behavioral health disabilities.
b) Veterans.
c) Senior citizens.
d) Persons who are homeless or at-risk of being homeless, including families with children.
e) Unaccompanied homeless youth or young adults.
f) Persons with disabilities.
g) Domestic violence survivors.

- 1. Resolution No. 32-2022 assigns responsibility to the Clallam County Housing Solutions Committee to provide guidance and support for the administration of the Clallam County Affordable Housing Sales and Use Tax 1406/1590 Grant fund and make recommendations to the Board of Clallam County Commissioners.
2. The Clallam County Housing Solution Committee received an application in April of 2024 from Peninsula Housing Authority for construction of a 24-unit Multi-family Apartment Complex located at 7th and Gales in Port Angeles, WA called Eklund at Gales in the amount of One Million Five Hundred Thousand dollars (\$1,500,000.000).
3. The Housing Solutions Committee met on June 7, 2024, hereby makes the following recommendation to the Clallam County Board of County Commissioners for a commitment from the Affordable Housing Sales Tax (1406/1590) Fund not to exceed One Million Five Hundred Thousand dollars (\$1,500,000.000) for FY 2025 Budget contingent on the Peninsula Housing Authority's ability to secure all additional funding necessary to complete this project by January 15th, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

- 1. Concurs in the recommendation of the Clallam County Housing Solutions Committee recommendation and hereby authorizes a commitment from the Affordable Housing Sales Tax (1406/1590) Fund not to exceed One Million Five Hundred-Thousand-dollar (\$1,500,000.000) contingent on the Peninsula Housing Authority's ability to secure all additional funding necessary to complete this project by January 15, 2026.

PASSED AND ADOPTED this 25 day of June 2024

ATTEST:

[Signature]
Loni Gores, MMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS

[Signature]
Mike French, Chair

[Signature]
Randy Johnson

[Signature]
Mark Ozias



**PROCLAMATION  
RECOGNIZING MARCH AS DEVELOPMENTAL DISABILITY AWARENESS MONTH**

**WHEREAS**, intellectual and developmental disabilities are a natural part of the human experience and affects close to 5 million Americas; and

**WHEREAS**, hundreds of Clallam County residents and their families are successfully living their lives with intellectual and developmental disabilities; and

**WHEREAS**, every person has valuable strengths, capacity to learn and the potential to make important contributions to their community; and

**WHEREAS**, people with intellectual and developmental disabilities share with all citizens the desire to achieve personal success through education, meaningful work, and family and community ties; and

**WHEREAS**, Clallam County residents with and without intellectual and developmental disabilities work together, play together, worship together, learn together and grow together and together enrich the fabric of our communities; and

**WHEREAS**, we respect, value and salute the daily accomplishments of all our citizens with or without intellectual and developmental disabilities; and

**WHEREAS**, no disabilities need keep individuals from realizing their full potential nor diminish their right to enjoy and participate within their community; and

**WHEREAS**, the citizens of Clallam County recognize that their community can grow closer through education, awareness and understanding by recognizing individual abilities, commonalities and differences.

**NOW, THEREFORE** BE IT PROCLAIMED the Board of Clallam County Commissioners hereby recognize March 2026 as

**DEVELOPMENTAL DISABILITY AWARENESS MONTH**

and recognize that together we accomplish more and everyone benefits. We also call upon all citizens, government agencies, public and private institutions, business and schools in Clallam County to recognize the ability of individuals with intellectual and developmental disabilities to make significant contributions to their communities and to take time to become acquainted with citizens with intellectual and developmental disabilities and what they have to offer, and to unite the voices of all citizens, with and without intellectual and developmental disabilities into a strong and inclusive Clallam County.

Signed this 17th day of February 2026

BOARD OF CLALLAM COUNTY COMMISSIONERS

\_\_\_\_\_  
Mike French, Chair

\_\_\_\_\_  
Randy Johnson

\_\_\_\_\_  
Mark Ozias

2a  
FEB 17 2026



# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

**Department:** Sheriff

**WORK SESSION**     Meeting Date: 2/9/26

**REGULAR AGENDA**    Meeting Date: 2/17/26

**Required originals approved and attached?**   
**Will be provided on:**

**Item summary:**

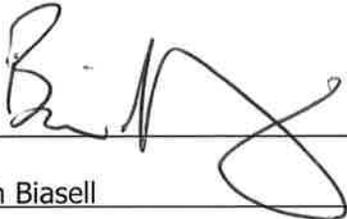
- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> Call for Hearing | <input checked="" type="checkbox"/> Contract/Agreement/MOU - Contract # 811-26-02 |                                      |
| <input type="checkbox"/> Resolution       | <input type="checkbox"/> Proclamation   | <input type="checkbox"/> Budget Item |
| <input type="checkbox"/> Draft Ordinance  | <input type="checkbox"/> Final Ordinance  | <input type="checkbox"/> Other       |

Documents exempt from public disclosure attached:

**Executive summary:** This STOP Violence Against Women Formula Grant, state contract F25-31103-059, is an annual renewal providing reimbursement for eligible training costs for law enforcement deputies or officers from the Sheriff’s Office, Port Angeles Police Department, and Sequim Police Department. The total award is \$16,901 for the calendar year of 2026, with the required match met by salary costs of deputies/officers while at training.

**Budgetary impact:** Already included in 2026 budget.

**Recommended action:** Board approval

**County Official signature & print name:** Sheriff King, 

**Name of Employee/Stakeholder attending meeting:** Beth Biasell

**Relevant Departments:** Sheriff

**Date submitted:** 2/3/26

\* Work Session Meeting - Submit 1 single sided/not stapled copy  
\*\* Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

811-26-02



**Federal Interagency Agreement with**

**Clallam County Sheriff's Office**

**through**

Office of Crime Victims Advocacy  
Community Services Division

**Contract Number:**  
F25-31103-059

**For:**

FFY 2025 Violence Against Women STOP Grant Program

**Dated:** 01/01/2026



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## Face Sheet

**Contract Number: F25-31103-059**

Subrecipient  Contractor

Research & Development:  Yes  No

**Washington State Department of Commerce  
Community Services and Housing Division  
Office of Crime Victims Advocacy  
FFY 2025 Violence Against Women STOP Grant Program**

<b>1. Contractor</b> CLALLAM, COUNTY OF DBA SHERIFF PORT ANGELES, WA 98362		<b>2. Contractor Doing Business As (as applicable)</b> Clallam County Sheriff's Office	
<b>3. Contractor Representative</b> Elizabeth Biasell Chief Civil Deputy Elizabeth.biasell@clallamcountywa.gov (360) 417-2393		<b>4. COMMERCE Representative</b> Jodi Honeysett Section Manager (360) 725-2876 jodine.honeysett@commerce.wa.gov <div style="float: right; text-align: right;">                     PO Box 42525                      98504-8304                      1011 Plum Street SE                      Olympia WA 98501                 </div>	
<b>5. Contract Amount</b> \$16,992.00	<b>6. Funding Source</b> Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	<b>7. Start Date</b> 01/01/2026	<b>8. End Date</b> 12/31/2026
<b>9. Federal Funds (as applicable)</b> \$16,992.00		<b>Federal Agency:</b> Department of Justice, Office on Violence Against Women	
<b>10. SWV #</b> SWV0000200-05		<b>11. UBI #</b> 054004559	<b>12. UEI #</b> JV6JJNELRBS5
<b>14. Award Method</b> Competitive: No Direct: Authorized by Funding Source		<b>NOFO/RFX#</b> FFY 2025 Violence Against Women STOP Grant Program	<b>13. Indirect Rate</b> N/A
<b>15. Contract Purpose</b> STOP Violence Against Women Formula Grant Program, grant pass through allocation to improve the community response to violence against women.			
COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Award Acceptance; Attachment "B" – Scope of Work; Attachment "C" – Budget; Attachment "D" – Federal Funds Checklist, and the Contractor's Application for Funding.			
<b>FOR CONTRACTOR</b>  _____ Name, Title  _____ Signature  _____ Date		<b>FOR COMMERCE</b>  _____ Cindy Guertin-Anderson, Assistant Director  _____ Date <b>APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE</b>	

**Approved as to form only by:**

**Jay Reno**  
 Local Government  
 Civil Deputy Prosecuting Attorney  
 Clallam County



## **Special Terms and Conditions**

### **1. AUTHORITY**

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 39.34 RCW.

### **2. ACKNOWLEDGEMENT OF FEDERAL FUNDING**

Federal Award Date: 09/13/2023  
Federal Award Identification Number (FAIN): 15JOVW-23-GG-00608-STOP  
Federal Awarding Agency: Department of Justice, Office on Violence Against Women  
Total amount of this federal award: \$3,784,202.00  
Total amount of this federal award obligated in this contract: \$0.00  
Awarding official: Joe Nguyen, Director (360) 725-4021

Federal Award Date: 09/13/2024  
Federal Award Identification Number (FAIN): 15JOVW-24-GG-00552-STOP  
Federal Awarding Agency: Office on Violence Against Women  
Total amount of this federal award: \$3,725,610.00  
Total amount of this federal award obligated in this contract: \$16,992.00  
Awarding official: Joe Nguyen, Director (360) 725-4021

Federal Award Date: 08/18/2025  
Federal Award Identification Number (FAIN): 15JOVW-25-GG-00064-STOP  
Federal Awarding Agency: Office on Violence Against Women  
Total amount of this federal award: \$3,844,412.00  
Total amount of this federal award obligated in this contract: \$0.00  
Awarding official: Joe Nguyen, Director (360) 725-4021

Unless otherwise specifically authorized herein, the budget period start and end dates shall be the same as the start and end dates on the Face Sheet.

The Contractor agrees that any publications (written, visual, or sound) but excluding press releases, newsletters, and issue analyses, issued by the Contractor describing programs or projects funded in whole or in part with federal funds under this Contract, shall contain the following statements:

"This project was supported by Subgrant No. F25-31103-059 awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice. Contract funds are administered by the Office of Crime Victims Advocacy, Community Services Division, Washington State Department of Commerce."

In the event a correction is required to the Acknowledgement of Federal Funding, an administrative change will be processed. A change to the Acknowledgement of Federal Funding will not affect your budget or scope of work and notice will be provided.

### **3. ACTIVITIES THAT COMPROMISE VICTIM SAFETY AND RECOVERY OR UNDERMINE OFFENDER ACCOUNTABILITY**

The Contractor and any subrecipient (subgrantee) at any tier, agrees that Contract funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude eligible victims from receiving services based on the classifications identified in 34 U.S.C. §12291(b)(13)(A) or their actual or perceived mental health condition, physical health condition, criminal record, immigration status, employment history or status, income or lack of income, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services;



procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the application information, program notice of funding opportunity or companion guide under which the application was submitted.

4. **AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, ALSO REFERRED TO AS THE "ADA" 28 C.F.R. PART 35**

The Contractor must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

5. **APPLICABILITY OF PART 200 UNIFORM REQUIREMENTS AND DOJ GRANTS FINANCIAL GUIDE**

The Contractor agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance. The Contractor also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to agency review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.334, 200.337.

6. **AUDIT**

If the Contractor expends \$1,000,000 or more in federal awards as a Subrecipient from any and all sources in a fiscal year, the Contractor shall procure and pay for a single audit or a program-specific audit for that fiscal year in accordance with 2 CFR 200 Subpart F. In accordance with 2 CFR 200.501(h), for-profit Subrecipients expending \$1,000,000 or more in federal awards in a fiscal year are also required to procure and pay for a single audit or program-specific audit for that fiscal year.

Upon completion of each audit Contractor shall send all audit documentation to the [Federal Audit Clearinghouse](#).

If the Contractor expends **less** than \$1,000,000 in federal awards as a Subrecipient from any and all sources in a fiscal year the Contractor shall notify COMMERCE they did not meet the audit requirement threshold within 30 calendar days of the end of that fiscal year.

7. **BILLING PROCEDURES AND PAYMENT**

COMMERCE will pay Contractor upon acceptance of deliverables or services provided and receipt of properly completed invoices, which shall be submitted to COMMERCE via the Contracts Management System (CMS).

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and any expenses to be reimbursed. The invoice shall include Contract Number F25-31103-059.

If applicable, Contractor must also include attachments that describe and document, to COMMERCE's satisfaction, a detailed description of the work performed, progress of the project, and/or receipts or other proof of payment. Except for approved indirect costs, if any, or as otherwise authorized by COMMERCE in writing, a receipt must accompany every expense in the amount of \$50.00 or more to receive reimbursement. COMMERCE may request additional documentation at any time.



Any expense reimbursed under this Contract which is later determined to be unallowable must be repaid according to the terms COMMERCE provides.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be made electronically utilizing Contractor's Statewide Vendor (SWV) number.

COMMERCE may, in its sole discretion, terminate this Contract or withhold payments if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE. No payments in advance of or in anticipation of any expense reimbursable under this Contract shall be made by COMMERCE.

If subgranting and/or subcontracting is authorized by COMMERCE, all Subgrantee/Subcontractor payments are reimbursable expenses within the meaning of this Agreement. Contractor must have, and may be required to demonstrate, the means to pay each and every Subgrantee/Subcontractor. Failure to pay Subgrantees/Subcontractors as agreed may result in suspension or termination of this Contract.

#### Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The Contractor must invoice for all expenses from the beginning of the Contract through June 30, regardless of the Contract start and end date.

#### Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

#### Disallowed Costs

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subgrantees.

Unless otherwise authorized by COMMERCE in writing, reimbursable payroll costs shall not include employee overtime nor bonus pay.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final report (or completion of the project, etc.).

### **8. COMPENSATION**

COMMERCE shall pay an amount not to exceed \$16,992.00 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work. Contractor's compensation shall be based on the terms of the Scope of Work and Budget.

#### Expenses

Contractor shall receive reimbursement for approved expenses as identified below or as authorized in advance by COMMERCE as reimbursable. The maximum amount to be paid to the Contractor for authorized expenses shall not exceed \$16,992.00, which amount is included in the Contract total above.



If travel is required to complete the scope of work and approved in advance in writing, reimbursable travel expenses may include airfare (economy or coach class only), other transportation, lodging, and food necessary during periods of required travel. Contractor shall be reimbursed at a rate not to exceed the current state rate and in accordance with the State of Washington Office of Financial Management Travel Regulations, available here: <https://ofm.wa.gov/accounting/travel/>.

The Contractor acknowledges that consultants paid with award funds generally may not be paid at a rate in excess of \$81.25 per hour, not to exceed \$650 per day (excluding travel and subsistence costs) without prior written approval. To exceed this specified maximum rate, Contractors must submit to OCVA a detailed justification and have such justification approved by OCVA, prior to obligation or expenditure of such funds. Issuance of this Contract or approval of the budget alone does not indicate approval of any consultant rate in excess of \$81.25 per hour, not to exceed \$650 per day. Although prior approval is not required for consultant rates below this specified maximum rate, Contractors are required to maintain documentation to support all daily or hourly consultant rates.

#### Match

Contractor shall provide a non-federal match. The total match to be provided shall be at least the amount indicated in Attachment C – Budget. All funds designated as match are restricted to the same uses as STOP Formula Grant Program funds. Match funds may be expended in a greater proportion to Grant funds, however, all match funds must be expended prior to the close of this Grant. An expended amount of match funds provided must be identified on the invoice voucher form provided by COMMERCE.

#### Line-Item Adjustment

Transfer of funds between line item budget categories must be approved by the Office of Crime Victims Advocacy (OCVA) program staff. A cumulative amount of these transfers exceeding ten (10) percent of the total program budget shall be subject to justification and negotiation between the Contractor and OCVA, including approval from the Contractor's signature authority and the relevant OCVA Section Manager.

#### 9. **COMPLIANCE WITH 41 U.S.C. 4712 (INCLUDING PROHIBITIONS ON REPRISAL; NOTICE TO EMPLOYEES)**

The Contractor (and any subgrantee at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Contractor also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Contractor is to contact COMMERCE for guidance.

#### 10. **COMPLIANCE WITH APPLICABLE RULES REGARDING APPROVAL, PLANNING, AND REPORTING OF CONFERENCES, MEETINGS, TRAININGS, AND OTHER EVENTS.**

The Contractor, and any subrecipient (subgrantee) at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences. Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

#### OVW Training Guiding Principles



The Contractor understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Grantees and Subgrantees, available at <https://www.justice.gov/sites/default/files/ovw/legacy/2012/06/28/ovw-training-guiding-principles-granteessubgrantees.pdf>.

**11. COMPLIANCE WITH DOJ REGULATIONS PERTAINING TO CIVIL RIGHTS AND NONDISCRIMINATION – 28 C.F.R. PART 38**

The Contractor, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 states that a faith-based organization that participates in this program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in federal law. Part 38 further states that an organization may not use direct federal financial assistance from the Department of Justice to support or engage in explicitly religious activities except when consistent with the Establishment Clause of the First Amendment and any other applicable requirements.

An organization receiving federal financial assistance also may not, in providing services funded by the Department of Justice, or in their outreach activities related to such services, discriminate against a program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that relate to engaging in or conducting explicitly religious activities.

Contractors and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at [https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/Written\\_Note\\_of\\_Beneficiary\\_Protectons.pdf](https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/Written_Note_of_Beneficiary_Protectons.pdf).

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements.

For more information on the requirements referenced in this condition, see <https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations>.

**12. COMPLIANCE WITH DOJ REGULATIONS PERTAINING TO CIVIL RIGHTS AND NONDISCRIMINATION – 28 C.F.R. PART 42**

The Contractor, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42.

**13. COMPLIANCE WITH DOJ REGULATIONS PERTAINING TO CIVIL RIGHTS AND NONDISCRIMINATION – 28 C.F.R. PART 54**

The Contractor, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

**14. COMPLIANCE WITH GENERAL APPROPRIATIONS-LAW RESTRICTIONS ON THE USE OF FEDERAL FUNDS FOR THIS FISCAL YEAR**

The Contractor, and any subrecipient (subgrantee) at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (Award Condition: General appropriations-law restrictions on use of federal award funds), and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a Contractor (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the Contractor is to contact COMMERCE for guidance, and may not proceed without the express prior written approval of COMMERCE.



**15. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS**

The Contractor agrees to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Violence Against Women Act Reauthorization Act of 2022, P.L. 117-103, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

**16. COMPUTER NETWORK REQUIREMENT**

Contractors may not use any award funds to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this requirement limits the use of funds necessary for any local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities or victim assistance-related activity.

**17. CONFIDENTIALITY AND INFORMATION SHARING**

The Contractor agrees to comply with the provisions of 34 U.S.C. 12291(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. The Contractor also agrees to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. 12291(b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>. The Contractor also agrees to ensure that all subrecipients (subgrantees) at any tier meet these requirements.

**18. CONTRACT MANAGEMENT**

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

**19. CONTRACT MODIFICATION**

Notwithstanding any provision of this Contract to the contrary, at any time during the Contract period, COMMERCE may, by written notification to the Contractor and without notice to any known guarantor or surety, make changes within the general scope of the program activities to be performed under this Contract. All other modifications shall not be valid unless made in writing and signed by the parties. Any oral understandings and agreements not incorporated herein, unless made in writing and signed by the parties hereto, shall not be binding.

Notwithstanding any provision of this Contract to the contrary, at any time during the Contract period, COMMERCE may analyze Contract expenditures as a proportion of the Contract budget. If COMMERCE determines, in its sole discretion, that the Contract funding is underutilized, COMMERCE, in its sole discretion, may unilaterally modify the Contract to reduce the balance of the Contract budget. Funds de-obligated by COMMERCE as a result of a budget reduction may be made available to other Contractors for the provision of eligible program activities.

**20. COPYRIGHTED WORKS**

Pursuant to 2 C.F.R. 200.315(b), the Contractor may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or



in part (including in the creation of derivative works), for federal purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a subrecipient (subgrantee) of this award, for federal purposes, and to authorize others to do so.

In addition, the Contractor (or subrecipient, contractor, or subcontractor of this award at any tier) must obtain advance written approval from the COMMERCE representative assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the Contractor (and of each subrecipient, contractor, or subcontractor as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

**21. DEBARMENT**

- A. Contractor, defined as the primary participant and its principals, certifies by signing these General Terms and Conditions that to the best of its knowledge and belief that they:
  - i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
  - ii. Have not within a three-year period preceding this Contract, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of federal Executive Order 12549; and
  - iv. Have not within a three-year period preceding the signing of this Contract had one or more public transactions (Federal, State, or local) terminated for cause of default.
- B. Where the Contractor is unable to certify to any of the statements in this Contract, the Contractor shall attach an explanation to this Contract.
- C. The Contractor agrees by signing this Contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by COMMERCE.
- D. The Contractor further agrees by signing this Contract that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

**LOWER TIER COVERED TRANSACTIONS**

- i. The lower tier Contractor certifies, by signing this Contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.



ii. Where the lower tier Contractor is unable to certify to any of the statements in this Contract, such contractor shall attach an explanation to this Contract.

E. The terms **covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded**, as used in this section, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. Contractor may contact COMMERCE for assistance in obtaining a copy of these regulations.

**22. DETERMINATIONS OF SUITABILITY TO INTERACT WITH PARTICIPATING MINORS**

The Contractor, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors") and are incorporated by reference here.

**23. FRAUD AND OTHER LOSS REPORTING**

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

**24. INDIRECT COSTS**

Contractor shall provide their indirect cost rate that has been negotiated between their entity and the federal government. If no such rate exists a de minimis indirect cost rate of up to 15% of Modified Total Direct Costs (MTDC) may be used.

**25. INSURANCE**

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

**26. LIMITATION ON USE OF FUNDS FOR ACTIVITIES ADDRESSING HUMAN TRAFFICKING**

The Contractor agrees that Contract funds will not be used for activities addressing human trafficking unrelated to domestic violence, dating violence, sexual assault, or stalking.

**27. LIMITATION ON USE OF FUNDS FOR ACTIVITIES ADDRESSING MISSING OR MURDERED INDIGENOUS PERSONS (MMIP)**

The Contractor agrees that Contract funds will not be used for activities addressing MMIP unrelated to domestic violence, dating violence, sexual assault, or stalking.

**28. NON-SUPPLANTION**

The Contractor agrees that Contract funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this Contract.

**29. NOTIFICATION OF FINDINGS OF DISCRIMINATION OR NONCOMPLIANCE**

In the event a state or federal court or a state or federal administrative agency makes a finding of discrimination after a due process hearing on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, age, or disability against the Contractor, any subgrantee at any tier, or a program partner or participant receiving Contract funds, the Contractor will forward a copy of the finding to the U.S. Department of Justice, Office of Justice Programs, Office of Civil Rights (OCR), and COMMERCE.

The Contractor, and any subgrantee at any tier, shall include a statement clearly stating whether or not the finding is related to any Contract activity supported with a Grant in which U.S. Department of



Justice funds are involved, and identify all open grants and contracts utilizing U.S. Department of Justice funding by grant or contract number and program title.

**30. ONGOING COMPLIANCE WITH STATUTORY CERTIFICATIONS**

The Contractor agrees that compliance with the statutory certification requirements is an ongoing responsibility during the award period and that, at a minimum, a hold may be placed on the Contractor's funds for noncompliance with any of the requirements of 34 U.S.C. § 10449(e) (regarding judicial notification), 34 U.S.C. § 10450 (regarding certain fees and costs), and 34 U.S.C. § 10451 (regarding polygraphing of sexual assault victims), and 34 U.S.C. 10454 (regarding victim-centered prosecution), and 34 U.S.C. 10446(d)(6) (regarding award conditions). Non-compliance with any of the foregoing may also result in termination or suspension of the grant or other remedial measures, in accordance with applicable laws and regulations.

**31. POLICY FOR RESPONSE TO WORKPLACE-RELATED INCIDENTS OF SEXUAL MISCONDUCT, DOMESTIC VIOLENCE, AND DATING VIOLENCE**

The Contractor, and any subrecipient at any tier, must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence), and are incorporated by reference here.

**32. POLITICAL ACTIVITIES**

Political activity of Contractor's employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17A RCW and the Federal Hatch Act, 5 U.S.C. 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

**33. REPORTING**

Contractors must collect and maintain data that measure the performance and effectiveness of work done under this Contract.

If providing direct services or outreach, the Contractor shall submit data quarterly in the InfoNet data collection system, relative to the provision of FFY 2025 Violence Against Women STOP Grant Program services. Report data will be due in InfoNet no later than the fifteenth day following the end of each quarter.

The Contractor shall submit non-personally identifying demographic, service and compliance data required by state funding sources in the InfoNet data collection system. The Contractor shall maintain documentation and records that support the data reported in InfoNet.

The Contractor shall establish and maintain written procedures for the security of InfoNet use at its site. Procedures shall include:

- Only authorized staff are provided access to the InfoNet data and files;
- Staff are informed of the need for security and confidentiality of data and files maintained in or available through the InfoNet system; and
- That the Contractor shall notify the Department Program Coordinator for this Contract when an employee is no longer authorized to access the InfoNet system.

Alternative reporting methods are subject to the approval of the Representative for Commerce.

The Contractor shall submit an annual progress report electronically on a form or in the system provided by COMMERCE for the services or program activities funded through this Contract. The report shall be inclusive of the work performed by any subgrantees. The report is due to COMMERCE



January 31, 2027 (for the performance period January 1, 2026 – December 31, 2026). The Contractor and any subgrantees shall maintain documentation and records that support the progress report.

**Coordinated Community Response:** The Contractor shall submit quarterly progress reports electronically on a form or in the system provided by COMMERCE on the Coordinated Community Response Activity indicated in the approved Contract application.

**34. REPORTING POTENTIAL FRAUD, WASTE, AND ABUSE, AND SIMILAR MISCONDUCT**

The Contractor and any subrecipients (subgrantees) must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

**35. REQUIREMENT TO REPORT ACTUAL OR IMMINENT BREACH OF PERSONALLY IDENTIFIABLE INFORMATION (PII)**

The Contractor (and any subrecipient at any tier) must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it (or a subrecipient)-- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.1) within the scope of an OVW grant-funded program or activity, or (2) uses or operates a Federal information system (as defined in OMB Circular A-130). The Contractor's breach procedures must include a requirement to report actual or imminent breach of PII to COMMERCE no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

**36. REQUIREMENTS PERTAINING TO PROHIBITED CONDUCT RELATED TO TRAFFICKING IN PERSONS (INCLUDING REPORTING REQUIREMENTS AND OVW AUTHORITY TO TERMINATE AWARD)**

The Contractor, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Contractors, subrecipients (subgrantees), or individuals defined (for purposes of this condition) as "employees" of the Contractor or of any subrecipient.

The details of the Contractor's obligations related to prohibited conduct related to trafficking in persons are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by Grantees and subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)), and are incorporated by reference here.

**37. RESTRICTIONS AND CERTIFICATIONS REGARDING NON-DISCLOSURE AGREEMENTS AND RELATED MATTERS**

No Contractor or subrecipient (subgrantee) under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in Page: 9 of 20 accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information),



Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- A. In accepting this award, the Contractor –
  - i. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
  - ii. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
- B. If the Contractor does or is authorized under this award to make subawards (subgrants), procurement contracts, or both –
  - i. it represents that—
    - a. it has determined that no other entity that the Contractor's application proposes may or will receive award funds (whether through a subaward (subgrant), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
    - b. it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
  - ii. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

**38. RESTRICTIONS ON “LOBBYING” AND POLICY DEVELOPMENT**

In general, as a matter of federal law, federal funds may not be used by the Contractor, or any subrecipient (subgrantee) at any tier, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, in order to avoid violation of 18 U.S.C. 1913. The Contractor, or any subrecipient (subgrantee) may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program. Another federal law generally prohibits federal funds awarded by OVW from being used by the Contractor, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations. Should any question arise as to whether a particular use of federal funds by a Contractor (or subrecipient) would or might fall within the scope of these



prohibitions, the Contractor is to contact COMMERCE for guidance, and may not proceed without the express prior written approval of COMMERCE.

**39. SERVICES TO LIMITED-ENGLISH-PROFICIENT (LEP) PERSONS**

To ensure compliance with Title VI and the Safe Streets Act, Contractors are required to make reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including interpretation and translation services, where necessary. Recipients are encouraged to consider the need for language services for LEP persons served or encountered both in developing their programs and budgets and in conducting their programs and activities. Reasonable costs associated with providing meaningful access for LEP individuals are considered allowable program costs. Additional assistance regarding LEP obligations and information may be found at: [www.lep.gov](http://www.lep.gov).

**40. SUBCONTRACTOR DATA COLLECTION**

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

**41. VAWA 2013 NONDISCRIMINATION CONDITION**

The Contractor agrees to comply with 34 U.S.C. 12291(b)(13) in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of a program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The recipient also agrees to ensure that any subrecipients (subgrantees) at any tier will comply with this provision.

**42. ORDER OF PRECEDENCE**

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- Attachment A – Award Acceptance
- Attachment B – Scope of Work
- Attachment C – Budget
- Attachment D – Federal Funds Checklist
- General Terms and Conditions
- FFY 2025 Violence Against Women STOP Grant Program Application for Funding as submitted and approved by COMMERCE



## General Terms and Conditions

### 1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Washington Department of Commerce.
- C. "Contract" or "Agreement" or "Grant" means the entire written agreement between COMMERCE and the Contractor, including any Exhibits, documents, or materials incorporated by reference and may constitute a Subaward if so designated. Electronic transmission of a signed copy of a Contract shall be the same as delivery of an original.
- D. "Contractor" or "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Agreement, and shall include all employees and agents thereof.
- E. "Modified Total Direct Costs" (MTDC) shall mean all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$50,000.
- F. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- G. "State" shall mean the state of Washington.
- H. "Subaward" shall mean an award provided by a pass-through entity to a Subrecipient for the Subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A Subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a Contract.
- I. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "Subcontractor" and "Subcontractors" mean subcontractor(s) in any tier.
- J. "Subrecipient" or "Subgrantee" shall mean a non-Federal entity that receives a Subaward from a pass-through entity to carry out part of a Federal program, but does not include an individual that is a beneficiary of such program. A Subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.



**2. ALL WRITINGS CONTAINED HEREIN**

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

**3. AMENDMENTS**

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

**4. ASSIGNMENT**

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

**5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION**

A. "Confidential Information" as used in this section includes:

- i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;
- ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and
- iii. All Personal Information in the possession of the Contractor that may not be disclosed under state or federal law.

B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within twenty-four hours of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

**6. COPYRIGHT**

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes,



and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

**7. DISPUTES**

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

**8. GOVERNING LAW AND VENUE**

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

**9. INDEMNIFICATION**

Each party shall be solely responsible for the acts of its employees, officers, and agents.

**10. LICENSING, ACCREDITATION AND REGISTRATION**

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

**11. RECAPTURE**

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

**12. RECORDS MAINTENANCE**

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Contract, shall be subject



at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

### 13. **SAVINGS**

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten (10) calendar day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

### 14. **SEVERABILITY**

The provisions of this Contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Contract.

### 15. **SUBCONTRACTING/SUBGRANTING**

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting/subgranting, the Contractor shall maintain written procedures related to subcontracting/subgranting, as well as copies of all subcontracts/subawards and records related to subcontracts/subawards. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting/subgranting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting/subgranting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract/subaward.

Every subcontract/subaward shall bind the Subcontractor/Subgrantee to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor/Subgrantee fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor/Subgrantee to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract/subaward operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract/subaward shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor/Subgrantee's performance of the subcontract/subaward.

### 16. **SURVIVAL**

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

### 17. **TERMINATION FOR CAUSE**

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this Contract in a timely manner, COMMERCE has the right to suspend or terminate this Contract. Before suspending or terminating the contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.



COMMERCE reserves the right to suspend all or part of the Contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the Contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

**18. TERMINATION FOR CONVENIENCE**

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

**19. TERMINATION PROCEDURES**

Upon termination of this Contract, COMMERCE, in addition to any other rights provided in this Contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this Contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A. Stop work under the Contract on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Contract that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Contract had been completed, would have been required to be furnished to COMMERCE;



- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

**20. TREATMENT OF ASSETS**

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this Contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this Contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Contract, or (ii) commencement of use of such property in the performance of this Contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this Contract.
- B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management practices.
- C. If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D. The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this Contract.
- E. All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

**21. WAIVER**

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.



### Attachment A: Award Acceptance

By signing the certification below, I--

- A. Declare to the U.S. Department of Justice (DOJ), and Department of Commerce (COMMERCE) under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ and COMMERCE, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance:
  - i. I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and
  - ii. I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ and COMMERCE, under penalty of perjury, on behalf of myself and the applicant:
  - i. I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ and COMMERCE will rely upon this declaration and certification as a material representation; and
  - ii. I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Clallam County Sheriff's Office

Agency Name

Brian King

Sheriff

Name of Authorized Official

Title of Authorized Official

Signature of Authorized Official

Date



## **Attachment B: Scope of Work**

Clallam County Sheriff's Office shall provide staff and furnish goods and services necessary to accomplish the activities under the STOP Violence Against Women Formula Grant Program during the Contract period.

This Contract is not a Benefit or Entitlement to the Contractor. It is not to be used to acquire property or services for the state government's direct benefit. The principle purpose of this Contract is to provide funding for Clallam County Sheriff's Office to accomplish a public purpose.

Funding from this Contract must be used to support the Contractor's STOP Violence Against Women Formula Grant Program. Contractor must ensure that activities funded under this Contract program are available to adult or youth victims (ages 11 or older) of intimate partner domestic violence, sexual assault, stalking or dating violence during Contractor's regular business hours and shall include, but not be limited to:

- attend local and/or national training sessions;
- training related to crimes involving adult or youth victims (ages 11 and older) of domestic violence, sexual assault, dating violence, and/or stalking;
- active collaboration with victim services and prosecution to ensure a supportive and strong coordinated response for victims of intimate partner domestic violence; sexual assault, dating violence, and/or stalking; and
- ensuring that goods and services, supplies or administrative costs supported by this grant program are related to issues involving adult or youth victims (ages 11 and older) of intimate partner domestic violence, sexual assault, dating violence or stalking.

Services provided must be consistent with current state and federal laws and mandates.

### **Coordinated Community Response Team**

The Contractor, and any Subgrantees, if applicable, will meet at least quarterly with the other recipients of STOP Formula Grant Program funding in their county to collaborate on the Community Activities indicated in their approved grant applications to increase the safety of victims of domestic violence, sexual assault, dating violence and/or stalking and to hold offenders accountable. OCVA Program Staff may attend and/or conduct periodic checks for compliance with the quarterly meetings. Noncompliance may result in suspension of payments to Contractor under this Contract.

The Contractor, and any Subgrantees, if applicable, will submit quarterly progress reports on the Coordinated Community Response Activity from their approved grant application as indicated in Section 33 – Reporting. Noncompliance may result in suspension of payments to Contractor under this Contract.

### **Victim Safety and Recovery**

The Contractor and Subgrantees, if applicable, agrees that Contract funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as:

- A. Procedures or policies that exclude eligible victims from receiving services based on the classifications identified in 34 U.S.C. 12291(b)(13)(A) or their actual or perceived mental health condition, physical health condition, criminal record, immigration status, employment history or status, income or lack of income, or the age and/or sex of their children.
- B. Procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services;
- C. Procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.).



- D. Procedures or policies that fail to ensure service providers conduct safety planning with victims;
- E. Project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing;
- F. Or any other activities outlined in the application information, program notice of funding opportunity or companion guide under which the application was submitted.

The Office on Violence Against Women (OVW) does not fund activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

**Deliverables**

The Contractor shall be responsible for the following deliverables:

- A. Participation in community collaboration meetings at least quarterly – As detailed above
- B. Reports – As described in the Special Terms and Conditions
- C. Vouchers – Must be submitted at least quarterly

**Performance Measures**

Provision of the deliverables listed above will be measured using the following performance measures:

- A. Participation in at least 75% of the quarterly community collaboration meetings
- B. 100% of required reports will be submitted on time
- C. 90% of vouchers will be completed on time



### Attachment C: Budget

Budget	STOP - Law Enforcement	Total
<b>Subgrantees</b>	\$8,000.00	\$8,000.00
<b>Goods and Services</b>	\$8,992.00	\$8,992.00
<b>Non-Match Total</b>	<b>\$16,992.00</b>	<b>\$16,992.00</b>
<b>Match</b>	\$5,664.00	\$5,664.00
<b>Project Total</b>	<b>\$22,656.00</b>	<b>\$22,656.00</b>

Transfer of funds between line item budget categories must be approved by the Office of Crime Victims Advocacy (OCVA) program staff. A cumulative amount of these transfers exceeding ten (10) percent of the total program budget shall be subject to justification and negotiation between the Contractor and OCVA, including approval from the Contractor's signature authority and the relevant OCVA Section Manager.

The cost of allowable equipment purchased with these funds must be prorated to Contract activity usage. Equipment authorized to be purchased with Contract funds must be documented in an inventory system indicating, at a minimum, date of purchase, quantity, and distribution. **Equipment must also be purchased within the first quarter of the Contract.**

**Printing of Materials:** OCVA must forward requests to print brochures, billboards, and other publications developed with Contract funds to the Office on Violence Against Women not less than twenty (20) days prior to public release of the materials. **If approved, the printing must be completed within the first three (3) months of the Contract.**

**Food and Beverage Costs:** The Contractor agrees Contract funds will not be used to purchase food and/or beverages for any meeting, conference, training, or other event, with the exception of support groups or otherwise within the context of victim services where it is necessary and integral to providing services to enhance victim safety. Additional information may be found in the Frequently Asked Questions (FAQs) About STOP Formula Grants available at: <https://www.justice.gov/ovw/page/file/1008816/download>.

Consultant/contractor fees may not exceed \$650 per day (excluding travel and subsistence costs) for an eight-hour day or may not exceed \$81.25 per hour for less than an eight-hour day without prior approval from OCVA. **Contractors are required to maintain documentation to support all daily or hourly rates.**



### Attachment D: Federal Funds Checklist

Subaward Checklist	Federal Award Information
(i) Subrecipient name (which must match the name associated with its unique entity identifier);	CLALLAM, COUNTY OF
(ii) Subrecipient's unique entity identifier;	JV6JJNELRBS5
(iii) Federal Award Identification Number (FAIN);	15JOVW-23-GG-00608-STOP
(iv) Federal Award Date (see §200.39 Federal award date) of award to the recipient by the Federal agency;	09/13/2023
(v) Subaward Period of Performance Start and End Date;	01/01/2026 to 12/31/2026
(vi) Subaward Budget Period Start and End Date;	01/01/2026 to 12/31/2026
(vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient;	\$0.00
(viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current obligation;	<i>Subrecipient – reference your records.</i>
(ix) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity;	<i>Subrecipient – reference your records.</i>
(x) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);	STOP Violence Against Women Formula Grant Program, grant pass through allocation to improve the community response to violence against women.
(xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity;	Federal awarding agency: Department of Justice, Office on Violence Against Women Pass-through entity: WA State Department of Commerce, Office of Crime Victims Advocacy jodine.honeysett@commerce.wa.gov
(xii) Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement;	16.588 STOP Violence Against Women Formula Grants
(xiii) Identification of whether the award is R&D;	Not for research and development purposes.
(xiv) Indirect cost rate for the Federal award (including if the de minimis rate is charged) per §200.414.	N/A



Subaward Checklist	Federal Award Information
(i) Subrecipient name (which must match the name associated with its unique entity identifier);	CLALLAM, COUNTY OF
(ii) Subrecipient's unique entity identifier;	JV6JJNELRBS5
(iii) Federal Award Identification Number (FAIN);	15JOVW-24-GG-00552-STOP
(iv) Federal Award Date (see §200.39 Federal award date) of award to the recipient by the Federal agency;	09/13/2024
(v) Subaward Period of Performance Start and End Date;	01/01/2026 to 12/31/2026
(vi) Subaward Budget Period Start and End Date;	01/01/2026 to 12/31/2026
(vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient;	\$16,992.00
(viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current obligation;	<i>Subrecipient – reference your records.</i>
(ix) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity;	<i>Subrecipient – reference your records.</i>
(x) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);	STOP Violence Against Women Formula Grant Program, grant pass through allocation to improve the community response to violence against women.
(xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity;	Federal awarding agency: Department of Justice, Office on Violence Against Women Pass-through entity: WA State Department of Commerce, Office of Crime Victims Advocacy jodine.honeysett@commerce.wa.gov
(xii) Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement;	16.588 STOP Violence Against Women Formula Grants
(xiii) Identification of whether the award is R&D;	Not for research and development purposes.
(xiv) Indirect cost rate for the Federal award (including if the de minimis rate is charged) per §200.414.	N/A



Subaward Checklist	Federal Award Information
(i) Subrecipient name (which must match the name associated with its unique entity identifier);	CLALLAM, COUNTY OF
(ii) Subrecipient's unique entity identifier;	JV6JJNELRBS5
(iii) Federal Award Identification Number (FAIN);	15JOVW-25-GG-00064-STOP
(iv) Federal Award Date (see §200.39 Federal award date) of award to the recipient by the Federal agency;	08/18/2025
(v) Subaward Period of Performance Start and End Date;	01/01/2026 to 12/31/2026
(vi) Subaward Budget Period Start and End Date;	01/01/2026 to 12/31/2026
(vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient;	\$0.00
(viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current obligation;	<i>Subrecipient – reference your records.</i>
(ix) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity;	<i>Subrecipient – reference your records.</i>
(x) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);	STOP Violence Against Women Formula Grant Program, grant pass through allocation to improve the community response to violence against women.
(xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity;	Federal awarding agency: Department of Justice, Office on Violence Against Women Pass-through entity: WA State Department of Commerce, Office of Crime Victims Advocacy jodine.honeysett@commerce.wa.gov
(xii) Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement;	16.588 STOP Violence Against Women Formula Grants
(xiii) Identification of whether the award is R&D;	Not for research and development purposes.
(xiv) Indirect cost rate for the Federal award (including if the de minimis rate is charged) per §200.414.	N/A



## DocuSign Contract Review and Routing Form

### Office of Crime Victims Advocacy

Reviewed by:	Title:	I verify that I have:	Date:
	Grant Manager	Proofed documents	
Jodine Honeysett	Section Manager	Matched approved Obligation Summary Memo and Allocation Spreadsheet Reviewed entry and coding in CMS	12/22/2025   8:08 AM PST
Trisha Smith	Assistant or Managing Director	Correct template from IntraCOM has been used OR Documentation has been included with reason for exception	12/29/2025   9:27 AM PST

<b>Use if Grant Manager needs to verify Grantee submission before Assistant Director's signature</b>			
Reviewed by:	Title:	I verify that I have:	Date:
	Grant Manager	Checked that Grantee has completed all required certifications and/or forms	

## Certificate Of Completion

Envelope Id: A14268DA-9314-41D7-A26C-B9DDD471D592  
Subject: OCVA FFY25 VAWA STOP F25-31103-059 Clallam County Sheriff's Office  
Division:  
Community Services and Housing  
Program: OCVA  
ContractNumber: F25-31103-059  
DocumentType: Contract  
Source Envelope:  
Document Pages: 30  
Certificate Pages: 5  
AutoNav: Enabled  
Envelopeld Stamping: Enabled  
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Sent

Envelope Originator:  
Kelly Tracy  
1011 Plum Street SE  
MS 42525  
Olympia, WA 98504-2525  
kelly.tracy@commerce.wa.gov  
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**Electronic Record and Signature Disclosure:**  
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## Signature

**Completed**

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FEB 17 2026 *26*

# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION  Meeting Date: 2-9-26

REGULAR AGENDA  Meeting Date: 2-17-26

Required originals approved and attached?

Will be provided on:

**Item summary:**

- Call for Hearing
- Contract/Agreement/MOU - Contract # 000-19-002-3 / KC-279-19-C
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other

Documents exempt from public disclosure attached:

**Executive summary:**

Second amendment (KC-279-19-C) to interlocal agreement for the Salish Behavioral Health Administrative Services Organization. This amendment is to extend the agreement's expiration date to December 31, 2027 only. Review and approve of the second amendment (KC-279-19-C).

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)

Review and approve of the second amendment (KC-279-19-C)

County Official signature & print name: *Loni Gores* Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

\* Work Session Meeting - Submit 1 single sided/not stapled copy  
\*\* Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Salish agreement amendment C #2.docx  
Revised: 3-04-2019

**SECOND AMENDMENT TO INTERLOCAL AGREEMENT  
FOR THE SALISH BEHAVIORAL HEALTH ADMINISTRATIVE  
SERVICES ORGANIZATION**

This Second Amendment to Interlocal Agreement for the Salish Behavioral Health Administrative Services Organization (the "Agreement") is entered into among the undersigned effective January 1, 2026. The Agreement is amended as follows:

1. Section X(A) {Effective Date and Duration}: The Agreement's expiration date is extended through December 31, 2027.
2. All other provisions of the Agreement remain unchanged and in full force and effect.

**DATED** this \_\_\_\_ day \_\_\_\_\_, 2026.

**BOARD OF COUNTY COMMISSIONERS  
KITSAP COUNTY, WASHINGTON**

\_\_\_\_\_  
**ORAN ROOT**, Chair

\_\_\_\_\_  
**KATHERINE T. WALTERS**, Commissioner

\_\_\_\_\_  
**CHRISTINE ROLFES**, Commissioner

ATTEST:

\_\_\_\_\_  
Dana Daniels, Clerk of the Board

**Approved as to form by the Prosecuting Attorney's Office**

**CLALLAM COUNTY BOARD  
COMMISSIONERS**

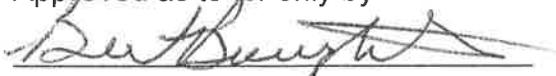
DATED this \_\_\_\_\_ of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**MARK OZIAS**, Commissioner

\_\_\_\_\_  
**RANDY JOHNSON**, Commissioner

\_\_\_\_\_  
**MIKE FRENCH**, Commissioner

Approved as to for only by



**Civil Deputy Prosecuting Attorney**  
Clallam County

**JEFFERSON COUNTY BOARD  
COMMISSIONERS**

DATED this \_\_\_\_\_ of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**HEIDI EISENHOUR**, Chair

\_\_\_\_\_  
**GREG BROTHERTON**, Commissioner

\_\_\_\_\_  
**HEATHER DUDLEY-NOLLETTE**, Commissioner

Attest:

\_\_\_\_\_  
**of the Board** **Clerk**  
Date

Approved as to form only:

\_\_\_\_\_  
**Chief Civil Deputy Prosecuting Attorney** Date

**JAMESTOWN S'KALLAM TRIBE**

DATED this \_\_\_\_\_ of \_\_\_\_\_, 2026.

---

**W. RON ALLEN, TRIBAL CHAIR/CEO**

FEB 17 2026



# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Finance, Human Resources

WORK SESSION  Meeting Date: 2/17/2026

REGULAR AGENDA  Meeting Date: 2/17/2026 ✓

Required originals approved and attached?   
Will be provided on:

**Item summary:**

- Call for Hearing
- Contract/Agreement/MOU - Contract # 461.26.01
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other Monthly Review

Documents exempt from public disclosure attached:

### EXECUTIVE SUMMARY

In accordance with Collective Bargaining protocols and the expired Corrections Deputy collective bargaining agreement, staff has successfully completed negotiations with the Corrections Deputies Guild bargaining unit. A new bargaining agreement has been reached commencing on the date of ratification by both parties and expiring December 31, 2027.

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

To be discussed and presented at Work Session.

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)

Staff requests BOCC to approve the ratified proposed collective bargaining agreement as negotiated and presented.

**County Official signature & print name:**  Mark Lane

**Name of Employee/Stakeholder attending meeting:** \_\_\_\_\_ Todd Mielke, Mark Lane, Bonnie Denner, Mara Vinnedge

**Relevant Departments:** \_\_\_\_\_ Human Resources, Finance

**Date submitted:** February 11, 2026

---

\* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary Clallam County Corrections Deputies Guild CBA 02172026  
 \*\* Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

401.26.01

**COLLECTIVE BARGAINING AGREEMENT**

**by and between**

**CLALLAM COUNTY**

**and**

**CLALLAM COUNTY CORRECTIONS DEPUTIES GUILD**

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## PREAMBLE

This AGREEMENT is made and entered into by and between CLALLAM COUNTY, hereinafter referred to as "County," and the Clallam County Corrections Deputies Guild, hereinafter referred to as "Guild."

The purpose of this Agreement is to comply with all the applicable provisions of RCW 41.56, to assert courteous, efficient, and cost-effective service to the citizens of Clallam County; to promote harmonious relations between the County and its Corrections Deputies Guild employees; to protect the wellbeing and promote the morale of the Corrections Deputies Guild employees; to establish an equitable format for resolving misunderstandings and disputes; and to establish salaries and benefits, hours of work and other terms and conditions of employment.

## ARTICLE 1 – TERM OF AGREEMENT

This AGREEMENT shall supersede all previous agreements signed between the County and the Guild (to include any agreements executed under prior representation) and be effective on the date of ratification and shall continue in full force through December 31, 2027.

## ARTICLE 2 – RECOGNITION

### 2.1 Recognition.

The County recognizes the Guild as the sole and exclusive bargaining representative for all full-time and regular part-time nonsupervisory Corrections Deputies employed by the Clallam County Sheriff's Office, hereinafter referred to as "Employees," excluding confidential employees, Corrections Sergeants, nonuniformed employees, employees in other bargaining units, all other employees, guards and supervisors.

Part-time employee employment is specifically referenced in Article 2.5 relating to *pro rata* benefits, Article 4.4 relating to seniority, and Article 11.15 relating to release time.

### 2.2 Newly Created Positions.

In the event, through Clallam County Civil Service Board and/or County action, duties of the existing job classifications are substantially altered so as to eliminate or substantially add to the essential job functions of the position, negotiations between the County and the Guild shall commence but not necessarily be concluded prior to the establishment of salaries or filling of any positions so created or altered.

### 2.3 Exempt Positions.

The parties recognize that the positions of Sheriff, Undersheriff, Chief Deputy, Administrative Assistant, Operations Sergeant and Administrative Secretary are not represented by the Guild and are not covered by this Agreement. Any question or dispute as to which employees are represented by the Guild, or covered by this Agreement, shall be treated as a grievance and disposed of according to the grievance procedure provided within this Agreement or referred to the Public Employment Commission.

#### 2.4 Excluded Positions.

Temporary, extra help, contract, provisional, casual and seasonal employees shall be excluded from the bargaining unit and from coverage under the Teamster health and Welfare Trust. Work performed by persons in these positions shall not qualify them for health and welfare benefits under Article 12 of this Agreement until and unless the employee becomes a regular employee under the Civil Service Rules applicable to the Sheriff's Office. This Agreement shall have no application to reserve deputies, other Sheriff's employees not in this bargaining unit, or volunteers who may be utilized by the Sheriff periodically only to supplement the existing workforce.

#### 2.5 Benefits Pro Rata for Regular Part-time Employees.

Covered employees who are regularly scheduled to work less than 80 hours per month shall not receive insurance, holiday, vacation or sick leave benefits provided for in this Agreement. The parties shall reopen this Agreement to bargain concerning impacts in the event the Affordable Healthcare Act alters law and regulatory requirements of the *status quo* at the time this Agreement is negotiated, which is that part-time employees who work 80 or more hours per month shall receive holiday, vacation and sick leave benefits pro rata based upon the average hours worked per week in that month, and shall receive fully paid insurance benefits.

### **ARTICLE 3 – NON-DISCRIMINATION**

The parties agree that this Agreement shall be applied equally to all employees in the bargaining unit without discrimination as to age, marital status, race, color, sex, gender, gender identity, genetic information, sexual orientation, religion, mental or physical disability as defined and recognized under federal and Washington law (to the extent reasonable accommodation is possible in view of the duties and responsibilities of the position), sexual orientation, national origin, union affiliation or political affiliation.

### **ARTICLE 4 – GUILD SECURITY**

#### 4.1 Dues Deduction.

The County will provide for payroll deduction of Guild fees upon written authorization by the employee. Payroll deduction authorization cards must be received by the County Human Resources Office by the fifteenth (15th) day of the month to be recognized as effective for that month. The County shall deduct from each paycheck the amount of dues and initiation fees and transmit to the designated representative of the Guild. If an employee is being paid semi-monthly, the deduction will come out of both paychecks equally.

#### 4.2 Indemnification.

The Guild shall indemnify, defend, and hold the County harmless from all suits, actions, proceedings and claims against the County or persons acting on behalf of the County, whether for damages, compensation, reinstatement or any combination thereof arising from the sole application of this Article of this Agreement. In the event that any part of Article 4 shall be declared invalid or that all or any portion of the monthly service fee must be refunded to any non-member, the Guild and its members shall be solely responsible for such reimbursement. The

parties will cooperate in making appropriate adjustments called for in the event error is discovered.

4.3 Duty to Bargain.

The County shall provide fifteen (15) calendar days' notice of a proposed change to a mandatory subject of bargaining or to a change in policy, procedure or practice that will impact a mandatory subject of bargaining. The Guild will have then fifteen (15) calendar days to request to bargain any such changes. Such request shall be made in accordance with Article 5.9. Any decisions relating to safety equipment shall be at the sole discretion of the Sheriff. The County will bargain the impact of any change to working conditions resulting from a decision relating to safety equipment.

4.4 Seniority.

As used in this Agreement, the term "seniority" as applied to benefit accruals shall mean time accumulated from the date of hire as a County employee. Seniority for bidding procedures shall mean the time accumulated from the date of hire as a classified employee in the classification series for which one is appointed. Seniority for part-time employees shall be pro-rated based on hours worked.

**ARTICLE 5 – GUILD REPRESENTATION ACTIVITY**

5.1 Conducting Guild Business.

No Guild member, officer, representative or agent shall conduct any Guild business during working hours, except as provided herein.

5.2 Adjusting Grievances.

Upon prior notification to the Sheriff or his designee by the Guild, the County shall afford a recognized Guild representative an opportunity to adjust grievances and attend interviews covered under this Agreement in Articles 7, 15, 18 and in accordance with applicable Clallam County Sheriff Policies and Procedures.

5.3 Guild Communications.

Guild officers may transmit messages and information on County premises when off duty, or on duty with permission when the message has been reduced to writing or is of such a routine nature that it can be communicated without interference with County business or the employee's work.

5.4 Guild Expenses.

Except as provided above or with prior authorization of a supervisor, Guild activities shall not result in cost to the County.

5.5 Attendance at Negotiations.

If negotiations sessions are held during regularly scheduled work hours of designated members of the bargaining team, not more than three (3) Guild members may participate in negotiation meetings without loss of pay while on duty. Participation in negotiations shall be subject to call to duty and shall not result in overtime pay for any member(s) attending negotiations.

5.6 Notice of Guild Officers.

The Guild shall inform the County in writing of the identity of Guild officers, periodically and as necessary to keep the County informed of their identity. The County shall recognize only the officers so identified.

5.7 Copies of Labor Agreement.

The Guild shall provide each employee in the bargaining unit with a copy of this Agreement.

5.8 Employment List.

Every January, the County shall furnish the Guild a list of each employee covered by this contract, stating the following: date of hire, adjusted date of hire and current salary.

5.9 Notice of Parties.

Whenever this Agreement requires notice to the Guild, the County shall email notice to the Guild President and Guild Attorney. Notice to the County shall be made to the Sheriff and County Administrator or their designee(s).

5.10 Bulletin Board.

The County shall provide space for one bulletin board, which may be used by the Guild.

## **ARTICLE 6 – MANAGEMENT RIGHTS**

6.1 Management Prerogatives.

Subject to the terms of this Agreement, it is understood and agreed that the Sheriff possesses the sole right to operate the Department in accordance with the Clallam County Charter and consistent with Clallam County's Administrative Policies, whether heretofore or hereafter exercised and regardless of the frequency or infrequency of their exercise. It is expressly recognized that such rights include, but are not limited to the following:

- A. To determine the Department's mission, policies, and set forth all standards of service offered the public.
- B. To plan, direct, control and determine the operations or services to be conducted by the employees.

- C. To utilize personnel, methods, and means in the most appropriate and efficient manner possible.
- D. To manage and direct the employees of the Sheriff's Office.
- E. To hire, promote, transfer, train, evaluate performance and retain employees in positions of the Sheriff's Office.
- F. To establish work rules and rules of conduct.
- G. To suspend, demote, discharge or take other appropriate disciplinary action against employees.
- H. To determine the size and composition of the work force and to lay off employees in the event of lack of work funds.
- I. To regulate or change shifts, workdays, hours of work, workweek, work locations, and assign all work duties.

6.2 Effect of County Policy and Civil Service Rules.

It is recognized and understood by the County that the above management rights shall be exercised subject to the provisions of Chapter 41.14 RCW, "Civil Service for Sheriff's Office." This Agreement shall control in the event of a conflict between this Agreement and the Clallam County Civil Service Rules.

6.3 Changes.

All matters not specifically treated by the language of this Agreement may be administered for its duration by the Sheriff in accordance with such policy and procedures as the Sheriff may determine, but does not preclude the Guild from seeking review of the exercise of these rights in a particular case in discussion with the Sheriff, or his designee. This clause shall not operate as a waiver of the Guild right to demand to bargain over a change in a mandatory subject of bargaining provided for herein.

**ARTICLE 7 – DISCIPLINARY PROCEDURES**

7.1 "Just Cause" and Relationship to Civil Service.

All discipline for employees covered under this Agreement shall be for just cause. Upon ratification of this Agreement all issues of discipline shall be governed by this Article exclusively, and Civil Service rules shall not apply. Any allegation of a violation of this Article shall be resolved under the Grievance Procedure provided for by this contract. Failure to satisfactorily complete probation is not discipline and is not appealable under the grievance procedure, Article 8.

Verbal Reprimand (documented), Written Reprimand, Suspension Without Pay, Demotion, or Termination will be considered disciplinary actions. The severity of disciplinary action depends

on the nature of the offense and an employee's work record and may range from verbal reprimands to termination.

#### 7.2 Notice of Intent to Discipline.

In the event discipline (excluding verbal and written reprimands) is contemplated, the employer will provide the employee with written notice of the allegations against the employee, the facts upon which the allegations are based, and the degree and discipline being considered, prior to the imposition of disciplinary action. Suspension from duty with pay pending the imposition of discipline shall not be deemed discipline.

#### 7.3 Pre-Discipline Meeting.

After providing an employee with such notice, the employer shall afford the employee an opportunity to respond, verbally and/or in writing. In any pre-disciplinary meeting between the employee and the employer about matters which may result in discipline of suspension, demotion and/or termination, the employee shall have the right to the presence of a Guild shop steward or Guild representative, provided however that any Guild representative or shop steward selected must be capable of responding and attending within a reasonable period of time. Once a Guild representative is requested, further questioning and/or discussion concerning contemplated discipline will not be initiated by the employer. Such meetings and questioning shall occur during normal County business` hours or the employee's normal work shift, unless otherwise agreed. Such meetings and/or discussions shall occur in a reasonably private location and shall not be unreasonably long. The parties shall be entitled to take intermissions for the purpose of attending to personal necessities, meals, telephone calls and rest periods.

#### 7.4 Polygraphs Prohibited.

Employees shall not be required to submit to a polygraph examination as a condition of continued employment. This section shall not be construed as a prohibition barring an employee from volunteering to do so.

#### 7.5 Retention of Records of Discipline.

Verbal or written reprimands are appealable only through Step 2 of the Grievance Procedure. Employees shall be entitled to attach a written reply to any documented discipline being placed into their personnel file. Documented coaching, counseling, and/or corrective action are not considered formal discipline and therefore shall not be placed into the employee's personnel file, but may be referenced in conjunction with an annual evaluation or formal discipline process warranting more severe discipline as a result of a subsequent issue after thirty-six (36) months of service free of counseling or discipline related to job performance, conduct or attendance.

#### 7.6 Use of Deadly Force Investigations.

Employees involved in the use of deadly force investigations shall be advised of their rights to and shall be allowed to consult with a Guild representative and the employee's designated attorney prior to being required to give an oral or written statement about the use of force. Such right to consult with a Guild representative shall not unduly delay the giving of a statement

immediately following an event, including a “walk through” interview designed and intended to enable a thorough and efficient processing of the scene for evidence and detailed interviews of all other witnesses. The investigation will be conducted with due regard to and sensitivity for the deputy’s emotional state following the traumatic incident, and investigators will ensure that formal interview statements or written reports from deputies directly involved in the use of deadly force are obtained at a time when the deputy concerned has confidence in his ability to process and recall. Nothing in this article, however, shall be construed as compelling a deputy to provide a statement or prepare a response. Whether the deputy is ordered to do so will depend upon the circumstances of the particular situation, including whether the deputy is the subject of a criminal investigation, and whether the deputy has requested a *Garrity* waiver.

7.7 Critical Incident Leave.

An employee who is involved in a use of force or other critical incident and the employee is taken out of work, any such leave shall be described as critical incident leave.

**ARTICLE 8 – GRIEVANCE AND ARBITRATION**

8.1 Purpose.

The County and Guild recognize the importance of settling grievances promptly and fairly in the interest of continued good employee relations and morale and to this end the following procedure is outlined. To accomplish this goal, every effort will be made to settle grievances at the lowest possible level of supervision. Employees will be unimpeded and free from restraint, interference, coercion, discrimination or reprisal in seeking adjudication of their grievances in good faith. There shall be no suspension of work or impediment in the operation of the County during the grievance process.

The procedure set forth in this Article shall be the sole procedure to be utilized in processing a grievance. An employee may elect to disclaim the grievance process and proceed as an individual under appeal procedures set forth in the County’s Administrative Personnel Policies. The procedure set forth in this Article is the exclusive method to resolve any dispute arising from the imposition of discipline.

8.2 Definitions.

A. Grievance.

A grievance is an issue initially raised by an employee relating to the rights, responsibilities, benefits or conditions of employment specified by this Agreement, and which relates to the application, meaning or interpretation of this Agreement. In no event shall this contract be interpreted as conferring an arbitrable right related to:

1. Work assignments, unless the complaint arises out of an allegation that the employee was required to work in violation of applicable sections of this Agreement.

2. Work performance evaluations.
  3. Impasses in collective bargaining.
  4. Grievances filed after twenty (20) workdays from date of occurrence, or after twenty (20) workdays from the date the employee had knowledge of an occurrence.
- B. Working Day. Exclusive of Saturday, Sunday and legal holidays.
  - C. Employee. Any employee identified in Article 2.1 of the Agreement.
  - D. Immediate Supervisor. The person who assigns, reviews, or directs the work of an employee.
  - E. Representative. A person who appears on behalf of the Guild.

### 8.3 Procedure.

- A. Informal Grievance Disposition. Within fourteen (14) calendar days from the occurrence of the incident on which a complaint is based, or within fourteen (14) calendar days from the employee's knowledge of the occurrence, the employee will promptly meet to discuss verbally the complaint with their immediate supervisor. In those circumstances where the nature of the complaint involves the immediate supervisor, the employee may verbally discuss the complaint with the next higher level of supervision, provided notification is given to the immediate supervisor by the employee. Such initial discussion shall precede the use of the formal grievance procedure. If the supervisor fails to reply to the employee within fourteen (14) calendar days of the meeting, or if the employee is not satisfied with the decision, the employee may utilize the formal grievance procedure.
- B. Formal Grievance Procedure. The following steps shall be pursued in resolving any grievance:

Step 1. The grievance procedure shall be initiated by the employee, stating the nature of the grievance, the alleged violation of the contract by article and paragraph number, and the desired solution, in writing on the Guild grievance form, together with any supporting documents attached to the grievance form.

The grievance form and supporting documents shall be delivered to the Chief Deputy of Corrections no later than fourteen (14) calendar days from the date of the close of the informal meeting. The Chief Deputy of Corrections shall review the grievance documents to verify that the Guild grievance states a proper grievance under this Agreement. As deemed necessary or appropriate, the grievance documents shall then be forwarded appropriately for thorough investigation by a person designated by the Chief Deputy of Corrections, or shall be investigated by the Chief Deputy. The Chief Deputy for Corrections shall review the investigation and shall hold a formal meeting with the employee and the

Guild representative to review the facts, gather any additional supporting documents, and discuss the complaint and desired solution. The Chief Deputy shall ensure that the grievance file contains all relevant documentation and shall issue a statement of the issues and a decision. If the Guild is dissatisfied with the decision of the Chief Deputy for Corrections, the Guild may forward the grievance file to the Undersheriff within fourteen (14) calendar days of receipt of the grievance decision from the Chief Deputy. The Undersheriff shall review the grievance file and cause further investigation of the facts to occur if necessary. The Undersheriff will issue a written decision on the original grievance form within fourteen (14) calendar days of receipt of the grievance file from the Chief Deputy of Corrections.

Step 2. If the employee feels the Undersheriff has not resolved the grievance, the employee may appeal to the Sheriff within fourteen (14) calendar days. At this time, all supporting documents and evidence relative to the grievance shall be included with the appeal. The Sheriff shall hold a formal meeting with the employee and their Guild representative, if requested, within fourteen (14) calendar days of the date of the appeal receipt and attempt to settle the grievance. The Sheriff shall issue a written decision on the appeal within fourteen (14) calendar days of the date of the formal meeting.

Step 3. Within fourteen (14) calendar days of the Sheriff's decision, the Guild may submit the matter to binding arbitration. After, the matter has been so submitted, the parties or representatives may agree upon an arbitrator, or may jointly request from FMCS or PERC a list of names of eleven (11) Washington and Oregon arbitrators. The parties may select an arbitrator from the list by mutual agreement or shall alternatively strike names from the list until one name remains. For disciplinary matters, the parties shall follow state law in the selection of an arbitrator.

The arbitrator's decision shall be final and binding upon both parties, but the arbitrator shall have no power to alter, amend or change in any way the terms of this Agreement or to impose on either party a limitation or obligation which is inconsistent with this Agreement. The arbitrator shall be requested to issue the decision within thirty (30) calendar days after conclusion of the proceedings, unless the parties otherwise agree to a different time period within which the arbitrator is to issue a decision. Expenses for arbitrator's services in the proceedings shall be borne equally by the County and the Guild. However, each party shall be responsible for any other expenses incurred. Neither party shall be required to pay the attorney fees or expenses of the other in connection with any arbitration.

#### 8.4 Time Periods.

The time limits expressed herein are of the essence of this Agreement. The time period specified in this Article may be extended or modified by mutual consent. Any modification of time limits must be agreed to in writing. If the County fails to meet or answer any grievance within the time

limits prescribed for such action by this Article, the grievance may be advanced to the next step by the Guild. Failure by the Guild to submit or advance a grievance in accordance with the time limits specified, without such a waiver, shall constitute abandonment of the grievance.

#### 8.5 Determination of Merit.

The Guild will proceed in each case in good faith and will not process any grievance that does not meet the standards of a valid contractual issue. This section is not intended to define substantive arbitrability. Neither party will communicate or disclose the existence or nature of any grievance, or comment, except within the Guild and County government as necessary to resolve the dispute.

#### 8.6 Probationary Employees.

Newly appointed employees serve at the pleasure of the employer throughout the probationary process and may not grieve any term or condition of their employment status during the probationary period. The probation period for part-time employees will be computed based on regularly scheduled hours of work (2080 hours equals one (1) year).

#### 8.7 Rights and Restrictions.

- A. A party to the grievance shall have the right to record a formal grievance meeting at the expense of the requesting party.
- B. Nothing within this grievance procedure shall be construed as limiting the right of management to manage the affairs of the Sheriff's Office.
- C. Grievances of an identical nature, involving an alleged violation of the same Article, may be consolidated, provided the issue is the same.
- D. A communication between a member of the Guild and the recognized Guild representative designated to represent the employee regarding a potential or actual employee grievance will be confidential in the context of the discipline and grievance resolution process.
- E. The Guild, as a labor organization, may file a grievance alleging that the County has violated specific rights afforded the labor organization in the Agreement. Such grievance shall be filed at Step 1 and shall be bound by the time limitations and procedures set forth in the grievance procedure.

### **ARTICLE 9 – STRIKES AND LOCKOUTS PROHIBITED**

#### 9.1 Prohibited Conduct.

Employees in the bargaining unit, while acting in the course of their employment, shall not honor any picket line established in the County by any labor organization when called upon to cross such picket line in the line of duty, or initiate, cause, permit, or participate or join in any strike, work stoppage or slowdown, picketing, or any other restriction of work at any location. Disciplinary action, including discharge, may be taken by the County against any employees

engaged in a violation of this Article. Such disciplinary action may be undertaken at the option of the County and shall not preclude or restrict recourse to any other remedies, including an action for damages, which may be available to the County. Exercise of any such rights by an off duty employee shall be in the employee's individual capacity and not in uniform.-duty employee shall be in the employee

#### 9.2 Guild Enforcement Duty.

In the event of a strike, work stoppage, slowdown, picketing, observance of a picket line or other restriction of work in any form, either on the basis of individual choice or collective employee conduct, in violation of this Article, the Guild will, within one (1) hour of notification by the County, attempt to secure an orderly return to work within two (2) hours of such notification. The obligations set forth in paragraph 9.1 above shall not be affected or limited by the subject matter involved in the dispute giving rise to the stoppage or by whether such subject matter is or is not subject to the grievance and arbitration provisions of this Agreement.

#### 9.3 Benefits and Wages.

It is understood that the employees shall not be entitled to any benefits or wages while the employees are engaged in a strike, work stoppage or other interruption of work.

#### 9.4 Lockout.

The employer agrees not to lock out any individual during the term of this Agreement, for any reason except for purposes of discipline, which shall then be subject to Article 8, Grievance Procedure.

#### 9.5 Violation, Interpretation or Application.

A violation of this Article or any disagreement as to the interpretation or application of this Article may immediately be subject to Step 3 of the grievance procedures as described in Article 8 of this collective Bargaining Agreement or may be pursued in an action before the Superior Court of the State of Washington.

### **ARTICLE 10 – PERSONNEL RECORDS**

The County and Guild recognize that effective management requires the maintenance of records regarding an employee's career development. These records shall accompany an employee through succeeding management administrations. To ensure that the doctrine of fairness is applied with respect to these records, the following procedure will be adhered to:

- A. Whenever any paper is entered into an employee's personnel file, a copy of same shall be provided to the employee.
- B. In the case of any paper which reflects unfavorably upon an employee, the employee shall be allowed an opportunity to respond to the content of the paper, in writing, and the employee response shall be included in the personnel file.

- C. Each employee shall be allowed access to their personnel file for review of its contents at reasonable times and upon reasonable notice. Upon reasonable notice by the employee, an employee will be entitled to review the employee's personnel file at any time during normal county business hours.
- D. The Sheriff shall ensure that only persons with a legitimate reason for access, and the employee, have access to the employee's personnel file. The confidentiality of personnel records is acknowledged.

## **ARTICLE 11 – HOURS OF WORK, OVERTIME**

### 11.1 Workweek.

It is intended that the normal workweek for fulltime employees shall be either five (5) consecutive days consisting of eight (8) consecutive hours per day with two days off, or four (4) consecutive days consisting of ten (10) consecutive hours per day with three (3) days off, or four (4) consecutive days consisting of eleven (11) hour days with four (4) days off, or an agreed-upon version of a twelve (12) hour schedule, or such other shift configuration as the parties identify and agree. The workweek shall begin at the beginning of the employee's regularly scheduled shift after days off.

### 11.2 Shift.

A shift shall be that work scheduled during a workday, consisting of eight (8), ten (10), eleven (11) or twelve (12) consecutive hours depending on the workweek as defined above. The shift hours of work for employees required by the County to remain in the corrections facility or otherwise available for call during the meal period shall include a paid thirty (30) minute meal period and be provided a meal from the standard menu (two (2) meals for those employees working a twelve (12) hour shift). Employees who are not required to remain in the facility or available for call during a meal period shall receive an unpaid thirty (30) minute or one (1) hour meal period at the supervisor's discretion. The twelve (12) hour shift shall, as permitted by operational requirements, include three (3) fifteen (15) minute breaks; an eight (8), ten (10) or eleven (11) hour shift shall include two (2) fifteen (15) minute breaks as permitted by operational requirements. An employee's bid shift is subject to change to administrative day shift when necessary or feasible in connection with a training assignment or paid administrative leave.

#### 11.2.1 Daylight Saving Time.

In the Fall, if employees work one (1) hour more than their normal work schedule as a result of an adjustment in daylight savings time, employees shall receive one (1) additional hour of pay at the overtime rate.

In the spring, as a result of an adjustment in daylight savings time, employees will have an option to work a full shift by staying one hour past the normal end time of their shift or use an hour of accrued vacation leave to account for the shortened work shift.

### 11.3 Hours of Work and Shift Adjustments – 4/11 and 12-Hour Work Schedules.

#### 11.3.1 Change to Schedule to a New Team.

Seven (7) calendar days advance notice will be provided to changes to an employee's established schedule. Deputies required to move from one team to the other shall have two (2) consecutive calendar days off between schedule changes. Other rotations may be scheduled upon mutual agreement with the affected Deputy and the Sheriff's Office.

#### 11.3.2 Emergent Shift Adjustments.

Seven (7) calendar days advance notice will be provided to changes to an employee's established schedule, unless an emergent situation requiring a reallocation of personnel exists or a reassignment of personnel due to bereavement, illness, injury, any other qualifying disability, suspension, resignation, or termination of commissioned personnel when less than fourteen (14) calendar days' notice occurs. In such cases, attempts will be made to assign hours of coverage that directly correspond with a Deputy's current schedule.

A Deputy who is required to report back to duty on a new schedule without seven (7) days' advance notice and prior to completing a scheduled four days off, apart from mandatory training days, shall receive overtime for that portion of the work week worked which falls during the previously scheduled four days off unless the shift adjustment is mutually agreed upon. The seven (7) day minimum notification period may be waived by the affected Deputy. This section does not apply to Deputies that are called in to cover unscheduled overtime (i.e., sick leave).

#### 11.3.3 Mandatory Training Days.

Deputies working the 4/11 or 12-hour work schedule will complete at least sixty-seven (67) hours of training throughout the year in addition to their regularly scheduled workdays.

These training days will be assigned based on the agency's needs. These days will be scheduled no later than seven (7) calendar days in advance, are considered part of the employee's regularly scheduled work week during the weeks they occur, will be paid at the regular pay scale, and shall not be included in the calculations of a Deputy's work week for purposes of overtime.

#### 11.3.4 Change of Schedule for Training.

A Deputy who has been assigned to attend training for four (4) or more calendar days may at the discretion of the department, be rotated from their current schedule to their training schedule by receiving two (2) full calendar days off prior to and immediately returning from training unless an alternative work schedule is mutually agreed upon.

#### 11.4 Overtime.

All overtime must be authorized in advance by the Sheriff or his designee, except in the cases of emergency. Payment for authorized overtime shall be at the rate of time and one-half the base hourly rate of pay.

Overtime shall be considered as time worked in excess of an employee's regularly scheduled workday (eight (8) or ten (10) hour shift) or forty (40) hours in a work week and shall be determined, computed and paid in compliance with the Fair Labor Standards Act.

For employees working an eleven (11) hour shift schedule, overtime shall be considered as time worked in excess of an employee's regularly scheduled shift or in excess of forty-four (44) hours in the same work week.

Employees working a twelve-hour shift schedule shall receive overtime when working in excess of their regularly scheduled workday (twelve (12) hour shift) or one hundred seventy-one (171) hours in a twenty-eight (28) day period and the forty (40) hour FLSA threshold shall not apply. For purposes of overtime computation, parties elect the Section 7(k) exemption provided in the Fair Labor Standards Act.

Any deviation from a corrections deputy's regular and scheduled shift hours that extends a work shift for the County's benefit and is directed by a supervisor shall be paid at the FLSA overtime rate.

#### 11.5 Overtime Opportunities.

Overtime opportunities will be covered in the following order of priority: first, by allowing regular employees to volunteer and/or by assigning part-time employees; second, by assignment of provisional employees, if any, and if available and suitable for the assignment as determined solely by the County; and third, by mandatory overtime. In addition, the Corrections Division shall have the right to fill absences due to the FMLA; injury or illness of greater than two (2) weeks; or other leaves of absence with a provisional employee for their duration.

County shall continue to use provisional and temporary employees as defined in the Civil Service rules. These employees are used due to the absence of an employee for a prolonged basis, for vacant positions which the County intends to fill, or for temporary positions such as seasonal, grants, and special projects.

Regular part-time employees may be assigned and scheduled by the County without regard to hours of work or shift or schedule restrictions set forth in this Agreement. Parttime Corrections Deputies shall be assigned hours of work in accordance with Department needs. Parttime employees shall work at least eighty (80) hours per month and shall receive holiday, vacation, and sick leave benefits and seniority and other benefits, including salary adjustments pro rata, based on the hours worked in that month, and shall receive health insurance benefits. -time employees may be assigned and scheduled by the County without regard to hours of work or shift or schedule restrictions set forth in this Agreement. Part-time Corrections -time employees shall work at least eighty (80) hours per month and shall receive holiday, vacation, and sick leave

benefits and seniority and other benefits, including salary adjustments pro rata, based on the hours worked in that month, and shall receive health insurance benefits.

#### 11.6 Shift Bidding.

Corrections Deputies shall bid shift assignments for periods of six (6) months' duration or such other regular rotation as may be adopted for the Corrections Division, using their classification seniority to determine placement. The County has the right to assign an employee to any other shift assignment based upon any legitimate operational or supervisory reason which is explained to the employee without that employee having access to their grievance procedures or other dispute resolution mechanism.

The employer shall post the following information when posting shift assignments for bidding: a) hours per shift; b) workdays; c) days off; and d) other criteria unique to the duty assignment.

Special assignments may be made in the Sheriff's discretion without regard to seniority. This schedule shall be posted prior to vacation bidding and not later than November 21<sup>st</sup> of each year.

#### 11.7 Compensatory Time.

Employees may elect to accrue compensatory time in lieu of payment at the overtime rate of one and one-half hours for each overtime hour worked up to eighty (80) hours which accrual shall be at the overtime rate. Once an employee makes this election the time accrued may thereafter be taken as compensatory time off or the value shall be contributed to the employee's HRA/VEBA account as hereinafter specified and shall not be available for cash payment. The County shall contribute the value of the employee's compensatory time if any such accrual exists during December each year into the employee's HRA/VEBA account. As provided by law, compensatory time value shall not be available to employees as a cash payment.

Use of compensatory time off shall be by mutual agreement with the Sheriff or designee and may be utilized in increments of one (1) hour. It shall be taken at times which do not cause disruption, hardship, or otherwise avoidable overtime expense. The scheduling of compensatory time off shall be made by the mutual agreement of the employee and their immediate supervisor and a denial shall not be grievable. In the event the Employee and the Sheriff or designee cannot reach mutual agreement on the use of compensatory time and the employee does not accept denial and invokes the FLSA claiming an entitlement to use of comp time on a particular day, the Sheriff may cash out accrued comp time at the current rate of pay by payment of the full cash value as a contribution into the employee's HRA/VEBA account.

Compensatory time earned shall be subject to the terms of this compensatory time Article and unavailable as cash.

#### 11.8 Flex-Time.

With the mutual agreement of an employee and their immediate supervisor, an employee who works overtime may adjust scheduled shift hours remaining within the workweek and not receive overtime payments for the hours worked beyond the regular shift. The adjustment of shifts due to flex time will not obligate the employer to additional compensation in any form.

#### 11.9 Shift Trades.

Employees in the same classification who have successfully completed FTO training and/or who have been released as qualified to work independently without direct supervision in a solo status may trade shifts with written approval from the affected shift supervisor(s) prior to the trade using a Sheriff's Office shift trade form.

Shift trades are not an entitlement and may be denied in the supervisor's discretion. Both employees' records of hours of work shall be maintained as if each employee worked the regular hours assigned, and shall be paid accordingly; however, the date and hours traded shall be reflected in an explanatory note in the pay and time record which accurately reflects the fact of the trade including the date and hours worked or taken off as the case may be.

Trades are at the sole option of the employees who shall be solely responsible to reciprocate the trade.

#### 11.10 Schedule Posting.

Schedules will be posted for periods of a minimum of one calendar month. Schedules shall be posted by the 20<sup>th</sup> day of the month prior to the start of each posting period.

#### 11.11 Changes to the Posted Schedule.

Except in emergencies as determined by the Sheriff or designee, an employee will be afforded the notice as stipulated in the previous section. An employee's shift may be altered by mutual agreement of an employee and the County to accommodate employee needs and/or the needs of the Sheriff's office.

#### 11.12 Workweek Variance at Shift Rotation.

For employees scheduled on eight (8), ten (10), or eleven (11) hour shifts, the following shall apply at shift rotation. During the seven days prior and subsequent to the shift rotation date, the restrictions of the workweek and work shift paragraphs of this Article shall not apply. Each employee shall receive four (4) days off during the shift rotation period. Overtime shall be paid for hours worked in excess of the consecutive hours of the work shift, or eighty (80) hours of the two-week period.

For employees scheduled on a twelve (12) hour shift, the following shall apply at shift rotation. During the three (3) days prior and subsequent to the shift rotation date, the restrictions of the workweek and work shift paragraphs of this Article shall not apply. Each employee shall receive at least one (1) day off during the shift rotation period. Overtime shall be paid for hours worked in excess of the consecutive hours of the work shift. No employee will be scheduled to work more than one (1) twelve (12) hour shift in the twenty-four (24) hour period during the shift rotation.

### 11.13 On-Call.

On-call designations shall be made for increments of eight (8) hours beginning and ending at the start time of the employee's scheduled work shift. Employees who are designated to be on-call by the Sheriff or his designee shall be paid as follows:

On-call time on a workday for the off duty hours spent on-call shall be compensated by payment of one (1) hour's pay at the straight time rate; three (3) hours of straight time wage shall be paid for remaining in on-call status on a scheduled day off; on-call time on a paid County holiday shall be paid as five (5) hours of straight time wage. "On-call" means that the employee is placed on an on-call status by the Sheriff or the Sheriff's designee. An employee in an on-call status must remain fit for duty response and available to respond promptly from any location within Clallam County. Employees in on-call status must remain in the County and be available for contact by pager, cell phone, and/or a radio. Requirement to carry a cell phone, pager or radio and respond to calls is not "on-call" status when the above restrictions are not applicable. On-call is paid in addition to the call back minimum stated in Article 13.

### 11.14 Stand-by.

When an employee is required to stand-by the office, home or a remote location and remain available for immediate activation to duty response under circumstances which preclude the employee from engaging in ordinary activities and personal pursuits, the time spent shall be compensated at the regular rate of pay.

### 11.15 Part-Time Employee Release Time.

A part-time employee shall not be scheduled or required to work more than twelve (12) consecutive hours. A part-time employee who works twelve (12) consecutive hours shall have at least ten (10) hours of time off between the ending time of that shift and the start time of the next shift worked.

## **ARTICLE 12 – EMPLOYEE BENEFITS**

### 12.1 Corrections Deputies' Holidays.

- A. A Corrections Deputy who regularly works on holidays shall receive credit for one hundred thirty-two (132) hours of floating holidays. Floating holidays are to be used or lost within the same calendar year, except in cases where due to an emergency as declared by the Sheriff, an employee is prevented from using floating holiday hours and is unable to reschedule to fully use such hours prior to the end of the calendar year, in which case such unused hours will be cashed out with the last pay period of the year.
- B. Floating holiday hours shall be scheduled and taken in accordance with Article 12.3, recognizing that floating holidays are approved based on operational need and are scheduled in coordination with vacation requests, sick leave and other absences. In the event an employee terminates employment during the year, prorated holiday shall not be paid upon termination, except in cases where due to

an emergency as declared by the Sheriff, an employee is prevented from using hours and is unable to reschedule to fully use hours prior to the date of termination, in which case such unused hours will be cashed out and included in the employee's final paycheck.

Effective January 1, 2027, the amount of annual floating holiday hours granted to employees shall be one hundred twenty (120) hours.

- C. Special assignments may be designated as having either fixed or floating holidays. A Corrections Deputy in an assignment which has fixed holidays may be required to work on fixed holiday and be awarded an additional floating holiday in lieu of double time and a half specified in Article 12.2 when such mandate is made in order to enable vacation scheduling through the vacation bidding process provided for in Article 12.4.
  
- D. New employees shall accrue, but not receive, holiday credit until completion of the Training Academy, the FTO Training program, or the satisfactory completion of probation, whichever occurs first. The employee shall receive prorated holiday for the rest of the year upon completion of the Training Academy and the FTO training program. Employees will be granted those holidays recognized by the Criminal Justice Training Commission (CJTC) as allowed under this contract while attending the training academy as time off with pay. The employee's holiday credit will be adjusted appropriately to reflect this. Notwithstanding the foregoing in this sub-paragraph, case-by-case the Sheriff or designee may grant paid time off charged as holiday prior to such time as an individual becomes entitled to use the time off when the Sheriff or designee determines that to do so is in the interest of the Sheriff's Office and the employee.

12.2 Recognized Holidays.

All employees who are not required to regularly work calendar holidays shall be granted with eight (8) hours' pay for each of those holidays assigned below:

<u>Event</u>	<u>Date Observed</u>
New Year's Day	January 1
Martin Luther King's Birthday	3rd Monday in January
President's Day	3rd Monday in February
Memorial Day	Last Monday of May
Juneteenth Day	June 19
Independence Day	July 4
Labor Day	First Monday in September
Veterans' Day	November 11
Thanksgiving Day	4th Thursday in November
Day following Thanksgiving Day	4th Friday in November
Christmas Day	December 25
Four (4) Floating Holidays	Employee's Option

When one of the holidays provided for in this Article 12.2 falls on a Saturday, the preceding Friday shall be observed. When one of the holidays falls on a Sunday, affected employees shall observe the holiday on the following Monday. Except as noted above, an employee who is scheduled to take fixed holidays will be paid double time and a half for hours worked on that holiday.

12.3 Floating Holidays.

Time off for a floating holiday shall be selected at the option of the employee with at least one week's prior notice and may be granted, approved or disallowed case by case by the shift supervisor based on operational need. Floating holidays are to be bid first in the priority bid process as outlined in Article 12.4.A and shall be taken in the same increments as vacation, and may be used in any amount of hours to extend any approved vacation or other authorized time off. (Floating holiday may be combined with vacation to equate to a full shift when the holiday balance is insufficient to cover an entire shift.)

12.4 Vacations.

Vacations shall be allowed with pay to each employee as follows:

<u>Months of Service</u>	<u>Earned Working Hours per Month</u>
0 through 48	8
49 through 108	10
109 through 168	12
169 through 204	14
Over 204	16.66

- A. Priority Bids. Corrections Deputies covered by the Agreement may bid use of floating holidays and vacation for one period up to fifteen (15) consecutive workdays (for employees scheduled on eight (8) hour work shifts) and up to twelve (12) consecutive workdays (for employees scheduled on ten (10), eleven (11) or twelve (12) hour work shifts); or three (3) periods of up to five (5) consecutive workdays (for employees scheduled on eight (8) hour work shifts) or four (4) consecutive workdays (for employees scheduled on ten (10), eleven (11) or twelve (12) hour work shifts) for their first priority bid. Floating holiday hours shall be bid first in the priority bid process, followed by vacation. Upon completion of the first round of priority bidding, a second round of bidding shall occur allowing up to an additional five (5) consecutive workdays priority bid. In no event may compensatory time be charged in lieu of a floating holiday or vacation for any portion of a bid vacation/holiday leave. Priority bidding will occur during the month of November of each year. Bids shall be awarded based on seniority by shift. The priority bids will be awarded and the priority vacation schedule will be established on or before November 21<sup>st</sup>. Once the priority bid schedule is established, it is not subject to cancellation except due to emergency declared by the Sheriff, in writing.

The County can assume no involvement in, nor responsibility for, individual or family travel plans and arrangements. However, the Sheriff will intervene in the event of emergency in an attempt to assist in obtaining refunds if necessary. Provided that the shift bid must be resolved before any vacation bid occurs.

- B. Non-Priority Reservations for Time Off. Employees may bid use of floating holidays and vacation for a second period up to the total number of remaining floating holidays or vacation days that the employee will accrue that year, provided that no employee may take paid time off before it is earned and accrued. The second bid will occur prior to December 31<sup>st</sup>. Bids shall be awarded based on seniority by shift. Post first and secondary bid requests shall be approved on a timely basis, however, shall be subject to operational needs. Time off bid after the first priority bid shall remain subject to approval and/or cancellation based on operational and staffing needs as these needs become apparent throughout the year. No non-priority reservation of vacation/holiday time off shall be deemed approved before the schedule is posted as described in Article 11.10 related to Schedule Posting. Employees may request additional time off on a first come first served basis.
- C. Vacation Time Off Scheduling. Vacation time shall be by mutual agreement between the employee and the Sheriff or his designee. Vacations may be taken at any time during the year, with operational requirements being the determining factor. Employees may split their vacation into as many parts as is mutually agreed to between the employee and Sheriff. In the event scheduled vacation is canceled during the last calendar quarter due to operational needs which causes the employee's balance to exceed the maximum on December 31, the employee shall have the opportunity to use the excess balance during the first calendar quarter of the subsequent year. The parties have a mutual interest in allowing employees flexibility in vacation scheduling to the extent circumstances allow, taking into account the interests of unit employees to take adequate time off and the Sheriff to run the department efficiently and in furtherance of the public interest.

The County will grant use of up to two (2) shifts of accrued vacation in any calendar year on a first-come first-served basis, provided:

- a. The employee is eligible to take the leave requested; and
- b. Such leave will be used in increments of not less than one (1) shift; and
- c. The request is made in writing thirty (30) days or more in advance of the requested day off unless otherwise approved by the supervisor; and
- d. The request is made after the conclusion of the vacation selection process and is for the current calendar year; and
- e. No more than one (1) day will be approved at a time per shift; and

- f. No more than one (1) person is already scheduled off (to include FMLA, scheduled sick leave, training).
- g. The above conditions are subject to change based on operational needs, but a vacation request will not be unreasonably withheld.

The two (2) shifts of accrued vacation leave are part of, and not in addition to, the vacation accruals set forth in this Article.

- D. Accrual Cap. The vacation leave cap shall be four hundred eighty (480) hours in order to match the allowance in County personnel policy which applies to non-represented exempt employees; provided, however, that in no event shall the County pay value for such hours except as stated in this collective bargaining agreement.

Upon separation from employment, an employee may elect to:

- 1. take vacation accrual in excess of four hundred (400) hours (e.g., up to an additional eighty (80) hours) as vacation leave with pay ending on the last day of employment;
- 2. receive the full value of the employee's vacation balance as part of final month compensation up to and not in excess of four hundred (400) hours;
- 3. direct payment of such amount into one (1) or more of the retirement plans as permitted by law and the retirement plan terms;
- 4. apply accrued vacation up to four hundred (400) hours as vacation leave with such paid leave ending on the employee's last day of employment;
- 5. and/or any combination of the foregoing which does not result in an increased County cost or employee benefit.

- E. New Employee Accrual. New employees will receive vacation credit from the date of hire, will begin to accrue vacation, and will become eligible to take vacation only upon approved and satisfactory completion of the FTO program or nine (9) months of employment, whichever occurs first, provided that in extraordinary circumstances approved by the Sheriff as warranting an exception in the Sheriff's discretion case by case and on a non-precedent setting basis, vacation use may be approved at any time. Employee's will not be granted use of leave time, other than sick leave, during the employee's mandatory Corrections Basic or Corrections Equivalency Training Program. If no alternative option is available, an employee's vacation bid may be altered in order to facilitate the employee's attendance at the corrections Basic or Equivalency Academy. Vacation accruals earned during an employee's probationary period shall have no cash value and shall not be subject to payment of any value upon termination following failure to satisfactorily complete probation during the initial probation period and any extension thereof. Case-by-case the Sheriff or designee may grant paid time off

charged as vacation prior to such time as an individual becomes entitled to use the time off when the Sheriff or designee determines that to do so is in the interest of the Sheriff's Office and the employee.

- F. Payment Upon Death. In the event of employee death, the County shall pay the full value of the deceased employee's vacation balance in the manner hereinafter provided pertaining to sick leave.

## 12.5 Sick Leave.

### A. Accrual and Use.

Sick leave benefits shall be accrued and taken in accordance with the County practice as set forth in the Personnel Policies and Procedures and in RCW 49.46.180 through 49.46.210 (and all other applicable RCWs and WACs). Sick leave is intended for use when for permissible reasons an employee is unable to attend work. Misuse or abuse of the benefit may be deemed theft or misrepresentation and shall constitute cause sufficient for appropriate discipline. Sick leave is not a benefit which may be used by the employee as paid time off (that is, as a vacation benefit), paid as cash except as explicitly provided for in this Agreement, or regarded as a benefit that the employee is entitled to use for any purpose not described as a proper use of sick leave.

Employees are expected to attend work reliably and regularly, and the ability to do so is an essential job qualification and function.

### B. Reports and Verification.

Deputies shall report illness or injury to the immediate supervisor or the Sheriff or designee. Verification by the health care provider may be obtained in accordance with the County's Personnel Policies and Procedures.

### C. Sick Leave Cash Out.

County sick leave cash out policies shall not apply to any bargaining unit employee. In lieu thereof, the following shall control:

1. Upon line-of-duty death, the County will pay the value of the employee's sick leave bank, as appropriate, (a) to the employee's spouse, dependent or next-of-kin identified in an election form on file with the County Human Resources Department; or (b) to the employee's estate.
2. Upon claim closure and award of a job related disability, or in the event an employee's off-duty injury or serious health condition which is medically determined to be a job disqualifying disability by the County based on proper medical opinion under FMLA certification standards, the County shall pay the value of the employee's sick leave bank (computed as hours

accrued times (x) the employee's base wage rate) as a contribution to the employee's Section 457 Plan or 401(a) Plan.

3. In the event an employee retires with fifteen (15) or more years of service having attained age 53, the County will contribute to the employee's Section 401(a) or 457 retirement account established under Article 13.6 of this Agreement, an amount computed as follows:
  - a) With fifteen (15) years of Clallam County Sheriff's Office service having attained age 53, the value of one (1) hour for every four (4) hours of sick leave accrual valued at the employee's regular rate of pay as defined for FLSA purposes, up to and not in excess of the value of four hundred and eighty (480) hours of pay;
  - b) With twenty (20) years of Clallam County Sheriff's Office service and having attained age 53, the value of one (1) hour for every three (3) hours of sick leave accrual valued at the employee's regular rate of pay as defined for FLSA purposes, up to and not in excess of the value of four hundred and eighty (480) hours of pay;
  - c) With twenty-five (25) years of Clallam County Sheriff's Office service and having attained age 53, the value of one (1) hour for every two (2) hours of sick leave accrual valued at the employee's regular rate of pay as defined for FLSA purposes, up to and not in excess of the value of four hundred and eighty (480) hours of pay.
  - d) An employee who does not meet the three criteria in sub-paragraphs "a," "b," or "c" of this section, but was hired laterally as a retiree to be a corrections deputy and separates from Clallam County service as a retiree shall be entitled to sick leave buy-back computed based on ten percent (10%) of the value if other than as a vested PERS or PSERS retiree at the time of separation.
4. Sick leave will not be paid and is not available for cash payment, except for the legitimate use of sick leave as a short-term disability benefit, other than as specified in this collective bargaining agreement.
5. References to "retirement" in this Article 12.5 related to sick leave buy-back mean that the employee has separated from County employment voluntarily for reasons other than termination imposed administratively or as discipline, and the employee is immediately eligible to collect retirement benefits from the Department of Retirement Systems and the LEOFF or PERS retirement plan(s) in which the employee is enrolled, regardless of the effective date or anticipated future effective date of the employee's election to do so.

12.6 Family Leave.

The County shall provide family leave in accordance with State and Federal law.

12.7 Bereavement Leave.

In the event of the death of a family member recognized for family leave purposes under FMLA and Article 12.6 of this Agreement, an employee eligible under this Article shall, upon written request, be granted up to three (3) working days leave of absence with pay to make household arrangements and to arrange for and attend the funeral. Employees may request additional leave if necessary to extend this three (3) day period. All such additional leave shall be charged to accrued vacation and accumulated comp time; or to leave without pay in the event the employee has no accruals available to draw from.

12.8 Workers' Compensation Supplement.

- A. A workers' compensation supplement shall be paid in accordance with County policy.
- B. Each Corrections Deputy shall be credited with two hundred forty (240) hours of industrial injury leave to be used only in accordance with this paragraph. This leave may be used to supplement the difference between time loss payments through workers, compensation and the employee's straight time base hourly wage (net after taxes) for qualifying injuries sustained as a direct result of an intentional act of aggression constituting an assault on a law enforcement employee who is performing his or her official duties at the time of the assault, as determined by the Sheriff or his designee. This leave may be applied to cover the first three days of a qualifying absence if not covered by time loss payments. This credit and bank of leave shall be provided one time only for each employee and shall be non-accumulating non-renewable, nontransferable, and shall not be payable in any form or manner or considered as a credit for any other purpose at any time. This leave bank shall be extinguished and lost when or if an employee is no longer represented by this bargaining unit.

12.9 Uniform Allowance.

At the time of employment, employees in uniformed positions will be issued, at County expense, the uniform/equipment items for the positions they occupy, as set forth in the Sheriff's Office Policy Manual. Thereafter, the County will replace the uniform and equipment items, at County expense, as needed to maintain the uniform in serviceable condition. The brand, model, style, color, quantity and vendor of all uniform and equipment items shall be approved at the discretion of the Sheriff.

- A. Maintenance and Ownership. The employee agrees to maintain and keep in good condition and repair, all parts of the uniform, and will have available for inspection on due notice, his complete uniform. All purchases shall be through his office's established procedures. All uniform and equipment articles purchased by the County will be the property of the County and will be returned upon request.

- B. Use of Personal Equipment. An employee, while on duty, may utilize personally owned equipment items, including weapons, when approved by the Sheriff. Employees will be provided repair and/or reimbursement of those items when lost or damaged in the line of duty.
- C. Cleaning. Dry clean only uniform items (trouser or shirts) may be dry-cleaned at County expense as needed up to one hundred (100) item cleanings per year, per employee. Dry-clean-only coats or other uniform items may be dry-cleaned at County expense twice (two (2) cleanings) per year.

Effective on the date of ratification, bargaining unit employees will be eligible to be reimbursed up to four hundred fifty dollars (\$450.00) every other year for boot replacement.

#### 12.10 Health Insurance Coverage & Employee Welfare.

- A. During the life of this Agreement, the County will provide health care insurance for employees and their dependents who meet hours of eligibility as specified in Article 2 and in the Teamster Trust. Hours worked in one (1) month qualify an employee for insurance in the following month under the Teamster plan. Lump sum payments made upon termination of employment are not payments, which result in eligibility in the next month.

During the life of this Agreement, the County shall provide the Teamster HMO Plan or the Teamsters Medical Benefits described in pertinent documents of the Washington Teamster Trust, as specified below:

##### TEAMSTER TRUST MEDICAL BENEFIT PLAN:

- Teamsters Medical Plan Z
- Washington Teamsters Dental Plan B
- Teamsters Vision Care Trust

The Employer currently contributes monthly one thousand four hundred eighty-five dollars and sixty cents (\$1,485.60) towards the above medical plans. This is known as the Employer medical contribution cap. The first day of the month following the date of ratification the monthly cap shall increase by fifty dollars (\$50) to one thousand five hundred thirty-five dollars and sixty cents (\$1,535.60). In 2027 the monthly cap shall increase by fifty dollars (\$50) to one thousand five hundred eighty-five dollars and sixty cents (\$1,585.60).

The County shall continue to pay monthly premium costs up to the stated cap(s) plus fifty percent (50%) of stated medical benefit costs in excess of the cap(s). The Employee is responsible for the other fifty percent (50%) in excess of the cap(s), which shall be paid through payroll deduction.

The bargaining unit may reopen this Article periodically to change the specified Teamster medical benefit plans provided to the group to different selection of plans, provided that the change occurs at a time and in a manner which is permissible under Teamster Trust guidelines and the County's participation agreement, provided that, if the cost of such selection exceeds the cost of the plans identified above, 100% of such excess cost shall be paid by the employee. In the course of such bargaining, the parties may also bargain concerning the increase or reduction in the amount of contribution made by the County to the employees' HRA accounts in order to equalize the health and welfare benefits provided and related costs assumed by the County for bargaining unit employees.

The bargaining unit has elected to maintain a monthly HRA/VEBA contribution at no less than seventy-five dollars (\$75.00) per month paid through payroll deduction. If the costs of the above medical plans are less than the County's contribution (cap), then that difference shall be applied and paid by the County towards the seventy-five dollars (\$75.00) HRA/VEBA contribution. The current cost of the bargaining unit elected medical package is one thousand six hundred thirty-five dollars (\$1,635.00). The difference between the Employer cap upon the date of ratification (one thousand five hundred thirty-five dollars and sixty cents (\$1,535.60)) and the bargaining-unit-elected medical benefit package (one thousand six hundred thirty-five dollars (\$1,635.00)) is ninety-nine dollars and forty cents (\$99.40). Of this ninety-nine dollar and forty cent (\$99.40) cost in excess of the stated cap, the County is covering fifty percent (50%) or forty-nine dollars and seventy cents (\$49.70), with the Employee covering the remaining fifty percent (50%) or forty-nine dollars and seventy cents (\$49.70) of medical plan costs in excess of the cap and one hundred percent (100%) of the seventy-five dollars (\$75.00) per month in HRA/VEBA contribution by way of payroll deduction.

- B. Life Insurance. The bargaining unit may elect Teamster Plan A Life and AD&D insurance according to membership wishes through the Teamsters Trust. If any other or additional life insurance benefit is elected, premiums shall be paid one hundred percent (100%) by the employee through payroll deduction.
- C. Long-Term Disability Protection. The bargaining unit may elect LTD coverage, which shall be paid for by employees by payroll deduction.
- D. Line of Duty Death Benefit Contribution. In the event of a line of duty death, the County shall pay the cost of three (3) months of paid continuation of health care benefits for the employee's spouse and dependents through the Washington Teamsters Welfare Trust; provided however, if such benefit plan continuation is not possible under the Trust rules, then the spouse shall be paid as a non-taxable reimbursement of health care premiums paid to a different plan/provider selected and arranged by the spouse up to the amount which the County otherwise would have paid.

12.11 Retirement.

The County shall provide the employees whatever employer retirement benefits that are required to be made by statute.

12.12 Jury Duty.

Employees called for jury duty in any municipal, county, state or federal court shall advise the County upon receipt of such call and, if taken from work for such jury duty, shall be paid his regular compensation. After consultation and approval from their supervisor, employees who work on a swing or graveyard shift who serve on a jury may, in the supervisor's discretion, be relieved from working their regular scheduled work shift on each day of jury service.

12.13 Meal Allowances.

The County will reimburse meals in accordance with County policy.

12.14 Hold Harmless.

- A. Errors and Omissions. The County agrees to provide adequate liability coverage through the use of commercial insurance and/or self-insurance.
- B. Legal Representation. The employer shall provide legal representation of an employee who is sued where such litigation arose because such employee in good faith exercised any authority arising out of the scope and duty of their commission as a Clallam County Sheriff's Deputy and within the course and scope of employment. Private counsel may also be retained by the employee at the employee's expense, provided that the employee retains the duty to cooperate fully in the defense of any claim. In the event a verdict or judgment shall be in favor of the third party, the County shall indemnify and hold the employee harmless from such judgment if the judgment is based on acts done by the employee in good faith in the line-of-duty or in good faith compliance with any order of a superior officer, even though such order may be held invalid by a civil court. Provided however that this Agreement shall not be construed as requiring the County to pay for or reimburse costs related to retaining private legal counsel.
- C. Meaning of Hold Harmless Article. This Article regarding "Hold Harmless" shall be construed in a fashion which is consistent with all of the terms of Clallam County Code Chapter 3.34, including exclusions set forth in Clallam County Code Chapter 3.34.030.

## **ARTICLE 13 – COMPENSATION**

13.1 Wages.

Effective the first of the month following the date of ratification, Corrections Deputies shall be on a nine (9) step wage scale at rates outlined in Appendix A. This wage scale reflects a seventeen and one-half percent (17.5%) COLA adjustment.

- Effective the first pay period after July 1, 2026, an increase to the salary scale of one and one-half percent (1.5%) shall be applied in the form of a Cost of Living Adjustment (COLA).
- Effective the first pay period after January 1, 2027, an increase to the salary scale of four percent (4%) shall be applied in the form of a Cost of Living Adjustment (COLA).

### 13.2 Step Placement.

The County shall implement the following step administration plan for those positions and salaries enumerated under the County's wage and classification plan.

- A. The step increases shall be based solely upon performance and shall not be granted unless supported by satisfactory employee evaluations. Evaluations of employees shall be conducted at least annually and shall be used as a factor in justifying annual step increases.
- B. An employee shall move to the next highest step as specified in Appendix A effective on the first day of the month following the twelve (12) month anniversary except when the anniversary falls on the first day of the month in which case the increase shall be effective on that day. Assignment to a step in a higher range shall be a minimum of five percent (5%) wage increase in the event of advancement due to promotion.
- C. The anniversary date for step increases for part-time employees shall be the first of the month following completion of two thousand eighty (2,080) work hours subsequent to the prior anniversary date.

### 13.3 Call-back.

- A. Employees called back to work, shall be credited with actual time worked.
- B. Such employees shall be compensated for a minimum of two (2) hours if the callback is more than two (2) hours prior to the start of the next scheduled shift, or after the end of a scheduled shift on an assigned workday, or for court.
- C. Employees called out to perform duty on a non-workday except for court, or on an observed holiday which is a scheduled day off, be compensated for a minimum of three (3) hours.
- D. Employees called out to perform duty on a vacation day shall be compensated under Article 11.1 for a minimum of four (4) hours.

### 13.4 Acting Supervisor Differential.

Employees may be assigned as acting supervisors. An employee who is assigned as acting supervisor shall be paid a differential of five percent (5%) per hour for out of class assignments.

Effective for promotions occurring after the date of ratification, for purposes of placement on the Corrections Sergeant's PayScale, Corrections Deputies that are promoted to Corrections Sergeants shall receive credit for all time spent as an acting Sergeant during the prior twelve (12) months immediately preceding the promotion.

### 13.5 Section 401(a) Plan Match.

Effective the 1<sup>st</sup> day of the month following the date of ratification, the County shall match into a 401(a) Plan elected by the employee an amount up to two and one-half percent (2.5%) of base salary provided the employee contributes a like amount into an IRC 457 or 401(a) plan.

### 13.6 Longevity.

Longevity steps occur at the beginning of 10, 15 and 20 years (based on time as a Clallam County Corrections Deputy) as follows:

- 10 Years—Additional one and one-half percent (1.5%) based on top step nine (9)
- 15 Years—Additional three percent (3%) based on top step nine (9)
- 20 Years—Additional four and one-half percent (4.5%) based on top step nine (9).

### 13.7 Spanish and ASL Incentive Pay.

All corrections deputies who are bilingual (Spanish or American Sign Language (ASL) proficient) shall have added to their base pay one percent (1%). Proficiency shall be determined by satisfactorily passing a test selected by the County. The employee shall pay the test fee. Retaking the test is limited to once every six (6) months. Employees must be recertified to retain the one percent (1%) bilingual incentive pay by successfully passing the test once every three (3) years. The County will pay the test fee for recertification.

### 13.8 Premium Pay.

- A. Field Training Officer (FTO) Premium. An employee certified as a Field Training Officer (FTO) and assigned as an FTO who is directly supervising a student corrections deputy in their capacity as an FTO shall receive compensation of five percent (5%) of the employee's base wage for all hours worked while training. This does not include administrative FTO duties such as completion of DORs in the absence of the student corrections deputy. This pay shall not pyramid with the premium pays in Section 13.8.B.
- B. Instructor Premium. An employee assigned by administration as an Instructor (Firearms, Defensive Tactics, and Taser) shall receive compensation of five percent (5%) of the employee's base wage for all hours spent providing training. This pay shall not pyramid with the premium pays in Section 13.8.A.
- C. Special Assignments. (Effective Communications Coordinator and PREA Coordinator as may be assigned) An employee assigned by administration as one

of the listed special assignments shall receive compensation of one percent (1%) of the employee's base wage.

- D. As it relates to assignments outlined in Article 13.8, the Sheriff may assign FTO, instructor or other special assignment duties to Deputies at his/her discretion. The determination of these assignments, their functions, duties and qualifications shall be in the sole discretion of the Sheriff, and the decision to assign a Deputy as to any of these assignments or to remove a Deputy from such assignments resides exclusively in the Sheriff, and decisions in this regard shall not be subject to the grievance procedure. It is agreed that decisions made with regard to these assignments shall be made in good faith.

### 13.9 Educational Incentives.

- A. An employee who has attained or possesses an AA/AS degree from an accredited College or university shall be eligible to receive a monthly educational incentive equivalent to two percent (2%) of the employee's applicable base wage.
- B. An employee who has attained or possesses a BA/BS degree from an accredited college or university shall be eligible to receive a monthly educational incentive equivalent to four percent (4%) of the employee's applicable base wage.

### 13.10 Accreditation Pay.

To recognize the high standards met, and the efforts involved in the accreditation process, as of July 1, 2021, each employee covered under this Agreement shall receive an additional one percent (1%) monthly accreditation premium pay calculated from the employee's base salary. In the event management does not seek accreditation renewal, or fails the accreditation process, the premium pay shall end on the expiration date of the existing accreditation certification. Accreditation premium pay shall remain in place so long as any portion of the Sheriff's Office (patrol or jail) is accredited. Any eligible employee receiving an evaluation having an overall rating less than satisfactory/meets standards/meets expectations shall have accreditation pay suspended until such time as an overall satisfactory/meets standards/meets expectations (or higher) evaluation is received.

## **ARTICLE 14 – DRUG & ALCOHOL POLICY**

### 14.1 Policy.

The County considers its employees its most valuable asset; the Guild and the County share concern for the safety, health and wellbeing of employees and, based on this concern, agree to a drug and alcohol policy, the terms of which are set forth in this Article and the Clallam County Drug and Alcohol Policy and Procedures, which have been bargained and which by this reference are incorporated as if fully set forth herein. Any subject under the policies which is a mandatory subject of bargaining shall not be changed unless the change is bargained.

#### 14.2 Time Spent in Testing is Hours Worked.

The County may require the employee to submit to recognized drug or alcohol test procedures pursuant to the County's drug and alcohol policy. The costs for time spent in testing and the costs of such testing shall be borne by the County. All employee cooperation with the policy shall be work time.

#### 14.3 Time Spent After Refusal is Not Hours Worked.

Any employee refusing to submit to a drug or alcohol test shall be taken off the clock effective with the time of the County's request. Refusal of any employee to fully cooperate with and submit to take a drug or alcohol test upon request in accordance with County policy shall be deemed as a basis for discipline up to and including discharge in the County's discretion.

#### 14.4 Leave Without Pay for Treatment.

If testing should reveal that an employee has used controlled substances or alcohol and the employer believes that appropriate discipline would include a program of treatment and that the health, safety or efficiency of the employee, other employees or the public might be at risk if the employee is permitted to continue to work at his position, in such case the employer may place the employee on leave until the employee has successfully, completed the terms and conditions of the Agreement to Participate in a Rehabilitation Treatment Program, DA Form 12.

#### 14.5 Selection of Testing Labs.

The County shall initially select reputable facilities for base testing and confirmatory testing at County expense. The facility for confirmatory testing must meet all standards set by the U.S. Department of Health and Services for laboratory performance and must employ certified medical technologists and technicians. The Guild will be provided with the testing facilities names, addresses and credentials if requested. The Guild retains the right to demand a change in test procedure or test facility based on reliable information which disproves the accuracy or quality of either. The Guild also retains the right to request a change in test procedure or test facility if a reasonable and superior alternative to either becomes, available.

#### 14.6 Searches for Drugs and Alcohol.

Employees have no expectation to be free from search of a County vehicle, locker, desk or contents of other similar Department controlled spaces. A search of areas used exclusively by an employee (when directed at or against an employee due to suspicion of a violation of this policy) shall be based on reasonable belief that the employee possesses any controlled substance. Such a search shall be approved by the department head or his designee with advice from the Director of Human Resources, and, if possible, notice to the employee and an opportunity to be present shall be given. This Article 14.6 shall not be construed as reducing the prerogatives of the County and the Sheriff to conduct an administrative search unrelated to drug and alcohol purposes in accordance with established law.

## **ARTICLE 15 – FUTURE NEGOTIATIONS**

- 15.1 Negotiations on proposed amendments to this Agreement may be initiated at any time by mutual agreement of the County and the Guild. Any renewed negotiations shall be restricted to the subjects agreed upon in advance in writing and shall not, therefore, open all subjects to negotiations.
- 15.2 In the event Clallam County government experiences a financial crisis, the Guild agrees to meet with the County, upon written notice, to discuss budgeting options for consideration of reopening this Agreement.
- 15.3 Negotiations over the successor agreement shall commence not later than four (4) months prior to CBA expiration.

## **ARTICLE 16 – SHERIFF’S POLICY AND PROCEDURES**

The Guild and County shall refer to the Sheriff’s Office Policies and Procedures and Clallam County Uniform Personnel Policies and Procedures to resolve matters not covered by this Agreement. Should the expressed terms of this Agreement conflict with a County or Sheriff’s policy or procedure, this collective bargaining agreement shall control unless the terms hereof are or have become contrary to law (in which event the unlawful term shall be considered of no effect).

## **ARTICLE 17 – SEVERABILITY AND SUPERIORITY**

In the event that any portion of this Agreement is ruled invalid, the remainder of the Agreement or its application to any other party, person, or circumstances shall not be affected. If any portion is ruled invalid, the Guild and County shall meet and expeditiously proceed to negotiate a replacement provision. Any provisions of this Agreement which contravene any federal, state or local law shall be invalid.

## **ARTICLE 18 – PROBATION**

18.1 To enable the County to exercise a choice in the filling of vacant positions, no appointment, employment, or promotion, in any position shall be deemed complete until after the expiration of a period of one (1) year’s probationary service from the date of hire, appointment or promotion, or successful completion of required Field Training Officer (FTO) training, whichever is later. In the event that the employee’s probationary period is interrupted by a cumulative absence from work for more than three (3) weeks, including activation to military service, the probationary period will be extended upon return to work until the full twelve (12) months of on-the-job probationary period has been completed. The probation period for employees required to receive FTO training shall commence at date of hire, and until one (1) year after successful completion of FTO training. Probation is an extension of the selection process and failure of the probationary period as determined by the Sheriff, shall not be subject to appeal through the grievance procedure or otherwise. The Sheriff may terminate, at will, the employment of any person during probationary period of employment if the Sheriff deems them unfit or unsatisfactory for service in the Sheriff’s Office. Similarly, the Sheriff may revert probationary

employees back to their prior regular civil service rank without cause as defined elsewhere in this Agreement.

18.2 The County agrees that if it believes it is appropriate or necessary to extend probation beyond the twelve (12) months (or probationary term) set forth in the CBA on an individual case, it will notify the Guild of the basis for the desired extension and if the Guild is in agreement, the parties will document the extension in writing. If there is no agreement from the Guild, probation may not be unilaterally extended by the County.

Date Signed  
By Guild: \_\_\_\_\_

Date Signed  
By County: \_\_\_\_\_

THE CLALLAM COUNTY CORRECTIONS  
DEPUTIES GUILD

CLALLAM COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Mark Raemer, President

\_\_\_\_\_  
Mike French, Chair

\_\_\_\_\_  
Randy Johnson

\_\_\_\_\_  
Paige Chrz, Guild Representatives

\_\_\_\_\_  
Mark Ozias

ATTEST:

\_\_\_\_\_  
Loni Gores  
Clerk of the Board

APPROVED AS TO FORM:

CLALLAM COUNTY SHERIFF

  
\_\_\_\_\_  
Mara Vinnedge, Employment Counsel  
Date Signed: February 11, 2026

\_\_\_\_\_  
Brian King  
Date Signed: \_\_\_\_\_

**APPENDIX A – CORRECTIONS DEPUTIES GUILD PAY SCHEDULE**

Effective the first of the month following date of ratification, the wage scale shall be:

<b>STEP</b>	<b>HOURLY</b>	<b>MONTHLY</b>
Year 1	31.26	5,418.65
Year 2	32.83	5,689.63
Year 3	34.47	5,974.04
Year 4	36.19	6,272.81
Year 5	38.00	6,586.48
Year 6	38.57	6,685.27
Year 7	39.15	6,785.55
Year 8	39.74	6,887.34
Year 9	40.33	6,990.64

Effective July 1, 2026, the wage scale shall be:

<b>STEP</b>	<b>HOURLY</b>	<b>MONTHLY</b>
Year 1	31.73	5,499.93
Year 2	33.32	5,774.97
Year 3	34.98	6,063.65
Year 4	36.73	6,366.90
Year 5	38.57	6,685.27
Year 6	39.15	6,785.55
Year 7	39.74	6,887.33
Year 8	40.33	6,990.65
Year 9	40.94	7,095.50

Effective January 1, 2027, the wage scale shall be:

<b>STEP</b>	<b>HOURLY</b>	<b>MONTHLY</b>
Year 1	33.00	5,719.93
Year 2	34.65	6,005.97
Year 3	36.38	6,306.20
Year 4	38.20	6,621.58
Year 5	40.11	6,952.68
Year 6	40.71	7,056.97
Year 7	41.32	7,162.82
Year 8	41.94	7,270.28
Year 9	42.57	7,379.32

Longevity pay occurs at the beginning of ten (10), fifteen (15) and twenty (20) years (based on time as a Clallam County Corrections Deputy) as follows:

At Beginning of 10th Year	Additional one and one-half percent (1.5%) based on top step nine (9)
At Beginning of 15th Year	Additional three percent (3%) based on top step nine (9)
At Beginning of 20th Year	Additional four and one-half percent (4.5%) based on top step nine (9)

**MEMORANDUM OF UNDERSTANDING**  
**Ratification Bonus**

Employees on the active payroll as of the date of ratification shall receive a ratification bonus of one thousand dollars (\$1,000.00), payable the first pay period after the first of the month following the date of ratification.

THE CLALLAM COUNTY CORRECTIONS  
DEPUTIES GUILD

CLALLAM COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Mark Raemer, President  
Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Mike French, Chair  
Date Signed: \_\_\_\_\_

CLALLAM COUNTY SHERIFF

\_\_\_\_\_  
Brian King  
Date Signed: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING  
Hazard Pay Premium**

The following positions will receive a hazard pay premium of one percent (1%) whenever the County Administrator and/or the Clallam County Board of Commissioners have issued a Declaration of Emergency so long as the Declaration of Emergency remains in effect:

- Corrections Deputy

THE CLALLAM COUNTY CORRECTIONS  
DEPUTIES GUILD

CLALLAM COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Mark Raemer, President

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Mike French, Chair

Date Signed: \_\_\_\_\_

CLALLAM COUNTY SHERIFF

\_\_\_\_\_  
Brian King

Date Signed: \_\_\_\_\_



# AGENDA ITEM SUMMARY

3g  
FEB 17 2026

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Parks, Fair & Facilities

WORK SESSION  Meeting Date:

REGULAR AGENDA  Meeting Date: 02.17.2026.

Required originals approved and attached?   
Will be provided on:

**Item summary:**

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- RFQ Proposal Opening

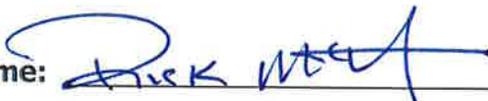
Documents exempt from public disclosure attached:

**Executive summary: Clallam County is soliciting proposals from interested parties to provide Architectural, engineering, and other Professional Services to the Board of Clallam County Commissioners. Proposals will be received until 10:00 a.m. Tuesday, February 17, 2026, when they will be opened and read aloud.**

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)

Proposal Opening.

County Official signature & print name:  Rick McFarlen

Name of Employee/Stakeholder attending meeting: \_\_\_\_\_ Rick McFarlen

Relevant Departments: Clallam County Board of Commissioners, Parks, Fair & Facilities

Date submitted: 02.10.2026

\* Work Session Meeting - Submit 1 single sided/not stapled copy

\*\* Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

19  
JAN 06 2026

**REQUEST FOR QUALIFICATIONS (RFQ)  
2026 ARCHITECTURE/ENGINEERING CONSULTING SERVICES**

**CLALLAM COUNTY  
PARKS, FAIR & FACILITIES DEPARTMENT**

Clallam County is soliciting proposals from interested parties to provide Architectural, Engineering and other Professional Services to the Board of Clallam County Commissioners. Proposals will be received until **10 a.m., Tuesday, February 17, 2026**, at which time they will be opened publicly and read aloud.

The sealed proposals must be clearly marked on the outside of the envelope, "**Qualifications – 2026 Architecture/Courthouse Security/Pedestrian Bridge /Engineering Consulting Services.**" Address proposal to: Board of Clallam County Commissioners, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Room 150, Port Angeles, Washington. Documents delivered to other offices and received late by the Commissioners' Office will not be considered nor will ones received by facsimile or e-mail. Submittals made in an incorrect format will not be considered.

An informational packet on proposal requirements may be obtained Monday through Friday, 8 a.m. to 4:30 p.m., from:

Clallam County Parks, Fair & Facilities Department  
223 East 4th St., Suite 7  
Port Angeles, WA 98362-3015  
Attn: Donald Crawford, Director  
PH: 360.417.2429  
EMAIL: Donald.Crawford@clallamcountywa.gov (preferred)

Professional services may include:

1. Architecture/Landscape Architecture/Miscellaneous: Building construction consisting of re-roofs; alterations/additions, New Construction; ADA improvements; facility signage improvements; floor covering; painting; parks and fairgrounds facility and grounds improvements; fairgrounds master planning; historic preservation; facility/park/site master planning; graphic design; facility safety and security assessments; feasibility studies and other associated work to be determined.
2. Engineering: Parking lot design; drainage and storm water design; water system improvements; septic systems, lift station and drain-field design; fire alarm and notification system upgrades; HVAC systems improvements and replacements; water system repairs and design, building access control, camera and security upgrades and design; structural analysis/design; surveying, parks and fairgrounds facility and grounds related improvement projects; environmental mitigation and permitting; utilities design; building energy analysis/assessment, feasibility studies and other associated work to be determined.
3. Environmental: NEPA/SEPA/EIS documentation; archeological/cultural resources surveys; environmental/geotechnical analysis and reports, hazardous materials surveys and underground fuel tank de-commissioning; wetland delineation and mitigation, shoreline assessment and permitting, and other associated work to be determined.

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS 6<sup>th</sup> day of Jan. 2026

ATTEST

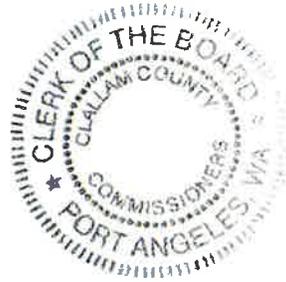
*Loni Gores*  
Loni Gores, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS

*Mike French*  
Mike French, Chair

c: Parks, Fair & Facilities

Publish: January 09<sup>th</sup> and January 16<sup>th</sup>, 2026  
Bill: Parks, Fair & Facilities Department



4a



# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda) FEB 17 2026

Department: BOCC

WORK SESSION  Meeting Date:

REGULAR AGENDA  Meeting Date: 2-17-26

**Item summary:**

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- 

Documents exempt from public disclosure attached:

**Executive summary:**

Natalie Columbus, President, Washington Women Lawyers Olympic Peninsula Chapter for the Washington Women Lawyers Association, has approached the Clallam County Commissioners about placing a monument on County property to the late Washington Supreme Court Justice, Susan Owens. Justice Owens was a Clallam county judge and longtime resident who recently retired from the WA Supreme Court in late 2024 and passed away in late March 2025. Justice Owens' career, spanned 40+ years, in service to the State, County, and local community.

Requesting approval of a notice to call for a public hearing to be held on March 10, 2026 at 10:30 a.m. to consider public comment regarding the request for a Justice Susan Owens Monument/Recognition at the Clallam County Courthouse and/or District Court II in Forks.

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)  
Requesting approval of a notice to call for a public hearing to be held on March 10, 2026 at 10:30 a.m. to consider public comment regarding the request for a Justice Susan Owens Monument/Recognition at the Clallam County Courthouse and/or District Court II in Forks.

**County Official signature & print name:** Loni Gores Loni Gores, Clerk

**Name of Department/Employee/Stakeholder attending meeting:** Board of Commissioners

\* Work Session Meeting - Submit 1 single sided/not stapled copy  
\*\* Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Justice Susan Owens Monument 2-17-26.docx  
Revised: 3-04-2019

**PUBLIC HEARING**

For public comment on a  
Justice Susan Owens Monument

**NOTICE:** The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, March 10, 2026 at 10:30 a.m., or as soon thereafter. The public hearing is to consider public comment on the request for a Justice Susan Owens Monument/Recognition at the Clallam County Courthouse and/or District Court II in Forks.

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

**PROPONENT:** Clallam County Board of Commissioners  
223 East 4<sup>th</sup> Street, Suite 4  
Port Angeles, WA 98362-3015  
Telephone: 360.417.2256

**FORMAL IDENTIFICATION:** The public hearing is to consider public comment on the request for a Justice Susan Owens Monument/Recognition at the Clallam County Courthouse and/or District Court II in Forks.

Publish: February 20, 2026 – PDN  
February 26, 2026 – Forks Forum  
Bill: Board of Commissioners

\_\_\_\_\_  
Loni Gores, MMC, Clerk of the Board

FEB 17 2026 *SK*



# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

**Department:** Sheriff

**WORK SESSION**  **Meeting Date:**

**REGULAR AGENDA**  **Meeting Date:** 02/17/26

**Required originals approved and attached?**   
**Will be provided on:**

**Item summary:**

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- Other

Documents exempt from public disclosure attached:

**Executive summary:**

Following consideration of testimony at the Public Hearing at 10:30 am, it is requested that the Board pass and adopt the Resolution declaring two Smith & Wesson MP 2.0 pistols with three magazines each, one Sig Sauer P229 with three magazines, and one Marlin 922m rifle, surplus and approving the firearms to be sold to the former Sheriff/Deputy who carried the weapon during their career.

**Budgetary impact:**

The sale proceeds will be deposited into the General Fund.

**Recommended action:**

Pass and adopt the Resolution authorizing the sale of the surplus property.

**County Official signature & print name:** *Brian King* Brian King, Sheriff

**Name of Employee/Stakeholder attending meeting:** Sheriff King, Chief Deputy Biasell

**Relevant Departments:** Sheriff's Office

**Date submitted:** 01/20/26

\* Work Session Meeting - Submit 1 single sided/not stapled copy  
\*\* Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary property sale Feb26  
Revised: 3-04-2019



RESOLUTION \_\_\_\_\_, 2026

AUTHORIZING THE SALE OF SURPLUS PROPERTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. In compliance with Chapter 36.34 RCW and Clallam County Administrative Policy 455, a call for hearing was published on February 6 and February 13, 2026, and a public hearing was held February 17, 2026.
2. After consideration of testimony received, the Board of Commissioners has determined that the property described as two Smith & Wesson MP 2.0 pistols, serial numbers NCW6720 and HSN3357, one Sig Sauer P229 pistol, serial number AM13134, and one Marlin 922m rifle, serial number 1338004, be declared surplus and sold to the former Sheriff/deputy that carried the weapon during their career, respectively.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. In accordance with Chapter 36.34 RCW and Clallam County Administrative Policy 455, the Sheriff's Office is authorized to sell the two Smith & Wesson MP 2.0 pistols, serial numbers NCW6720 and HSN3357, one Sig Sauer P229 pistol, serial number AM13134, and one Marlin 922m rifle, serial number 1338004, to the Sheriff/deputy who carried the weapon during their law enforcement career at the Sheriff's Office, respectively.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

BOARD OF CLALLAM COUNTY COMMISSIONERS

\_\_\_\_\_  
Mike French, Chair

\_\_\_\_\_  
Randy Johnson

ATTEST:

\_\_\_\_\_  
Loni Gores, Clerk of the Board

\_\_\_\_\_  
Mark Ozias



5b

FEB 17 2026

# AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

**Department: Public Works/Roads**

**WORK SESSION**  Meeting Date:

**REGULAR AGENDA**  Meeting Date: **02/17/2026**

**Required originals approved and attached?**

**Will be provided on:**

**Item summary:**

- Call for Hearing
- Contract/Agreement/MOU - Contract #
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other

Documents exempt from public disclosure attached:

**Executive summary:**

Clallam County owns properties that are surplus to the needs of the county. A Public Hearing is being held on 2/17/26. We ask that the commissioners declare these properties surplus.

**Budgetary impact:** (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

Selling surplus property will return these lands to the tax rolls and bring in revenue to the county.

**Recommended action:** (Does the Board need to act? If so, what is the department's recommendation?)

Sign the attached resolution.

**County Official signature & print name:** Timothy Dalton *Handwritten signature for Timothy Dalton*

**Name of Employee/Stakeholder attending meeting:** Timothy Dalton, Linda Capps

**Relevant Departments:** BOCC, Roads

**Date submitted:** 2/17/2026

\* Work Session Meeting - Submit 1 single sided/not stapled copy  
\*\* Regular Meeting -- Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION \_\_\_\_\_, 20

DECLARING CLALLAM COUNTY PROPERTIES AS SURPLUS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Various properties have been identified as owned by Clallam County. Clallam County would like to surplus and sell these properties to the highest bidder to recover funds for the County.
2. These properties constitute surplus Clallam County property.
3. In compliance with R.C.W. 36.34.040, a public hearing was held on February 17, 2026 to dispose of county property interests to determine whether it is proper and advisable to dispose of the County property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Has determined it is in the best interest of the County and people thereof, that the properties described as follows be declared surplus:
  - a. TX #S 848-1834-5908-5809 Exc W330' of E360' North of Road, 1.76 A
  - b. WWSWNESE 9.11A Survey Volume 49 Page 3
  - c. Lots 1 thru 6 in Block 2 of the Beacon Hill Addition Volume 3 of Plats Page 72
  - d. Lots 26 thru 32 in Block 2 of the Beacon Hill Addition Volume 3 of Plats Page 72
2. It is the intention of the Board to direct staff on how to proceed with the terms of disposal of these properties once they are declared surplus

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 20

BOARD OF CLALLAM COUNTY COMMISSIONERS

\_\_\_\_\_  
Mark Ozias

\_\_\_\_\_  
Randy Johnson

ATTEST:

\_\_\_\_\_  
Loni Gores, MMC, Clerk of the Board

\_\_\_\_\_  
Mike French, Chair